

COUNTY OF SACRAMENTO
DEPARTMENT OF AIRPORTS
6968 AIRPORT BOULEVARD
SACRAMENTO, CALIFORNIA 95837
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DIRECTOR OF AIRPORTS
George W. McLaughlin

January 6, 1981

Ms. Karolyn Simon, Chairperson
Reliever Airport Committee
1400 45th Street
Sacramento, CA 95819

Dear Ms. Simon:

Enclosed please find the following documents for use at the
January 20, 1981, meeting of the Reliever Airport Committee:

- 1) Minutes of December 16, 1980, Reliever Airport Committee meeting
- 2) Agenda for January 20, 1981, meeting
- 3) New Airport Site Selection Criteria as developed for the Executive Airport Master Plan
- 4) Proposed text for media advertising of February 18, 1981, public meeting
- 5) January, 1981, Reliever Airport Committee Roster

If you have any questions prior to the January 20, 1981, meeting, please do not hesitate to call our office.

Sincerely,

Kenneth R. Joule
Deputy Director of Airports
Operations and Maintenance

By the City Council
Office of the City Clerk

LEK:jl
Enclosures
cc Committee Members (w/encls)
Board of Supervisors
Clerk, Board of Supervisors
City Council
City Clerk
Norm Coad (w/encls)
Jim Harnish (w/encls)
Anne Parke (w/encls)

JAN 20 1981

RELIEVER AIRPORT COMMITTEE MEETING

January 20, 1981

12:00 p.m.

Executive Airport - Conference Room

A G E N D A

1. Approval of Minutes from Meeting
of December 16, 1980
2. Old Business:
 - A. Consultant Retention
 - B. Kick-Off Meeting
 - C. LAFCO Update
 - D. Reliever Airport Site Criteria
3. New Business:
 - A. Committee Roster, January, 1981
4. Adjournment

RELIEVER AIRPORT COMMITTEE MEETING

December 16, 1980

12:00 p.m.

Executive Airport - Conference Room

ATTENDANCE:

The meeting was called to order at 12:08 by the Chairperson, Karolyn Simon. Those present were:

COMMITTEE MEMBERS:

Karolyn Simon, Chairperson

Christine Hunter, Member at Large, City

Russ Kilmer, Sacramento Area Joint Aviation Council

Roger Schenken, Member at Large, County

Lt. Col. Dan Weber, Mather Air Force Base, Exofficio

Nancy Woolley, League of Women Voters

Howard Winter, Executive Airport Advisory Committee

Patricia Woods, Member at Large, City

STAFF:

Kenneth R. Joule, Department of Airports

Larry Kozub, Department of Airports

Anne Parke, City Planning Department

ABSENT:

Barbara Goetz, Vice Chairperson

Lt. Col. Bill Groninger, McClellan Air Force Base, Exofficio

Grant Caywood, Metropolitan Chamber of Commerce

Jim Harnish, SRAPC

APPROVAL OF MINUTES.

The minutes of November 18, 1980, were approved as mailed.

OLD BUSINESS

A. EAAC Representative

Mr. Howard Winter was introduced as the temporary representative from the Executive Airport Advisory Committee. A permanent EAAC representative will be appointed at a later date. Self-introduction of those present followed.

B. Consultant Retention

Larry Kozub informed the committee that letters had been sent to Hodges & Shutt (general planning) and CH2M-Hill (environmental analysis) on December 10, 1980, advising the consultants that financial arrangements had been completed and we are ready to proceed with the study. Copies of the letters were circulated. The Department of Airports requested updates from the consultants regarding availability of personnel, cost estimates, etc. Mr. Kozub indicated that formal Agreements between the County and the consultants are expected to be placed on the Board of Supervisors' agenda in January, 1981, and that consultants should be on board by February 1, 1981.

C. Kick-Off Meeting

Larry Kozub has been working with Jim Harnish and the SRAPC graphics department to develop a mailer announcing the general public kick-off meeting which will be held February 18, at 7:30 p.m., in the Board of Supervisors' Chambers. SRAPC is going through a name change to Sacramento Area Council of Governments (SACOG) and all SRAPC graphic efforts are committed to the change in logo and stationary. SRAPC is willing to work on the mailer after the in-house project is complete. There should be sufficient time for SRAPC to complete the work associated with the mailer in keeping with the proposed schedule for distribution. Mr. Kozub will maintain coordination and find an alternative source if SRAPC is unable to work on our project.

The general form and content of the proposed mailer was accepted by the committee. Several text changes and corrections were made by various committee members. These modifications were noted and will appear on the final document.

