



## City Council Report

915 I Street, 1<sup>st</sup> Floor

Sacramento, CA 95814

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**File ID:** 2019-00064

March 26, 2019

**Consent Item 13**

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**Title:** Directing Filing of Annual Reports for City of Sacramento Assessment Districts

**Location:** Citywide

**Recommendation:** Adopt a Resolution directing filing of required engineer's annual reports for Fiscal Year 2019/20 for City of Sacramento maintenance assessment districts as required by Chapter 3.124 of the Sacramento City Code and the Landscape and Lighting Act of 1972.

**Contact:** Sheri Smith, Special Districts Manager, (916) 808-7204, Department of Finance

**Presenter:** None

**Attachments:**

1-Description/Analysis

2-Resolution

## Description/Analysis

**Issue Detail:** Sacramento City Code Chapter 3.124 and the California Streets and Highways Code require that the following maintenance districts (Districts) present an annual engineer's report and budget to City Council:

Districts formed under City Code Chapter 3.124

- Willowcreek Maintenance Assessment District
- Northside Maintenance Assessment District
- Laguna Creek Maintenance District
- Neighborhood Water Quality District

Districts formed under Landscaping and Lighting Act of 1972

- Citywide Landscaping and Lighting Assessment District
- Neighborhood Landscaping District
- Neighborhood Lighting District
- Power Inn Road Maintenance District
- Village Garden Maintenance District

The Districts were formed to provide various maintenance and operations services such as street landscape and lighting, park, open space, drainage basin, and wetlands maintenance as well as water quality programs. More detailed descriptions of the services provided in each district and the individual annual budgets will be brought to Council for approval over the next few months. The recommended action to direct the filing of the annual engineer's reports is the first step in the process of ordering the maintenance and levying the assessment.

**Policy Considerations:** The recommended action supports funding for maintenance and operations services in the Districts via property-based assessments.

**Economic Impacts:** None.

**Environmental Considerations:**

**California Environmental Quality Act Guidelines (CEQA):** Under the CEQA, administration of the Districts does not constitute a project and is therefore exempt from review [14 Cal. Code Regs. §15378(b)(5)].

**Sustainability:** Not Applicable

**Commission/Committee Action:** None.

**Rationale for Recommendation:** The actions in the recommended Resolution are required by Sacramento City Code Section 3.124.190 and the California Streets and Highways Code, as set forth in Section 22622 of the Landscaping and Lighting Act of 1972, for annual proceedings of an existing district.

**Financial Considerations:** The recommended action orders the engineer's reports, which will be used to establish budgets for each district and be submitted to Council at a future date. There are no financial considerations with this report.

**Local Business Enterprise (LBE):** Not applicable.

## **RESOLUTION NO.**

Adopted by the Sacramento City Council

### **DIRECTING FILING OF ANNUAL REPORTS FOR CITY OF SACRAMENTO ASSESSMENT DISTRICTS FISCAL YEAR 2019/20**

#### **BACKGROUND:**

- A.** The City Council established the following districts under the Landscaping and Lighting Act of 1972 (part 2 of Division 15 in the Streets and Highways Code, beginning with Section 22500) (the 1972 Act), and has previously levied assessments on property within the districts to pay for landscaping and lighting maintenance services and related services to be provided within the districts, all in accordance with the 1972 Act:
- Citywide Landscaping and Lighting District,
  - Village Garden Landscape Maintenance District No. 2011-01,
  - Power Inn Road Maintenance District 2003-01,
  - Neighborhood Landscaping District, and
  - Neighborhood Lighting District.
- B.** The City Council established the following districts under Chapter 3.124 of the Sacramento City Code (Chapter 3.124), and has previously levied assessments on property in the districts to pay for maintenance and related services to be provided within the districts, all in accordance with Chapter 3.124:
- Willowcreek Maintenance Assessment District No. 98-03,
  - Northside Subdivision Maintenance District,
  - Laguna Creek Maintenance District, and
  - Neighborhood Water Quality District No. 2003-03.
- C.** The maintenance and lighting Districts (collectively, the Districts) listed in Sections A and B above are each required to submit an annual engineer's report describing, among other things, the services to be provided, the cost of providing services, and the special benefit derived from maintenance activities by each parcel paying the assessment.
- D.** There are no proposed new improvements or any substantial changes to existing improvements funded by the Districts for Fiscal Year 2019/20.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL**

**RESOLVES AS FOLLOWS:**

- Section 1    The City Council finds and determines that the background statements A through D are true and correct.
  
- Section 2    The Supervising Engineer of the Department of Public Works, designated by Council as the Engineer of Work for the Districts, is hereby directed to file updated annual reports to the City Clerk for the Districts in accordance with the provisions of the 1972 Act and Chapter 3.124.
  
- Section 3    This resolution is adopted pursuant to Section 22622 of the Streets and Highways Code and Section 3.124.190 of the Sacramento City Code.