

“To Be Delivered” Material
For
City of Sacramento
City Council
Agenda Packet

Submitted: September 01, 2005

For the Meeting of: September 06, 2005

The attached materials were not available at the time the Agenda Packet was prepared.

Subject: Volunteer Program Status Report



Approved By:

Contact Information: Geri Hamby, Director of Human Resources 808-7173
Mary Lynn Perry, Volunteer Coordinator 808-8317

This "To Be Delivered" transmittal is included in the agenda packet. This material will also be published to the City's Intranet.



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

Staff Report
September 6, 2005

Honorable Mayor and
Members of the City Council

Subject: Citywide Volunteer Program

Location/Council District: Citywide

Recommendation:

Receive and file information report on the citywide volunteer program.

Contact: Geri Hamby, Director of Human Resources, 808-7173
Mary Lynn Perry, Volunteer Coordinator, Human Resources, 808-8317

Presenters: Geri Hamby, Director of Human Resources
Mary Lynn Perry, Volunteer Coordinator, Human Resources

Department: Human Resources

Division: Support Services

Organization No: 1511

Summary:

The Citywide Volunteer Program was established as a way to increase community input and involvement in local government. This report provides an annual report of volunteer activity and information about a special collaborative project with the AmeriCorps*NCCC, and City of Sacramento Departments of Parks and Recreation, Human Resources and Neighborhood Services.

Committee/Commission Action: None.

Background Information:

The Citywide Volunteer Program was established as part of the FY 01/02 adopted budget, and operationally assigned within the City's Department of Human Resources. The mission of the Citywide Volunteer Program is to establish consistent procedures for volunteer recruitment, application, selection, registration, training, supervision, reporting and program administration and evaluation within the City of Sacramento. Responsibility for these procedures is shared between the Human Resources Department, the affiliated non-profits and the City Departments who use volunteers. The Citywide Volunteer Program provides support services to City Departments and the public.

- **Annual Report of Volunteer Activity,**

During the fiscal year, 2004-2005, (July 2004 – June 2005) the city benefited from 249,980 hours of service valued at \$4,387,149. Comparing statistics from fiscal year 2003/2004 to fiscal year 2004/2005, there was a 23% increase in volunteer hours served for fiscal year 2004/2005. (Attachment 1)

- **Collaborative AmeriCorps*NCCC Project, "Avondale/Glen Elder Neighborhood Enhancement Project"**

Beginning in March 2005 the City's Departments of Parks and Recreation, Human Resources and Neighborhood Services collaborated with AmeriCorps*NCCC to develop the "Avondale/Glen Elder Neighborhood Enhancement Project" which was held July 16, 2005. The project involved over 200 volunteers who provided neighborhood enhancement activities, outdoor home improvements and yard maintenance to help senior and elderly neighbors live safely and independently in their own homes. The projects included:

- Painting, fence repair and yard work for 5 homes of elderly, low-income residents
- Weeding, planting, spreading mulch at 2 community gardens
- Stenciling storm drains with the message "No Dumping – Flows to Creek" to prevent water pollution.
- Clean-up of illegal dumping sites and streets
- Graffiti abatement of gang-related tagging at 4 sites
- Clean up of George Sim Community Center
- Leafletting of packets containing information about Regional Children's Health Project, illegal dumping, animal control, InfoLine, Homeowners and Renters Tax Rebate program, and more.
- Improvements to Kennedy Estates low-income housing project
 - Clean-up of community garden
 - Painting of garden shed
 - Painting of fire hydrants

- Painting of basketball court
- Distribution of wood chips on playgrounds
- Weed removal

Council Member Kevin McCarty helped to sponsor the project as well as local non-profits and businesses. Photographs of the project can be viewed at the city's volunteer web pages: <http://www.cityofsacramento.org/volunteers/PhotoAlbum.htm>.

Financial Considerations:

This report creates no new financial impacts. Operating costs are included in the Human Resources base budget.

Environmental Considerations: None

Policy Considerations:

The citywide volunteer program contributes to or supports the new City Vision Statement, "Sacramento will be the most livable city in America," by:

- Providing volunteers to assist elderly and disabled homeowners to maintain their homes in conjunction with the Caring Neighborhoods Program.
- Providing volunteers to assist with neighborhood clean-up programs with the Neighborhood Services Department.
- Providing volunteers to help with environmental projects in conjunction with the Parks Division, Utilities, Sacramento Zoo, Old City Cemetery, Utilities Department and the Discovery Museums.
- Providing volunteers to assist with graffiti abatement.
- Providing volunteers to distribute community resource information.

The volunteer program was adopted by the City Council and this report shows that it is meeting Council direction.

Emerging Small Business Development (ESBD):

No goods or services are being purchased.

