



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
May 18, 2010

Honorable Mayor and
Members of the City Council

Title: Northside Subdivision Maintenance District – Annual Report

Location/Council District: Main Avenue between Rio Linda Boulevard and Marysville Boulevard, in Council District 2 (Exhibit A, page 6).

Recommendation: Adopt a **Resolution** adopting the Northside Subdivision Maintenance District Annual Budget and Levy Assessment for Fiscal Year (“FY”) 2010/11.

Contact: Brian Wong, Program Specialist, (916) 808-5778; Mark Griffin, Fiscal Manager, (916) 808-8788

Presenters: Not Applicable

Department: Finance

Division: Public Improvement Financing

Organization No: 06001321

Description/Analysis

Issue: The Northside Subdivision Maintenance District (“District”) is required by the Sacramento City Code to present an annual budget to City Council for approval. Approval of the District’s annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for maintenance of the wetlands and the landscaped areas adjacent to the subdivision in this District for FY2010/11.

Policy Considerations: The annual proceedings for this District are being processed as set forth in Section 3.124.190 of the Sacramento City Code. This action is consistent with the Strategic Planning Focus Area of Sustainability and Livability.

Environmental Considerations: Under California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

Sustainability Considerations: There are no sustainability considerations applicable to the formation process and administration of a special district.

Commission/Committee Action: None.

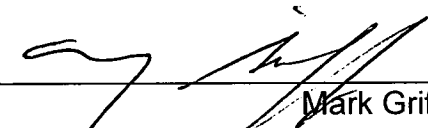
Rationale for Recommendation: The actions in the recommended Resolution are required by Section 3.124.190 of the Sacramento City Code for annual proceedings of an existing district.

Financial Considerations: There will be no cost to the City or the General Fund. The cost of maintenance for the Northside Subdivision Wetlands Mitigation Program, together with the landscaped area along Marysville Boulevard, will be funded through the District.

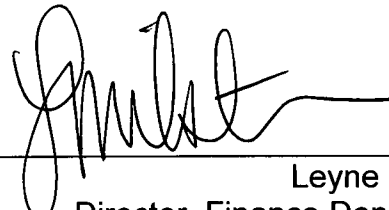
The total amount assessed to the property owners for the District for FY2010/11 is projected at \$5,452 with an assessment of \$48.68 per single-family home as shown on Exhibit B, page 10, and detailed in the Engineer's Report on file with the City Clerk. The proposed increase in the annual assessment is 1.8% which is the maximum allowed annual increase in the District. The proposed FY2010/11 assessment of \$48.68 per single-family home will still be well below the maximum authorized assessment of \$191.25 per single-family home in the District.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: _____


Mark Griffin
Fiscal Manager, Finance Department

Approved by: _____


Leyne Milstein
Director, Finance Department

Recommendation Approved:

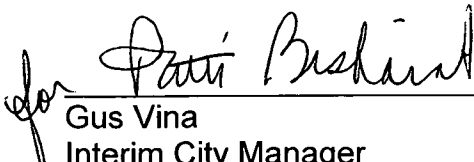

Gus Vina
Interim City Manager

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BACKGROUND

On June 7, 1992, City Council approved formation of the Northside Subdivision Maintenance District ("District"). This District provides funding for maintenance activities associated with the Northside Subdivision Wetlands Mitigation Program. The mitigation program is in compliance with the U. S. Army Corps of Engineers' permit issued to the developer of Northside Subdivision on June 20, 1990. Activities include cleaning of the sand and grease trap separator for the storm drain system, disposal of the contents and mowing and litter pick up. The District also funds maintenance activities for the landscaped area adjacent to Marysville Boulevard.

A map of the District is included as Exhibit A to the resolution.

RESOLUTION NO.

Adopted by the Sacramento City Council

ADOPTING THE NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT ANNUAL BUDGET AND LEVYING ASSESSMENT FOR FY2010/11

BACKGROUND

- A. The Northside Subdivision Maintenance District ("District"), as depicted in Exhibit A, was established by the City Council and approved by the property owners on June 7, 1992.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code ("Chapter 3.124"), and has previously levied assessments on property in the District to pay for landscaping maintenance services and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. The assessment in Fiscal Year (FY) 2010/11 will be higher than the assessment in the current year (FY2009/10), but still below the highest authorized amount for this District shown on Exhibit B.
- D. The Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1.** The City Council finds and determines that the background statements A through D are true and correct.
- Section 2.** The Supervising Engineer of the Department of Transportation, the person designated by this Council as the Engineer of Work for the District, is hereby directed to file an annual report in accordance with the provisions of Section 3.124.190 of the Sacramento City Code.
- Section 3.** The City Council:
 - (a) Adopts the annual budget set forth in the FY2010/11 Engineer's Annual Report; and
 - (b) Levies the assessment set forth in the FY2010/11 Engineer's Annual Report.

