



# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2671  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

CONSENT  
**June 15, 2010**

**Honorable Mayor and  
Members of the City Council**

**Title: Neighborhood Water Quality District – Annual Report**

**Location/Council District:** This district includes five separate subdivisions, Buena Park, Meadowview Estates, Steamboat Bend, Sheldon 20 and Hampton Station, in Council District 8 (Exhibit A, page 6).

**Recommendation:** Adopt a **Resolution** adopting the Neighborhood Water Quality District (District) annual budget and levy assessment for Fiscal Year (FY) 2010/11.

**Contact:** Mark Griffin, Fiscal Manager, (916) 808-8788.

**Presenters:** Not Applicable

**Department:** Finance

**Division:** Public Improvement Financing

**Organization No:** 06001321

### **Description/Analysis**

**Issue:** Sacramento City Code requires, for all assessment districts, the annual presentation of a budget and proposed assessments to City Council for approval. Approval of the District's annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for maintenance of water quality areas and landscaping improvements which are located in and/or adjacent to residential subdivisions in this district for FY2010/11.

**Policy Considerations:** The annual proceedings for this district are being processed as set forth in Section 3.124.190 of the Sacramento City Code. The recommended action is consistent with the Strategic Focus Area of Sustainability and Livability.

**Sustainability Considerations:** There are no sustainability considerations applicable to the administration of an assessment district.

**Environmental Considerations:** Under California Environmental Quality Act (“CEQA”) guidelines, annual proceedings of an assessment district do not constitute a project, and are therefore exempt from review.

**Committee/Commission Action:** None

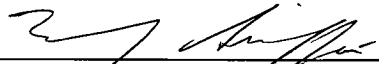
**Rationale for Recommendation:** The actions in the recommended Resolutions are required by the Sacramento City Code, as set forth in Section 3.124.190, for annual proceedings of an existing district.

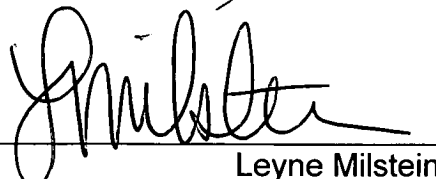
**Financial Considerations:** The District is self-supporting and has no impact on the General Fund. The cost of maintenance for the Water Quality Mitigation Program will be funded through the District. The total assessment amount for the five subdivisions in the District for FY2010/11 is estimated to be \$54,444 in support of services of \$62,830. The difference, or deficit, is intentional and will result in appropriate reductions in the fund balance to stay at levels adequate to fund all but the most major repairs. To that end, there is an average reduction in assessments of 12 percent from FY2009/10. In the event of major repairs, the assessment can be raised to levels adequate for funding.

The cost for each subdivision as well as a breakdown of cost per single-family lot is provided in Exhibit B, page 7, and detailed in the Engineer’s Report on file with the City Clerk.

The annual operating budgets of affected departments will be adjusted to reflect these Council approved assessments and expenditure plans.

**Emerging Small Business Development (ESBD):** City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by:   
Mark Griffin  
Fiscal Manager, Finance Department

Respectfully Submitted by:   
Leyne Milstein  
Director, Finance Department

Recommendation Approved:

  
Gus Vina  
Interim City Manager

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## **BACKGROUND**

On July 23, 1991, City Council approved formation of the Neighborhood Water Quality District (“District”), formerly known as the Meadowview Estates Maintenance District. This district provides funding for maintenance of water quality areas and landscaping improvements which are located in and/or adjacent to residential subdivisions. The specific activities approved for the District include:

For landscaped areas:

The work to be performed consists of furnishing all tools, equipment, apparatus, facilities, labor, material, supplies, and utilities necessary or desirable to maintain and service the landscaping, irrigation systems, drainage structures and water quality features. Maintenance work may include but not be limited to periodic mowing of grass, trimming of trees and shrubs, and fertilizing, together with the regular furnishing of water for irrigation of all plant material, and the repair, maintenance, and replacement of irrigation systems, drainage structures, water quality features, planted materials, and amenities.

