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## SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

April 22, 1980

CITY MANAGER'S OFFICE  
**RECEIVED**  
APR 23 1980

Housing Authority of the  
City of Sacramento  
City Hall, 915 I Street  
Sacramento, California 95814

**CITY GOVERNING BOARD**

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Honorable Members in Session:

**SUBJECT:** Supplemental Title III-C2 Older Americans Act  
Funds for Meals-on-Wheels Component of Sacra-  
mento Elderly Nutrition Program

SUMMARY

Attached is a resolution authorizing the Executive Director to submit a grant application to the Area 4 Agency on Aging, requesting \$20,000 in one-time-only funds to be used for the purchase of equipment for the Meals-on-Wheels component of the Sacramento Elderly Nutrition Program, and to execute a contract upon grant award.

BACKGROUND

On March 28, 1980, the Area Agency on Aging notified the Sacramento Elderly Nutrition Program (SENP) of the availability of one-time-only supplemental funds for home-delivered meals equipment, and requested a formal grant proposal be submitted.

SENP's Meals-on-Wheels component presently serves 140 hot lunches per day to homebound seniors in six target areas within the City and County of Sacramento. Operational funds are limited and do not allow for replacement of worn equipment or improvement of meal packaging and delivery systems.

The grant proposal to be approved with the attached resolution contains requests for equipment and materials to be used toward centralization of home-delivered meal packaging and delivery systems which will greatly improve quality and quantity controls, and provide for the initial equipment for a radio dispatch/communication system required for improved vehicle routing and dispatch under changing and emergency conditions.

**APPROVED**  
SACRAMENTO HOUSING AUTHORITY

Date 4/29/80

4-29-80

**COUNTY GOVERNING BOARD**

ILLA COLLIN  
C. TOBIAS (TOBY) JOHNSON  
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**EXECUTIVE DIRECTOR**  
WILLIAM G. SELINE

P.O. Box 1834  
SACRAMENTO, CA 95809  
630 I STREET  
SACRAMENTO, CA 95814  
(916) 444-9210

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Housing Authority of the  
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## FINANCIAL DATA

The supplemental Title III-C2 funds to be applied for in the amount of \$20,000 require a non-federal local match of \$2,222 (cash or in-kind) which must be provided for uses directly related to the items and activities proposed for funding with the supplemental grant. The non-federal match is available in County and City Payment in Lieu of Taxes (P.I.L.O.T.) funds in the amounts of \$1,111 each.

The total proposed cost is budgeted at \$22,222, per the attached Project Budget Detail.

No additional staff is required as a result of the attached resolution.

## VOTE OF COMMISSION

At its regular meeting of April 21, 1980, the Sacramento Housing and Redevelopment Commission recommended adoption of the attached resolution by the following vote:

AYES: Knepprath, Luevano, Serna, Teramoto, Walton,  
B. Miller  
NOES: None  
ABSENT: Coleman, Fisher, A. Miller

## RECOMMENDATION

It is my recommendation that you adopt the attached resolution.

Respectfully submitted,



WILLIAM G. SELINE  
Executive Director

Transmittal to Council:



WALTER J. SLOPE  
City Manager

Contact Person: Dan Borowiak  
S.E.N.P. - 444-9533

PROJECT BUDGET DETAIL  
AND JUSTIFICATIONS

PERSONNEL

Purchasing Agent, 10 hrs. @ \$11.36	\$ 113.60	
Account Clerk, 15 hrs. @ \$6.76	<u>101.40</u>	\$ 215.00

FRINGE BENEFITS

30% of Direct Salaries		65.00
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EQUIPMENT

Home-delivered Meal Preparation Equipment (Schedule A)	\$ 4,735.00	
Meal Delivery System Equipment (Schedule B)	13,411.00	
Emergency Dispatch/Communication Equipment (Schedule C)	1,414.00	
Collection Processing Equipment (Schedule D)	<u>150.00</u>	19,710.00

OTHER CONSUMABLE SUPPLIES

Miscellaneous (Schedule E)		259.00
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CONTRACT SERVICES

Electrical Modifications in Kitchen (Schedule F)		1,200.00
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AUDIT

Close-out Audit Requirements		350.00
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OTHER

Bid Advertising Expense	\$ 100.00	
SHRA Indirect Costs	<u>323.00</u>	<u>423.00</u>

TOTAL PROJECT COSTS		\$22,222.00
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LESS: NON-FEDERAL MATCH		<u>2,222.00</u>
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TITLE III-C2 FUNDS REQUESTED		<u><u>\$20,000.00</u></u>
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1793  
~~1789~~  
RESOLUTION NO. \_\_\_\_\_

Adopted by the Housing Authority of the City of Sacramento

April 29, 1980

AUTHORIZING A GRANT APPLICATION FOR ONE-TIME-  
ONLY SUPPLEMENTAL TITLE III-C2 OLDER AMERICAN  
ACT FUNDS FOR THE SACRAMENTO ELDERLY NUTRITION  
PROGRAM AND TO ACCEPT GRANT AWARD UPON APPROVAL

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF  
SACRAMENTO:

Section 1. The Executive Director is authorized to submit a grant application for one-time-only supplemental Older American Act Title III-C2 funds to the Area 4 Agency on Aging for the Sacramento Elderly Nutrition Program.

Section 2. The Executive Director is authorized to accept the grant award upon receipt of approval and to enter into a contract with the Area 4 Agency on Aging for the Title III-C2 funds.

\_\_\_\_\_  
Chairperson

ATTEST:

  
\_\_\_\_\_  
Secretary

APPROVED  
SACRAMENTO HOUSING AUTHORITY

Date 4/29/80