

RESOLUTION NO. 2019-0220

Adopted by the Sacramento City Council

June 4, 2019

Approval of One-Year Action Plan Funding Allocation Process

BACKGROUND

- A. Staff is recommending adopting a policy establishing the funding allocation process for the annual One-Year Action Plan which includes public meetings and a specified timeline for identification of projects and funding of programs.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. All evidence presented having been duly considered, the findings, including environmental findings regarding this action, as stated in the staff report that accompanies this resolution, are approved.
- Section 2. The One-Year Action Plan Funding Allocation Process policy attached as Exhibit A is approved.
- Section 3. The Sacramento Housing and Redevelopment Agency is authorized to make technical changes to the One-Year Action Plan Funding Allocation Process as necessary to comply with federal, state and local laws, regulations, ordinances, and resolutions as they may be adopted or amended from time to time. The authority to make any material policy changes to the One-Year Action Plan Funding Allocation Process policy, however, shall remain with the affected entity's governing board, at its sole discretion.

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Exhibit A: One Year Action Plan Funding Allocation Process

Adopted by the City of Sacramento City Council on June 4, 2019, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer and Warren

Noes: None

Abstain: None

Absent: Mayor Steinberg

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy
Date: 2019.06.07 09:46:09
-07'00'

Mindy Cuppy, City Clerk

The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.

One-Year Action Plan Funding Allocation Process

TIMELINE FOR ANNUAL ACTION PLAN AND CDBG PROJECTS		
Month	Action	Department/Contact
December	SHRA requests City Manager convene an Action Plan Kick-off meeting	City Manager SHRA (Federal Programs staff)
January	Action Plan - Meeting #1 <ul style="list-style-type: none"> • Review existing projects & programs • Submit & review project request forms 	City Manager & Department including: <ul style="list-style-type: none"> • Community Development • Economic Development • Homeless Services • Public Works • Youth, Parks, and Community Enrichment • Utilities SHRA (Federal Programs staff)
January	Action Plan Workshop#1 at the City Council <ul style="list-style-type: none"> • Review Schedule • Receive Project Ideas 	City Council SHRA staff City Manager and Departments
February	Action Plan - Meeting #2 <ul style="list-style-type: none"> • Review project request forms • Prepare potential project and programs list 	City Manager & Department including: <ul style="list-style-type: none"> • Community Development • Economic Development • Homeless Services • Public Works • Youth, Parks, and Community Enrichment • Utilities SHRA (Federal Programs staff)
March	Action Plan - Meeting #3 – if necessary <ul style="list-style-type: none"> • Prepare potential project and programs list 	City Manager & Department including: <ul style="list-style-type: none"> • Community Development • Economic Development • Homeless Services

TIMELINE FOR ANNUAL ACTION PLAN AND CDBG PROJECTS		
		<ul style="list-style-type: none"> • Public Works • Youth, Parks, and Community Enrichment • Utilities SHRA (Federal Programs staff)
March	Community Workshop at SHRC <ul style="list-style-type: none"> • Solicit community input on proposed potential projects and programs 	SHRA (Federal Programs staff)
April	Action Plan Workshop #2 at the City Council <ul style="list-style-type: none"> • SHRA presents potential projects and programs list 	City Council SHRA staff City Manager and Departments
May	Action Plan– Meeting #4 <ul style="list-style-type: none"> • Draft Budget Review 	SHRA (Federal Programs staff) Consult with City Manager
June	Action Plan Budget – Meeting #5 (if necessary) <ul style="list-style-type: none"> • Draft Budget Review 	SHRA-Federal Programs staff Consult with City Manager
August	Action Plan Budget Complete – August 1 <ul style="list-style-type: none"> • Route Staff Report 	SHRA (Federal Programs staff)
September	Action Plan at SHRC	SHRA (Federal Programs staff)
October	Action Plan approved at City Council	SHRA (Federal Programs staff)
November 15	Action Plan Submitted to HUD	SHRA (Federal Programs staff)