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APPROVED  
BY THE CITY COUNCIL

AUG 31 1999

OFFICE OF THE  
CITY CLERK

DEPARTMENT OF  
PUBLIC WORKS

CITY OF SACRAMENTO  
CALIFORNIA

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SACRAMENTO, CA  
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ON-STREET PARKING &  
ANIMAL CARE SERVICES  
DIVISION

PH 916-264-5354  
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July 22, 1999

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: A MICROCHIP PET IDENTIFICATION PROGRAM**

**LOCATION AND COUNCIL DISTRICT:**

Citywide. All district.

**RECOMMENDATION:**

This report recommends that the City Council adopt the attached resolutions to:

- Establish a Microchip Pet Identification Program; and
- Amend the City of Sacramento fee and charge report to establish fees for the microchip pet identification program.

**CONTACT PERSON:** Dennis Kubo, Manager, On-Street Parking & Animal Care Services

**FOR COUNCIL MEETING OF:** August 31, 1999

**SUMMARY:**

In August 1993, Public Works presented a staff report recommending a Microchip Pet Identification Program. Council approved the concept of that program but due to the inadequacy of the microchip equipment the program was not implemented. This report recommends that the City Council adopt the attached resolutions to establish the Microchip Pet Identification Program and authorize Animal Care and Control to collect the necessary fees and administer the microchips.

City Council  
Resolution Establishing A Microchip  
Pet Identification Program  
July 21, 1999

The initial costs of this program will total approximately \$2,810. These costs will be offset by a fee of \$6.80 for each microchip administered by the shelter. A detailed breakdown of costs and revenue appear in the Financial Consideration section of this report.

**COMMITTEE/COMMISSION ACTION:**

None.

**BACKGROUND INFORMATION:**

- A pet micro chipping program is a pro-active approach to the problem of pet identification - being able to identify and reunite pets and owners.
- Council approved the concept of a pet micro chip program in 1993. Due to some shortcomings with the technology at the time, the program was not fully implemented.
- The program will offer micro chipping for all adopted animals and the general public on a voluntary basis. Those "chipped" animals will be enrolled in the AKC National Recovery Data Base.
- UNIVERSAL scanners will be used by all staff to check all incoming animals for owners identification.
- This program is anticipated to increase revenues through chip sales, but due to the uncertainty of collections, no new revenues are projected at this time. Any adjustment to revenues will be made at mid year.

**FINANCIAL CONSIDERATIONS:**

Cost to implement this program will be minimal. Starting inventory will include the following items:

400	Micro Chipping Kits @ \$5.95 each not including tax	\$2,380
2	Universal (can read any brand microchip) scanners @ \$175.00 each. (One scanner is provided for free by the vendor)	350
2 doz	AA batteries for the scanners	45
	Medical waste pick up	<u>142</u> per year
	<b>TOTAL INITIAL COSTS</b>	<b>\$2,917</b>

These initial costs will be offset by the revenue in sales of the chips and registration.

City Council  
Resolution Establishing A Microchip  
Pet Identification Program  
July 20, 1999

Customer cost:

The total cost to our customers will be \$17.00. The breakdown of costs is as follows:

\$4.25	Registration in the AKC National Recovery Data Base
\$5.95	Microchip kit and administration
\$6.80	Recovery fee for Animal Care and Control

**ENVIRONMENTAL CONSIDERATIONS:**

The Neighborhoods, Planning and Development Services Department, Office of Environmental Affairs has reviewed the project and has determined that this project is exempt from the California Environmental Quality Act (CEQA) under Section 21080(b)(8) of the CEQU guidelines.

**POLICY CONSIDERATIONS:**

This new program is consistent with the City Council priority of sound fiscal policy. It is also consistent with existing cost recovery policies and procedures and will generate additional revenue to offset general fund costs.

**ESBD CONSIDERATIONS:**

Any goods and services will be purchased in accordance with established City policy.

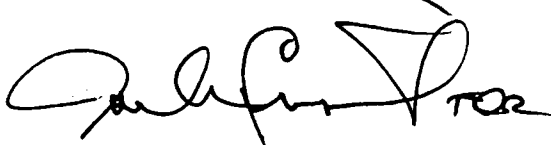
Respectfully submitted,



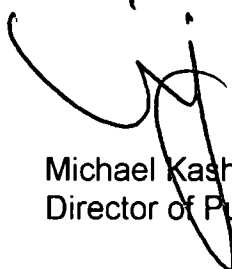
Dennis Kubo  
Manager, On-Street Parking & Animal Care Services

RECOMMENDATION APPROVED:

Approved:



ROBERT P. THOMAS  
City Manager



Michael Kashiwagi  
Director of Public Works

**RESOLUTION NO. 99-494**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

APPROVED  
BY THE CITY COUNCIL

AUG 31 1999

OFFICE OF THE  
CITY CLERK

**A RESOLUTION ESTABLISHING A MICROCHIP PET IDENTIFICATION PROGRAM**

**THEREFORE, BE IT HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:**

An Animal Microchip Pet Identification Program is established whereby a private vendor will be contracted with to supply the microchip kits, and this shelter will collect the fees and process the registration paperwork related to implementing this program. Universal scanners will be integrated into its everyday processing of the shelter animals.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_ 4

DATE ADOPTED: \_\_\_\_\_

**RESOLUTION NO. 99-495**

**APPROVED  
BY THE CITY COUNCIL**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

**AUG 31 1999**

ON DATE OF \_\_\_\_\_

**OFFICE OF THE  
CITY CLERK**

**A RESOLUTION AMENDING THE CITY OF SACRAMENTO FEE AND CHARGE REPORT  
TO ESTABLISH AND AMEND FEES FOR ANIMAL CARE AND CONTROL**

**THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO  
THAT:**

- 1. The City of Sacramento Fee and Charge Report is hereby amended to include the following new fee:

The cost to our customers to provide the microchip service will be \$17. This fee is broken down as follows:

Registration in the AKC National Recovery Data Base	\$4.25
Microchip kit and administration	5.95
Processing Fee for Animal Care Services	<u>6.80</u>
TOTAL	\$17.00

- 2. Based upon the information presented to it and upon all information in the public record, and in compliance with Public Resources Code Section 21080(b)(8), the City Council finds that the new fee is for the purpose of meeting operation expenses, including wage rates and fringe benefits.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_ 5

DATE ADOPTED: \_\_\_\_\_