Respectfully Submitted by: Mary Lynn Perry
MARY LYNN PERRY,
Volunteer Coordinator

Approved by: Gerie Hamby
GERI HAMBY
Director of Human Resources

Recommendation Approved:

Cassandra H.B. Jennings
ROBERT P. THOMAS
City Manager

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DEPARTMENT OF
HUMAN RESOURCES
SUPPORT SERVICES

Sacramento Volunteers

CITY OF SACRAMENTO
CALIFORNIA

921 TENTH STREET
SACRAMENTO, CA
95814-2693

PH 916-808-8317
FAX 916-264-1907

City-wide volunteer activity monthly summary

<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
June-05	2,052	20,448
May-05	2,004	22,957
April-05	2,208	21,861
March-05	2,081	21,356
February-05	1,966	18,592
January-05	1,665	15,027
December-04	1,676	16,519
November-04	1,938	21,020
October-04	2,719	24,110
September-04	1,693	19,970
August-04	1,619	18,333
July-04	2,647	29,787

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City-wide volunteer activity report

City-wide YTD Total	24,268	249,980
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ORG	MONTH	Volunteers	Hours
840 Convention Center & Visitors Bureau	YTD Total	417	1,927
	July-04	25	123
	August-04	62	27
	September-04	55	800
	October-04	0	0
	November-04	0	0
	December-04	0	0
	January-05	0	0
	February-05	32	128
	March-05	48	155
	April-05	0	0
	May-05	157	535
	June-05	38	159
420 Crocker Art Museum	YTD Total	2,211	11,221
	July-04	97	385
	August-04	60	227
	September-04	254	1,129
	October-04	167	941
	November-04	192	1,013
	December-04	263	1,329
	January-05	196	961
	February-05	189	1,009
	March-05	189	1,064
	April-05	177	983
	May-05	177	1,079
	June-05	250	1,101

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
420 <i>Discovery Museum</i>	YTD Total	883	11,514
	July-04	63	721
	August-04	41	785
	September-04	152	1,736
	October-04	77	876
	November-04	65	809
	December-04	60	683
	January-05	48	647
	February-05	88	1,080
	March-05	55	886
	April-05	111	1,278
	May-05	57	914
	June-05	66	1,099
420 <i>Fairytale Town</i>	YTD Total	627	3,372
	July-04	106	714
	August-04	65	273
	September-04	61	342
	October-04	158	789
	November-04	24	144
	December-04	65	505
	January-05	0	0
	February-05	0	0
	March-05	26	156
	April-05	22	96
	May-05	57	132
	June-05	43	221

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
420 <i>Golf</i>	YTD Total	524	8,872
	July-04	27	53
	August-04	27	71
	September-04	26	156
	October-04	42	671
	November-04	40	513
	December-04	46	544
	January-05	41	726
	February-05	53	782
	March-05	57	903
	April-05	55	1,317
	May-05	55	1,568
	June-05	55	1,568
420 <i>Sacramento Archives</i>	YTD Total	1,659	6,636
	July-04	165	660
	August-04	179	716
	September-04	136	544
	October-04	126	504
	November-04	104	416
	December-04	85	340
	January-05	125	500
	February-05	141	564
	March-05	171	684
	April-05	152	608
	May-05	127	508
	June-05	148	592

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
420 <i>Old City Cemetery</i>	YTD Total	907	14,084
	July-04	59	1,089
	August-04	107	1,318
	September-04	59	1,160
	October-04	103	1,233
	November-04	54	866
	December-04	104	813
	January-05	55	897
	February-05	64	941
	March-05	70	1,166
	April-05	79	1,498
	May-05	71	1,727
	June-05	82	1,377
420 <i>Metropolitan Arts</i>	YTD Total	441	1,267
	July-04	28	78
	August-04	26	64
	September-04	24	81
	October-04	24	61
	November-04	29	74
	December-04	30	84
	January-05	30	113
	February-05	34	86
	March-05	34	98
	April-05	71	196
	May-05	40	97
	June-05	71	235

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
430 <i>Old Sacramento Living History Prog.</i>	YTD Total	445	3,287
	July-04	51	167
	August-04	39	92
	September-04	61	1,292
	October-04	27	304
	November-04	41	165
	December-04	44	214
	January-05	28	112
	February-05	18	76
	March-05	40	320
	April-05	34	190
	May-05	31	150
	June-05	31	205
420 <i>Sacramento Zoo</i>	YTD Total	3,001	32,341
	July-04	719	8,659
	August-04	148	1,733
	September-04	160	3,536
	October-04	407	4,623
	November-04	154	3,870
	December-04	139	636
	January-05	163	746
	February-05	191	1,182
	March-05	168	1,320
	April-05	174	2,258
	May-05	199	1,862
	June-05	379	1,916

