

APPROVED
BY THE CITY COUNCIL

MAY 18 1999

OFFICE OF THE
CITY CLERK



1.4

DEPARTMENT OF
PUBLIC WORKS

TECHNICAL SERVICES DIVISION

City Council
Sacramento, California

Honorable Members in Session:

**SUBJECT: 12TH STREET MAINTENANCE DISTRICT BUDGET FOR FY 1999/2000 IN THE
AMOUNT OF \$18,554**

LOCATION AND COUNCIL DISTRICT:

The 12th Street Maintenance District is located in Council District 1. The district includes properties adjacent to 12th Street from "C" Street to "I" Street, as shown on Attachment A.

RECOMMENDATION:

The report recommends that the City Council adopt the attached resolution adopting the FY 1999/2000 12th Street Maintenance District fees and amending the FY 1999/2000 operating budget for district related expenses.

CONTACT PERSON: Rita Goolkasian, Special Districts Analyst, 264-5236

FOR COUNCIL MEETING OF: May 18, 1999

SUMMARY:

This report contains the budget for the 12th Street Maintenance District for FY 1999/2000. Services include street sweeping of gutters and pedestrian sidewalks, and landscaping maintenance. There is no increase in this year's annual assessment. The fees necessary to implement the budget represent a full recovery of costs for this district and are indicated on Exhibit B of the attached resolution.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND INFORMATION:

On April 3, 1990, City Council adopted Resolution No. 90-245 approving the formation of the 12th Street Maintenance District. The maintenance services provided include street sweeping of gutters and pedestrian sidewalks, and landscape maintenance. The district pays for maintenance services which are above and beyond the level of normal City service.

The current district includes 37 commercial parcels within a seven service block area along 12th Street.

Annually, the City Council is requested to:

- Determine the costs for the additional services provided;
- Determine whether the costs of the additional services shall be borne wholly or partially by the property owners within the area; and
- Affix a service fee to be charged to cover the costs to be borne by each property owner within the area.

FINANCIAL CONSIDERATIONS:

The fees levied are used to defray additional City and contractor expenses associated with the higher level of maintenance services provided in this area. The proposed expenditures are fully fee supported.

The total cost of the 12th Street Maintenance District for FY 1999/2000 is \$18,554 (see attached resolution, Exhibit A). The total amount assessed to the property owners is \$4,862 (\$18,554 minus a surplus fund balance of \$13,692). The fees are assessed by front footage. The proposed budget will require assessments which are equal to the FY 1998/99 assessments. The annual fee for a typical 80-foot wide lot is \$118. The fees recommended represent a full recovery of costs from the property owners.

ENVIRONMENTAL CONSIDERATION:

Under CEQA guidelines, continuing administration and annual maintenance activities do not constitute a project and, therefore, are exempt from review.

POLICY CONSIDERATIONS:

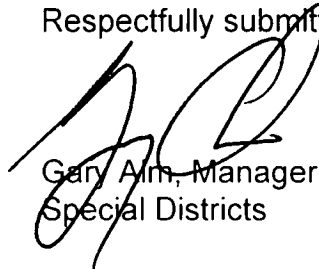
The annual budget process is being conducted in accordance with City Code Title 55. This maintenance district was initiated by the property owners in 1990. The property owners pay for the services provided or, if so desired, could discontinue the service with a majority petition and Council approval.

City Council
12th Street Maintenance District
May 18, 1999

ESBD CONSIDERATIONS:

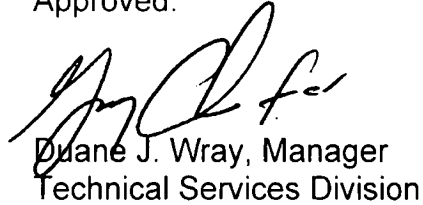
City Council adoption of the attached resolution is not affected by City policy related to ESBD.

