



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
June 22, 2010

**Honorable Mayor and
Members of the City Council**

Title: Purchase/Cooperative Agreement: BSN Sports/US Games

Location/Council District: Multiple Citywide locations

Recommendation: Adopt a Resolution: 1) approving the use of a U.S. Communities cooperative purchasing agreement number 5091 with BSN/US Games for the purchase of sports equipment, uniforms, and supplies for the Department of Parks and Recreation through June 30, 2011; and 2) authorizing the City Manager or the City Manager's designee to issue the required purchase orders under the referenced cooperative purchasing agreement in an amount not to exceed \$198,843 through June 30, 2011.

Contact: David Mitchell, Operations Manager, 808-6076 and Alan Tomiyama, Recreation Manager, 808-8958.

Presenters: Not applicable

Department: Parks and Recreation

Division: Recreation

Organization No: 19000

Description/Analysis

Issue: The Department of Parks and Recreation, Recreation Division has ongoing needs to purchase sports equipment, uniforms, and supplies for all of its recreation programs and services such as: tennis balls, softballs, baseballs, basketballs, soccer balls, and footballs; cheerleading, soccer, basketball, and baseball uniforms; football flags, and exercise supplies. Using existing cooperative purchasing agreements for these purchases is advantageous to the City as the agreement meets the needs of the Department of Parks and Recreation's specifications and will result in cost and time savings.

Policy Considerations: In accordance with City Code 3.56.240, the City Manager may, by cooperative purchasing agreements approved by City Council, purchase supplies or nonprofessional services through contracts of other governmental jurisdictions without separate competitive bidding, where it is advantageous to the City.

Environmental Considerations:

California Environmental Quality Act (CEQA):

This report concerns the purchase of sports equipment, uniforms, and supplies for the Department of Parks and Recreation. Continuing administrative activities, such as the purchase of supplies, is not a "project" for the purposes of CEQA pursuant to section 15378(b)(2) of the CEQA Guidelines (Title 14 Cal. Code Reg. § 15000 et seq.) and is exempt from CEQA pursuant to section 15601(b)(3) of the CEQA Guidelines.

Sustainability Considerations: Approval of the purchase of sports equipment, uniforms and supplies for recreation programs is not applicable to the goals, policies and targets of the Sustainability Master Plan or the 2030 General Plan, and its impact on the City's sustainability efforts cannot be evaluated at this time.

Commission/Committee Action: Not applicable.

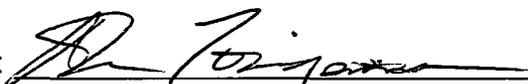
Rationale for Recommendation: The Department of Parks and Recreation, Recreation Division has ongoing needs to purchase sports equipment, uniforms and supplies for department programs and services such as: tennis balls, softballs, baseballs, basketballs, soccer balls, and footballs; cheerleading, soccer, basketball, and baseball uniforms; football flags, and exercise supplies. Using existing cooperative purchasing agreements for these purchases is advantageous to the City as the agreement meets the needs of the Department of Parks and Recreation's specifications and will result in cost and time savings. The consolidation of purchasing these items into one major vendor will allow the department to better monitor expenditures in this area.

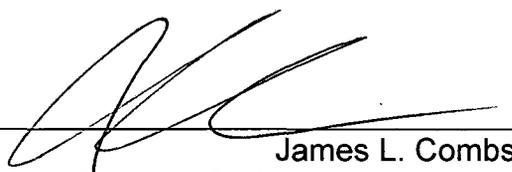
In an ongoing effort to maximize cost savings and staff resources, many government agencies share contracting efforts through cooperative purchasing. This procurement approach increases pricing competitiveness and lowers operating costs through volume buying. When comparing the administrative costs of procurement, staff considers product research, source selection, specifications, advertising, staff reports, awarding, protest, and administration of the contract. It is more cost-effective to eliminate the cost and time spent on these administrative processes and purchase items and services through a cooperative purchasing program.

The City has used both regional and national cooperative purchasing agreements to complement its own contracting initiatives. Cooperative purchasing enables City departments and the Procurement Services Division to evaluate a broader range of contracting opportunities and to share resources with other jurisdictions. Cooperative purchasing also leverages internal and external resources to maximize cost saving opportunities for the City.

Financial Considerations: Purchases after June 30, 2010 through June 30, 2011, are subject to funding availability in the adopted operating budget of the applicable fiscal year.

Emerging Small Business Development (ESBD): Cooperative purchasing agreements are created, evaluated and awarded by other government agencies that may or may not have similar emerging and small business programs. However, the Department of Parks and Recreation and Procurement Services divisions will consider other alternatives if it is determined that using cooperative contracts may have a negative impact on small businesses.

Respectfully Submitted by: 
Alan Tomiyama
Recreation Manager

Approved by: 
James L. Combs
Director, Parks and Recreation

Recommendation Approved:


for Gus Vina
Interim City Manager

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RESOLUTION NO. 2010-

Adopted by the Sacramento City Council

JUNE 22, 2010

**APPROVING THE USE OF COOPERATIVE PURCHASING AGREEMENT FOR
PURCHASE/COOPERATIVE AGREEMENT: BSN/US GAMES**

BACKGROUND

- A. The Department of Parks and Recreation, Recreation Division has ongoing requirements to purchase sports equipment, uniforms and supplies for recreation programs and services. The City has an opportunity to obtain lower pricing for these items through the use of U.S. Communities cooperative purchasing agreement as opposed to regular retail prices.
- B. In accordance with City Code 3.56.240, the City Manager may, by cooperative purchasing agreements approved by City Council, purchase supplies through contracts of other governmental jurisdictions without separate competitive bidding, where it is advantageous to the City.
- C. Using existing cooperative purchasing agreements available from U.S. Communities to purchase sport equipment, uniforms and supplies is advantageous to the City as the agreement meets the needs of the Department of Parks and Recreation's specifications and will result in cost and time savings because of the elimination of conducting our own competitive bidding process.
- D. The estimated cost of providing sports equipment, uniforms and supplies through June 30, 2011 is \$198,843.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. The use of the U.S. Communities cooperative purchasing agreement number 5091 with BSN Sports/US Games for the purchase of sports equipment, uniforms and supplies for the Department of Parks and Recreation through June 30, 2011 is approved.
- Section 2. The City Manager or the City Manager's designee is authorized to issue the required purchase orders under the referenced cooperative purchasing agreement in an amount not to exceed \$198,843 through June 30, 2011 provided that sufficient funds are available in the operating budget adopted for the applicable fiscal year.