

DEPARTMENT OF
ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA
February 15, 2002
PS:Admin:02-10:RBH:DK:rjf

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1860, ADVANCED AND BASIC LIFE SUPPORT MEDICAL SUPPLIES, IN AN AMOUNT NOT TO EXCEED \$350,000.00 PER YEAR

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION:

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1860 for Advanced and Basic Life Support Medical Supplies. Award is recommended to PMX Medical, LLC, 1136 South 3600 West, Suite 600, Salt Lake City, UT 84104, in a total amount not to exceed \$350,000.00 per contract year.

CONTACT PERSONS: Rod Chong, Fire Deputy Chief, 264-7368
Dennis Kerhulas, Senior Buyer, 433-6242

FOR COUNCIL MEETING: February 26, 2002

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing material in accordance with the specifications used in the bidding process, and recommendation for award of Bid No.1860 for advanced and basic life support medical supplies for the Fire Department.

BACKGROUND:

This contract is for medical supplies required for the Advanced Life Support (ALS) program which is administered by the City Fire Department. These supplies range from basic first aid type items to more sophisticated advanced life support supplies, such as EKG and diagnostic items, airways, IV solutions, and infection-control items.

Staff recommends that the contract be awarded to PMX Medical, LLC, 1136 South 3600 West, Suite 600, Salt Lake City, UT, 84104, in a total amount not exceed \$350,000.00 per year. Theirs was the lowest responsible bid received as shown in the attached bid tabulation sheet (Attachment 1). Because the bid total of \$242,412.50 represents those items selected for bid evaluation purposes only, staff recommends that the City Council authorize a contract in a total amount not to exceed \$350,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential four-year contract.

FINANCIAL CONSIDERATIONS:

Sufficient funds are included in the operational budget of the City Fire Department under fund line 101-250-2554-4413.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

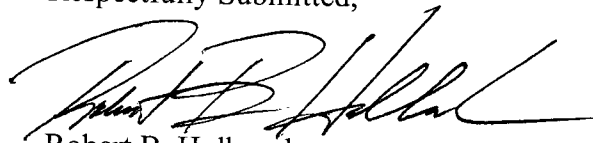
POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Chapter 3.56 of the Sacramento City Code.

MBE/WBE EFFORTS:

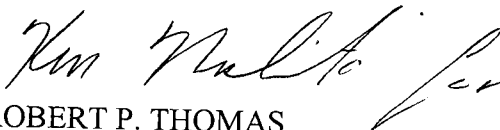
Requests for bid were sent to eight firms, three of which were identified as ESBE firms. One response was received from a City-certified ESBE firm. Award is not recommended to that firm.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

1 Attachment

Bid Evaluation Sheet Bid No. 1860

Vendor	PMX Medical	Life-Assist	Home-Aid-Healthcare	American Medical	Handy Care	Emergency Medical Products	Supreme Medical	Livingston, Stern & Associates
Bid Amount	\$224,976.80	\$245,652.48	\$235,041.08	\$116,175.97	\$30,171.00	\$217,173.46	\$113,840.42	\$8,639.00
1% City Tax Pref.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5 % ESBE Pref.	N/A	<12,282.62>	<11,752.05>	N/A	N/A	N/A	N/A	N/A
Prompt Payment Discount	<6,749.30> 3%/22	<4,913.05> 2%/20	N/30	N/30	N/30	N/30	N/30	N/30
Bid Evaluation Total	\$218,227.50	\$228,456.81	\$223,289.03 ⁽¹⁾	\$116,175.97 ⁽¹⁾	\$30,171.00 ⁽¹⁾	\$217,173.46 ⁽¹⁾	\$113,840.42 ⁽¹⁾	\$8,639.00 ⁽¹⁾
Tax @ 7.75%	17,435.70	19,038.07	18,215.68	9,003.64	2,338.25	16,830.94	8,822.63	669.52
Award Total	<u>\$242,412.50</u> ⁽²⁾	<u>\$264,690.55</u>	<u>\$253,256.76</u> ⁽¹⁾	<u>\$125,179.6</u> ⁽¹⁾	<u>\$32,509.25</u> ⁽¹⁾	<u>\$234,004.40</u> ⁽¹⁾	<u>\$122,663.05</u> ⁽¹⁾	<u>\$9,308.52</u> ⁽¹⁾

Note: Items 82, 94, 103, 107, 133, 176 were deleted from bid evaluation due to specification errors. Each Bidder's totals were adjusted accordingly.

⁽¹⁾ Dollar amounts reflect an incomplete bid.

⁽²⁾ The lowest responsible bid amount of \$242,412.50 represents the total for those items selected for evaluation purposes only. Authorization is requested to enter into a contract in an amount not to exceed \$350,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of the potential 4 year contract.

Award of Contract: PMX Medical
1136 South 3600 West, Suite 600
Salt Lake City, UT 84104

Total Amount of Contract: \$350,000.00 ⁽²⁾

Original Estimated Cost: \$350,000.00

Due Date: January 9, 2002

Total Bid Amount: \$242,412.50 ⁽²⁾

Using Department: Fire Department

Total No. of Bids Solicited
8

No. of ESBE Bids Solicited
3

No. of ESBE Responses
1

Award to ESBE Vendor?
no

(5)