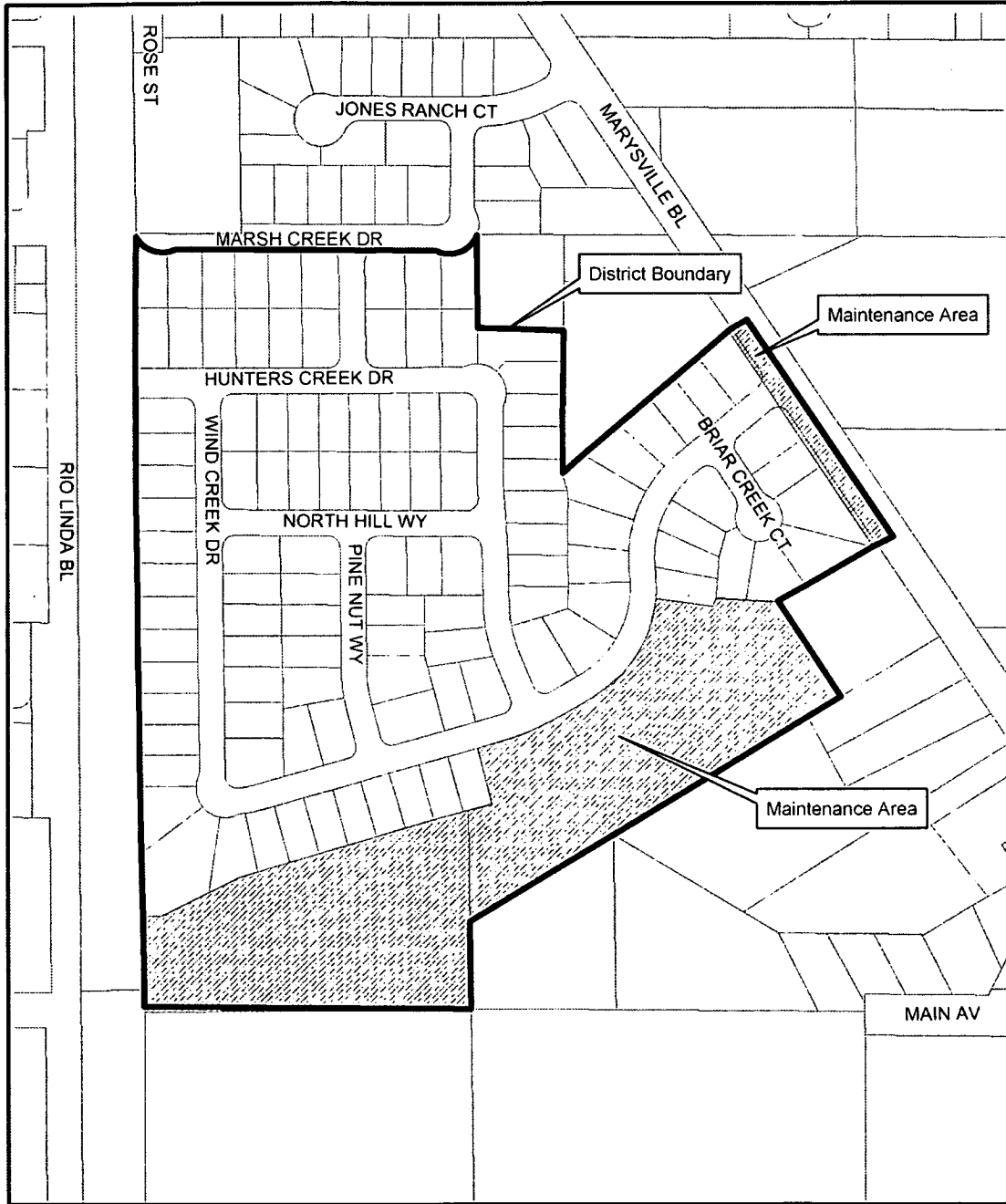
Section 4. Exhibits A and B are part of this resolution.

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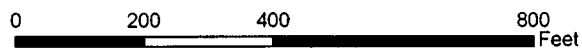
Exhibit A: District Map -1 Page

Exhibit B: FY2010/11 District & Parcel Assessment -1 Page

Northside Subdivision Maintenance District



B Mueller 04/11/07



**NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT
FY2010/11
DISTRICT AND PARCEL ASSESSMENT**

<i>Estimated</i> Beginning Fund Balance (FY10/11)	\$61,440
Total Assessed to Property Owners	\$ 5,452
Maintenance Tasks	
Wetlands Maintenance (Utilities)	\$ 5,000
Landscape Maintenance (Streets)	1,280
Administration	
Department of Transportation	910
Special Districts	2,200
Billing Administration	1,667
Total Expenditures	\$11,057
<i>Estimated</i> Ending Fund Balance (Contingency)	\$55,835
Year-Over-Year Change in Fund Balance	(\$ 5,605)

PARCEL ASSESSMENT

Name	Maximum Authorized	FY2009/10	FY2010/11
Northside Subdivision Maintenance District	\$191.25	\$47.82	\$48.68