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
480 <i>Development Services</i>	YTD Total	7	32
	July-04	0	0
	August-04	0	0
	September-04	0	0
	October-04	0	0
	November-04	0	0
	December-04	0	0
	January-05	0	0
	February-05	0	0
	March-05	0	0
	April-05	0	0
	May-05	4	16
	June-05	3	16
110 <i>Finance</i>	YTD Total	56	689
	July-04	0	0
	August-04	0	0
	September-04	0	0
	October-04	0	0
	November-04	0	0
	December-04	0	0
	January-05	19	161
	February-05	19	321
	March-05	18	207
	April-05	0	0
	May-05	0	0
	June-05	0	0

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
150 <i>Human Resources</i>	YTD Total	77	4,129
	July-04	1	3
	August-04	1	112
	September-04	1	39
	October-04	0	0
	November-04	0	0
	December-04	0	0
	January-05	10	880
	February-05	14	1,728
	March-05	33	1,194
	April-05	12	105
	May-05	4	64
	June-05	1	4
130 <i>Information Technology</i>	YTD Total	0	0
	July-04	0	0
	August-04	0	0
	September-04	0	0
	October-04	0	0
	November-04	0	0
	December-04	0	0
	January-05	0	0
	February-05	0	0
	March-05	0	0
	April-05	0	0
	May-05	0	0
	June-05	0	0

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
460 <i>Neighborhood Services</i>	YTD Total	590	4,065
	July-04	94	1,104
	August-04	11	498
	September-04	6	18
	October-04	14	73
	November-04	16	40
	December-04	76	472
	January-05	23	66
	February-05	19	60
	March-05	71	344
	April-05	22	100
	May-05	186	1,030
	June-05	52	260
450 <i>Parks</i>	YTD Total	1,555	8,038
	July-04	40	524
	August-04	23	210
	September-04	125	709
	October-04	254	1,058
	November-04	261	924
	December-04	32	196
	January-05	91	380
	February-05	12	48
	March-05	248	1,533
	April-05	414	2,093
	May-05	11	40
	June-05	44	323

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
450 <i>Recreation</i>	YTD Total	6,854	69,016
	July-04	880	9,281
	August-04	465	7,446
	September-04	365	3,661
	October-04	1,016	7,444
	November-04	555	4,971
	December-04	373	4,375
	January-05	497	4,293
	February-05	718	5,007
	March-05	483	5,649
	April-05	509	4,879
	May-05	537	6,895
	June-05	456	5,115
310 <i>Animal Care Services</i>	YTD Total	1,246	13,224
	July-04	70	1,799
	August-04	85	1,260
	September-04	57	885
	October-04	83	952
	November-04	88	938
	December-04	105	735
	January-05	101	712
	February-05	125	931
	March-05	112	938
	April-05	151	1,232
	May-05	114	1,307
	June-05	155	1,535

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
310 <i>Solid Waste</i>	YTD Total	15	542
	July-04	0	0
	August-04	0	0
	September-04	0	0
	October-04	9	36
	November-04	2	32
	December-04	0	0
	January-05	0	0
	February-05	0	0
	March-05	0	0
	April-05	2	140
	May-05	1	160
	June-05	1	174
250 <i>Sacramento Fire Dept.</i>	YTD Total	1,781	46,833
	July-04	75	3,505
	August-04	198	3,325
	September-04	84	3,517
	October-04	121	3,885
	November-04	273	5,546
	December-04	218	5,108
	January-05	74	2,455
	February-05	146	3,856
	March-05	144	3,852
	April-05	151	3,932
	May-05	144	3,926
	June-05	153	3,926

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
210 <i>Sacramento Police Dept.</i>	YTD Total	530	6,826
	July-04	82	709
	August-04	82	176
	September-04	15	293
	October-04	63	538
	November-04	22	658
	December-04	15	405
	January-05	8	310
	February-05	70	666
	March-05	70	710
	April-05	60	914
	May-05	25	916
	June-05	18	531
330 <i>Utilities</i>	YTD Total	429	2,011
	July-04	65	213
	August-04	0	0
	September-04	52	72
	October-04	22	104
	November-04	18	42
	December-04	16	60
	January-05	156	1,068
	February-05	33	127
	March-05	44	177
	April-05	11	30
	May-05	6	27
	June-05	6	91
340 <i>Transportation</i>	YTD Total	13	54
	October-04	6	18
	November-04	0	0
	December-04	5	20
	January-05	0	0
	February-05	0	0
	March-05	0	0
	April-05	1	12
	May-05	1	4
	June-05	0	0

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<i>ORG</i>	<i>MONTH</i>	<i>Volunteers</i>	<i>Hours</i>
<i>Grand Total</i>		24,268	249,980

Thursday, September 01, 2005