For water quality areas:

The work to be performed consists of the maintenance and repair of the wetland areas identified in the U.S. Army Corps of Engineers’ Nationwide Permits, Water Quality Swales and Detention areas. Specifically, the work may include but is not limited to maintenance of seasonal wetlands, mowing fire breaks, litter control and patrolling, repair and/or replacement of post and cable, keeping of contractor’s records, and any related work necessary to comply with the conditions of the Corps Permit. The work will also include landscape (i.e. trees & native grasses) maintenance of the water quality detention basin. Pumping, hauling, and disposal of collected wastes shall be in accordance with all appropriated state, federal, and local regulations.

At the time of formation, the initial district included the Meadowview Estates. Since that time, the City Council has annexed four additional subdivisions to the District.

## **RESOLUTION NO.**

Adopted by the Sacramento City Council

### **ADOPTING THE NEIGHBORHOOD WATER QUALITY DISTRICT ANNUAL BUDGET AND LEVYING ASSESSMENT FOR FY2010/11**

#### **BACKGROUND:**

- A.** The Neighborhood Water Quality District (“District”) formerly known as the Meadowview Estates Maintenance District, as depicted in Exhibit A, was established by the City Council and approved by the property owners on July 23, 1991.
- B.** The City Council established the District under Chapter 3.124 of the Sacramento City Code (“Chapter 3.124”), and has previously levied assessments on property in the District to pay for maintenance related to the water quality mitigation program and related services to be provided within the District, all in accordance with Chapter 3.124.
- C.** Assessments for all subdivisions within the District are at or below the highest authorized amount for this district shown on Exhibit B.
- D.** The Council is fully advised in this matter.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1.** The City Council finds and determines that the background statements A through D are true and correct.
- Section 2.** The Supervising Engineer of the Department of Transportation, the person designated by this Council as the Engineer of Work for the District, is hereby directed to file an annual report in accordance with the provisions of Section 3.124.190 of the Sacramento City Code.
- Section 3.** The City Council
  - (a) adopts the annual budget set forth in the FY2010/11 Engineer’s Annual Report; and
  - (b) levies the assessment set forth in the FY2010/11 Engineer’s Annual Report.
- Section 4.** Exhibits A and B are part of this resolution.

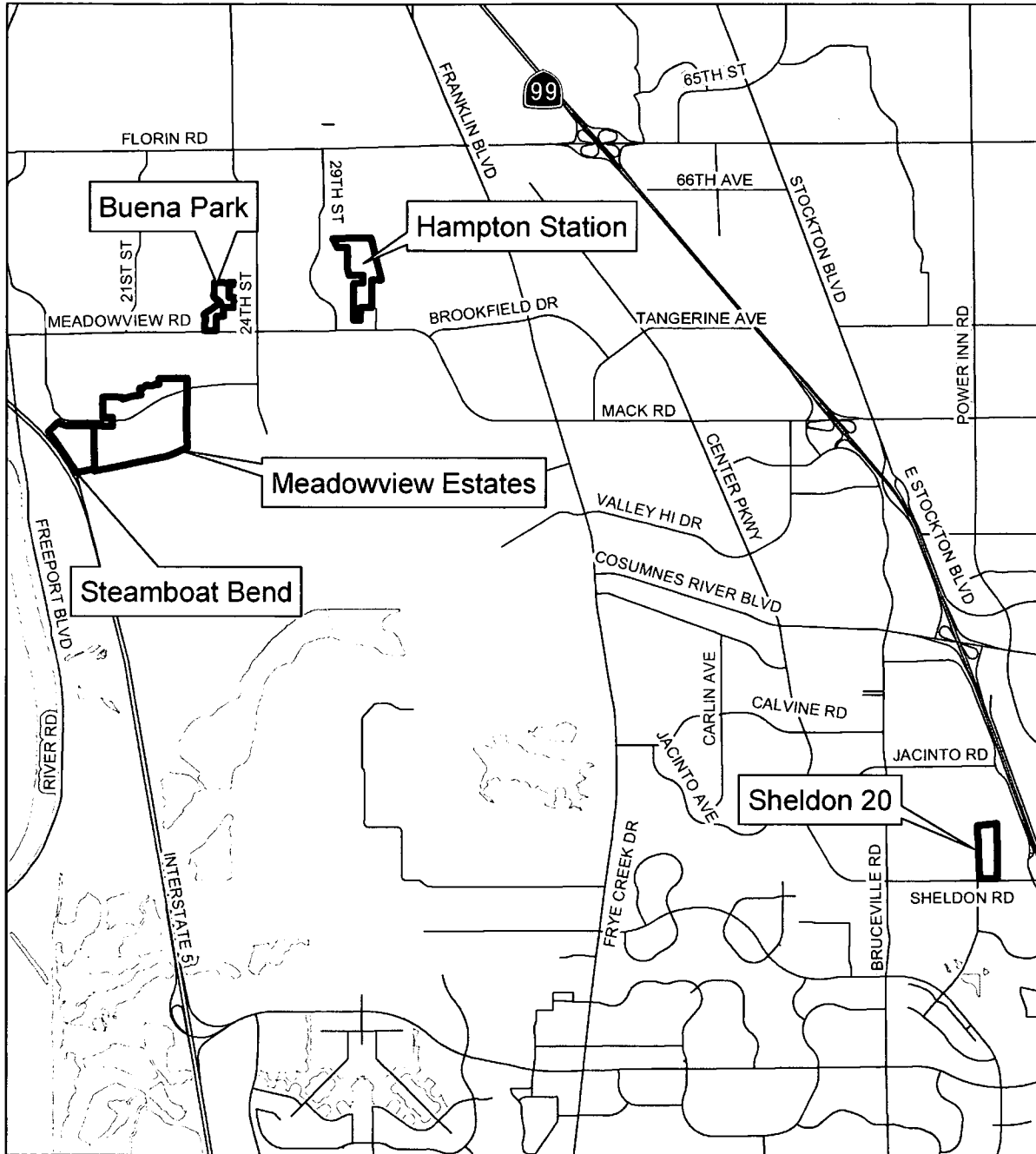
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Exhibit A: District Map -1 Page