Respectfully submitted,



Gary Alm, Manager
Special Districts

Approved:



Duane J. Wray, Manager
Technical Services Division

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

Approved:



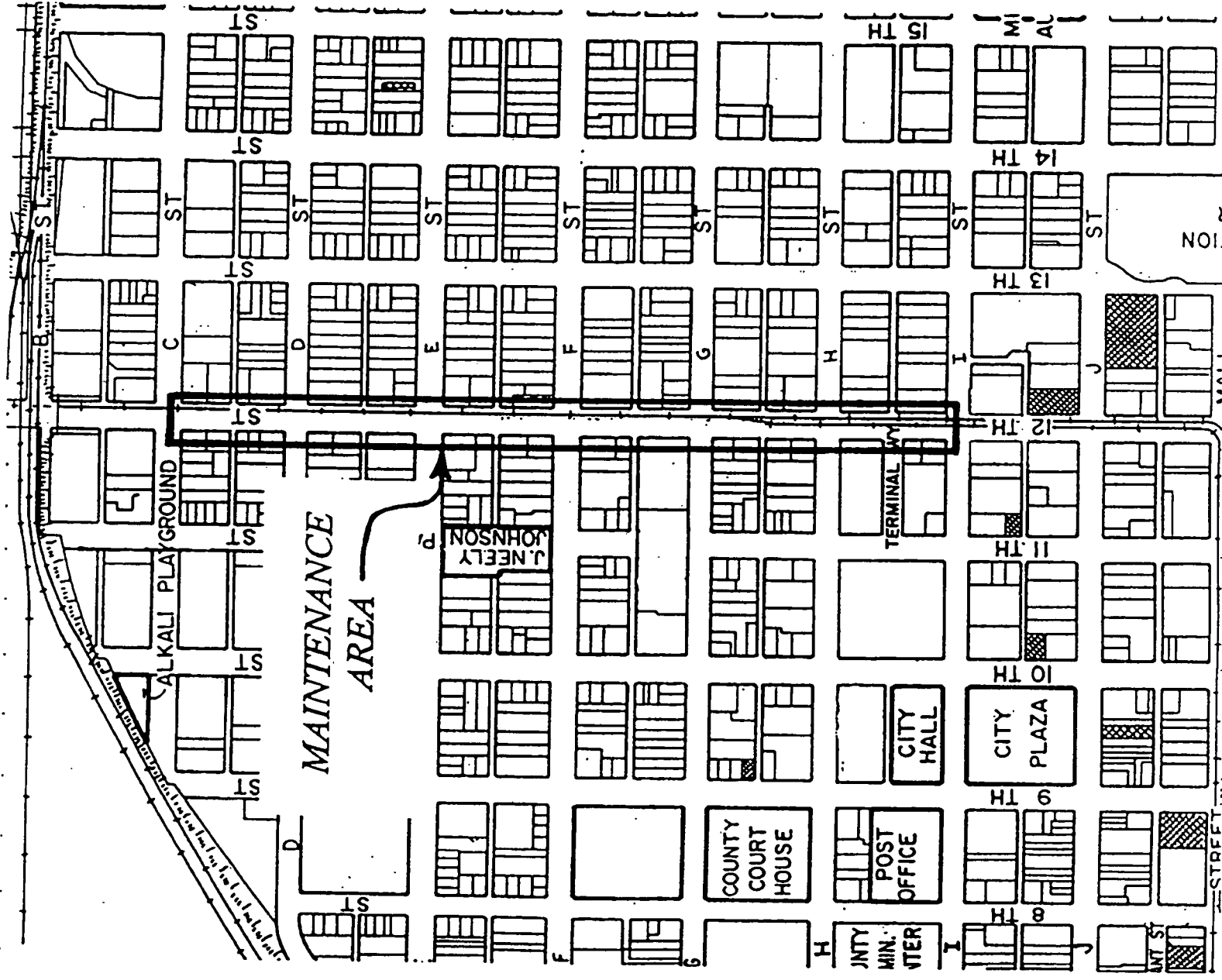
Michael Kashiwagi
Director of Public Works

