

DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO  
CALIFORNIA

5730 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
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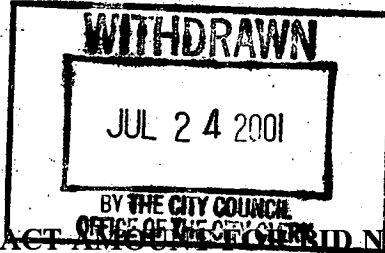
July 11, 2001

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City Council  
Sacramento, California

Honorable Members in Session:



**SUBJECT: INCREASE IN CONTRACT AMOUNT FOR BID NO. 1806 FOR TREE TRIMMING AND REMOVAL SERVICES FROM \$195,000.00 TO \$300,000.00**

**LOCATION AND COUNCIL DISTRICT:** City-wide

**RECOMMENDATION:**

This report requests authorization to increase the current contract amount with West Coast Arborists, Inc. for tree trimming and removal services from \$195,000.00 to \$300,000.00 per contract year.

**CONTACT PERSONS:** Martin Fitch, Tree Services Superintendent, 433-6258  
Dennis Kerhulas, Senior Buyer, 433-6242

**SUMMARY:**

Staff recommends that City Council authorize the City Manager to increase the amount of the current contract, Bid No. 1806, for Tree Trimming and Removal Services from \$195,000.00 to \$300,000.00 per contract year. This contract was originally awarded by Council on September 7, 1999, to West Coast Arborists, Inc., 2200 East Via Burton Street, Anaheim, CA 92806.

**FOR COUNCIL MEETING OF:** July 24, 2001

**BACKGROUND:**

On September 7, 1999, City Council awarded Bid No. 1806 for Tree Trimming and Removal Services to River City Maintenance in an amount not to exceed \$195,000.00 per contract year. The contract provides for tree trimming and removal services to be performed throughout the City. The City is currently in the second year of this potential four-year contract.

The original contract amount was based on general tree trimming and removal services within City parks and streets. However, augmentation of this contract is needed to facilitate participation in a partnership mistletoe removal program with the Sacramento Tree Foundation. This mistletoe control effort is an extension of the

mistletoe tool loan program that has been in operation for fifteen years. The tool loan program allows the homeowner to remove mistletoe reachable from the ground with a pole saw delivered to their home. However, a more complete solution is needed, since much of the mistletoe is beyond the reach of the pole saw, and without complete tree pruning the mistletoe cannot be controlled. For the past year, the Sacramento Tree Foundation and City Tree Services have provided contract mistletoe control services, which has been well received by the participants. The program costs are offset by revenues collected from property owners who pay the in advance the City's costs to prune their trees to control mistletoe. The current contract rate for the City is \$165.00 per tree, to prune any tree up to 36 inches in diameter. These mistletoe removal services can be most appropriately accomplished by the City's current tree trimming contractor at the same time they are providing general tree trimming services throughout the City. In addition, Tree Services has identified additional funds within its budget to cover the costs of more general contract work for City parks and street trees.

For the above reasons, the Tree Services section of the Department of Parks and Recreation is requesting City Council to authorize the increase in contract award amount for Bid No. 1806 from \$195,000.00 to \$300,000.00 per contract year.

**FINANCIAL CONSIDERATIONS:**

Sufficient funds have been budgeted by Tree Services for these services. As noted above, City costs are offset by revenues collected from property owners who pay in advance the City's costs to prune their trees to control mistletoe.

**ENVIRONMENTAL CONSIDERATIONS:**

The Environmental Services Manager has determined that the contract award is exempt from the requirements of the California Environmental Quality Act (CEQA), under Section 15301(h). The contract is considered maintenance of existing landscaping throughout the City of Sacramento.

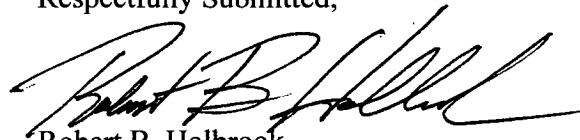
**POLICY CONSIDERATIONS:**

This recommendation is consistent with the requirements for competitive bidding as detailed in Chapter 3.56 of the Sacramento City Code.

**ESBE CONSIDERATIONS:**


West Coast Arborists, Inc is not a certified Emerging or Small Business Enterprise. As this contract has already been awarded and is currently in place, additional E/SBE efforts are not applicable.

Respectfully Submitted,



Robert B. Holbrook  
Procurement Services Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS  
City Manager