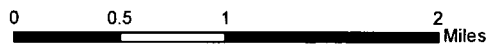
Exhibit B: FY2010/11 District & Parcel Assessment -1 Page

EXHIBIT A

Neighborhood Water Quality District 2003-03



G.I.S.  
City of  
Sacramento  
Planning Department  
BMueller, 3/06/08



**EXHIBIT B**

**NEIGHBORHOOD WATER QUALITY DISTRICT  
FY2010/11  
DISTRICT AND PARCEL ASSESSMENT**

**DISTRICT ASSESSMENT**

	FY2010/11 Budget		Surplus/ (deficit)	
Neighborhood	Expenditures	Expenditures and Ending Fund Balance	(Beginning Fund Balance)	FY2010/11 Assessed
Buena Park	\$4,698	\$35,821	\$33,041	\$2,780
Meadowview Estates	\$20,573	\$198,683	\$194,183	\$4,500
Steamboat Bend	\$14,315	\$48,118	\$37,168	\$10,950
Sheldon 20	\$11,772	\$34,218	\$24,964	\$9,254
Hampton Station	\$11,472	\$44,712	\$17,752	\$26,960
<b>Total</b>	<b>\$62,830</b>	<b>\$361,552</b>	<b>\$307,108</b>	<b>\$54,444</b>

**PARCEL ASSESSMENT**

Neighborhood	# of Lots	Maximum Authorized	Actual FY2009/10	Authorized FY2010/11
Buena Park	59	381.91	\$94.24	\$47.12
Meadowview Estates	450	285.29	\$20.00	\$10.00
Steamboat Bend	146	171.18	\$75.00	\$75.00
Sheldon 20	89	\$234.08	\$103.98	\$103.98

Hampton Station Subdivision	Maximum Authorized	Actual FY2009/10	Authorized FY2010/11
Developed and Undeveloped Residential	\$117.02 per parcel	\$114.96 per parcel	\$113.60 per parcel
Non-Residential Lot 93	\$3,072.23	\$3,018.20	\$2,982.42
Non-Residential Lot 94	\$1,905.12	\$1,871.62	\$1,849.44
Non-Residential Lot 98	\$1,752.91	\$1,722.08	\$1,701.66