RG:jd

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Attachments

12TH STREET MAINTENANCE BENEFIT DISTRICT



APPROVED
BY THE CITY COUNCIL

MAY 18 1999

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 99-228

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION ADOPTING THE FY 1999/00 BUDGET FOR
12TH STREET MAINTENANCE DISTRICT AND ESTABLISHING FEES
ASSESSED ON PROPERTY WITHIN THE DISTRICT**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The City Council has determined that the FY 1999/00 costs for the additional services for 12th Street Maintenance District are as shown on Exhibit "A" attached hereto and incorporated into this resolution; and
2. The City Council has determined that the additional costs shall be wholly borne by the property owners in the area; and
3. The City Council fixes the fee for each property owner as shown on Exhibit "B" attached hereto and incorporated into this resolution; and
4. The FY 1999/2000 expense budget for the 12th Street Maintenance District is adopted as follows:

<u>Department</u>	
Public Works-Street Maintenance	\$4,182
Public Works-Special Districts	1,650
Finance	722
Unscheduled Maintenance	2,000
Contingency	<u>10,000</u>
	\$18,554

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

5. The FY 1999/2000 revenue budget for the 12th Street Maintenance District is adopted as follows:

227-310-3131-3657

\$4,862

ATTEST:

MAYOR _____

CITY CLERK _____

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

EXHIBIT A

12TH STREET MAINTENANCE DISTRICT
FY 1998/99 BUDGET

Contract Maintenance	\$2,482
Contract Administration & Inspection	1,200
Utilities	500
Unscheduled Maintenance	2,000
Finance Administration	356
County Billing Fee	79
Parcel Recording	287
Special Districts Administration	1,650
Contingency	<u>10,000</u>
Subtotal	\$18,554
Less Projected Fund Balance	<u>- 13,692</u>
Total Assessed to Property Owners	\$4,862

EXHIBIT B

**CITY OF SACRAMENTO
12TH STREET MAINTENANCE DISTRICT
PARCEL FEE SCHEDULE
FY 1999/2000**

ASSMT #	PARCEL #	FRONT FOOTAGE	TOTAL FEE TO PARCEL
1	00200750110000	80	\$117.90
2	00200750240000	80	117.90
3	00200750240000	40	59.00
4	00200750150000	40	59.00
5	00200750160000	80	117.90
6	00200820020000	80	117.90
7	00200820010000	80	117.90
8	00200820160000	27	39.80
9	00200820240000	11	16.20
10	not used	0	0.00
11	00201150110000	80	117.90
12	00201150120000	80	117.90
13	00201150130000	160	235.90
14	00201160080000	100	147.40
15	00201160580000	80	117.90
16	00201160110000	80	117.90
17	not used	0	0.00
18	not used	0	0.00
19	not used	0	0.00
20	00201220010000	90	132.70
21	00201220020000	70	103.20
22	00201220250000	40	59.00
23	00201220240000	120	176.90
24	00201570070000	120	176.90
25	00201570080000	40	59.00
26	00201570100000	160	235.90
27	00201560110000	80	117.90
28	00201560120000	80	117.90
29	00201560130000	80	117.90
30	00201560140000	80	117.90
31	00201610010000	160	235.90
32	00201610200000	80	117.90
33	00201610190000	80	117.90
34	00201620010000	160	235.90

**CITY OF SACRAMENTO
12TH STREET MAINTENANCE DISTRICT
PARCEL FEE SCHEDULE
FY 1999/2000**

ASSMT #	PARCEL #	FRONT FOOTAGE	TOTAL FEE TO PARCEL
35	00201620200000	160	235.90
36	00600450020000	140	206.40
37	00600460010000	47	69.30
38	00600460070000	93	137.10
39	not used	0	0.00
40	not used	0	0.00
41	not used	0	0.00
42	00600510210000	160	235.90
43	00600510170000	80	117.90
44	00600510160000	80	118.30
45	not used	0	0.00
46	not used	0	0.00
		3,298	\$4,862.00