Mr. Kozub then reviewed the Project Schedule for the kick-off meeting. The main comments are summarized as follows:

1. Distribution List - Committee members submitting names and addresses of various groups or organizations to receive notice of the kick-off meeting should forward them to Larry Kozub as soon as possible so that address labels can be made.
2. Announcements - With committee acceptance of the preliminary format, this item is complete. Mr. Kozub will proceed with final graphics.
3. Printing - SRAPC (SACOG) should be able to start graphics and printing in early to mid January, 1981. Target date for completed package is January 23, 1981. If time becomes critical, an alternate printing source will be found.
4. Distribution - After considerable discussion it was decided that announcements should be mailed by February 1, 1981. This would allow a two-week notification period. Mr. Kozub will investigate a bulk mailing period.
5. Media Advertising - Mr. Kozub will submit draft text for committee review with the mailing of minutes.
6. Media Distribution - This should occur immediately after the next regular meeting.
7. Handouts - The following documents were suggested:
 - A. Mailer
 - B. Map of County airports
 - C. Glossary of aviation/airport terms
8. Pre-coordination Meeting - It was agreed that there should be a "dry run" of the meeting just prior to February 18, 1981.

9. Public Meeting - To be held at Board of Supervisors' Chambers, Wednesday, February 18, 1981, at 7:30 p.m.

Ms. Parke indicated that neither she nor Jim Harnish would be able to attend the public meeting if it were held on February 18, 1981, due to scholastic commitments. It was generally recognized that there would be conflicts among participants regardless of meeting date. The meeting date of February 18, 1981, was confirmed.

D. ADAP Update

Mr. Kozub said the congressional "lame duck" sessions ended without further consideration of ADAP legislation. The new Administration is expected to debate the ADAP issue in February, 1981.

E. Rancho Murieta Update

Ms. Simon reported that the Rancho Murieta Airport is within a county PUD and that prior to any airfield development, permits would have to be submitted to the County Planning Department for review. No permits have been submitted thus far.

NEW BUSINESS

A. Reliever Airport Site Criteria

Mr. Kozub indicated that this item was placed on the agenda to initiate the thought process for eventual criteria determination. Our major efforts during the weeks ahead will focus on consultant retention and the kick-off meeting, however criteria determination issues are expected to consume a fair amount of time. By beginning the process now we can have an initial set of criteria available for consultant evaluation in a timely manner.

Christine Hunter expressed concern that since there may be potential airport sites outside Sacramento County boundaries, we should be inviting other counties to participate in the study process. Mr. Kozub acknowledged the possibility of potential airport sites outside Sacramento County and that if "outside county" sites are identified, they would be evaluated as appropriate, however, there are major jurisdictional and operational problems associated with airport sites in other counties. Such a system would be undesirable from a Department of Airports' perspective.

Lt. Col. Weber concurred and said that it is his opinion that it would be politically impossible for Sacramento County to develop an airport outside of Sacramento County.

Patricia Woods felt there were grounds for advising other county planning departments of the study, however the emphasis should be placed on finding additional airport facilities within Sacramento County and go outside county if no other acceptable alternative is developed.

The question was raised concerning the ability of one county to acquire property in an adjoining county. Although this is possible, it presents jurisdictional problems associated with off-airport land use, police powers, and development rights. One criteria the Department of Airports will insist on is that the same organization that operates the airport will have jurisdiction over the land uses adjacent to that airport.

The discussion concluded with consensuses that adjacent county planning departments would be placed on the mailing list announcing the community meetings. Further discussion on potential sites will take on more meaning after the site selection criteria has been finalized.

Mr. Kozub said that he will forward the criteria used in the Executive Airport Master Plan so that the committee can have a "starting place" for criteria development.

B. CH2M-Hill Proposal

Mr. Kozub stated that the Department of Airports has only one copy of the proposal from CH2M-Hill and that two copies are needed; one for file and one working copy. Mr. Kozub requested that if any committee members had an extra copy or would not mind forfeiting their copy to the Department, it would be appreciated.

C. LAFCO

The Local Agency Formatinn Commission has published a draft report on recommendations for City of Sacramento Sphere of Influence expansion. Substantial city boundary expansion is recommended north toward Metro Airport and south toward Elk Grove. Recommendations in the LAFCO report may be of interest to committee members. The Department of Airports and the City Planning Department expect to submit testimony at the December 18, 1980, public hearing. Committee members should obtain a copy of the report and/or attend the public hearing for additional information.

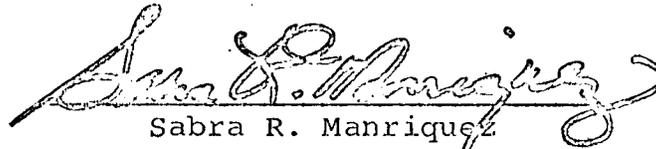
D. Attendance

Ms. Woods commented that with most city and county commission meetings, a commissioner may be excused from a meeting if given prior notification to the chairperson. That is, there is a difference between an "absence" and an "excused absence." Ms. Woods requested that this distinction be reflected in future minutes. Ms. Simon said she would see that this is done in the future.

If a committee member knows they will be absent for a regular meeting they should coordinate with the chairperson for proper designation of the absence. This in turn will be reflected in the minutes.

Ms. Simon expressed concern that committee members often come late to the meetings. This is not fair to others when material has to be rediscussed. Ms. Simon urged that committee members make an extra effort to be on time for meetings.

There being no further new business the meeting was adjourned at 1:30 p.m. The next regular meeting is scheduled for January 20, 1981, 12:00 p.m. in the Conference Room at Executive Airport.


Sabra R. Manriquez
Acting Secretary