

6, 7, 8, 9, 10, 11, 12



CITY OF SACRAMENTO
CALIFORNIA

OFFICE OF THE
CITY MANAGER

CITY HALL
915 I STREET - 95814
(916) 449-5704

August 31, 1984

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: 1984-85 Compensation Recommendations for Unrepresented Personnel

SUMMARY

This report contains the recommendations of the City Manager for salary and benefit improvements for unrepresented personnel for Fiscal Year 1984-85.

It is recommended that the City Council approve this report, attachments, ordinance amendment, and resolutions to authorize implementation of the proposed 1984-85 salary and benefit increases for unrepresented personnel on the effective dates as indicated in this report. The resolution amending the Employer-Employee Relations Policy is also needed to implement provisions of previously approved labor agreements.

PROPOSED 1984-85 SALARY AND BENEFIT PLAN

The recommendations of the City Manager for the 1984-85 salary and benefit plan for unrepresented personnel are separated into categories of unrepresented management, including members of the City Council; unrepresented confidential/administrative; and unrepresented non-career. The recommendations are:

1. Unrepresented Management, Including Members of the City Council

A. Salaries

Effective June 23, 1984, a 5.6% salary increase for all classifications designated as unrepresented management. However, in order to maintain internal and external salary relationships, the following equity adjustments are proposed:

- (1) An additional 5% salary increase for the City Attorney.
- (2) An additional 2% salary increase for the City Treasurer and the City Clerk.

- (3) The new classification of Director of Planning and Development is to be at the same salary range as the Director of Public Works.
- (4) The new classification of Assistant Director of Planning and Development is to be at the same salary range as the Assistant Director of Public Works.
- (5) The Data Processing Director is to be at the same salary range as the department heads in General Services, Finance, Community Center, Personnel, and Employee Relations.
- (6) The new classification of Senior Administrative Services Officer is to be at the same salary range as the Employee Services Manager and Worker's Compensation Manager.
- (7) The Risk Manager and Personnel Services Manager are to be at the same salary range as the Accounting Officer and Revenue Officer.
- (8) The present supplemental salary range for the Senior Employee Relations Representative is to be abolished and that classification is to be at the same salary range as the Senior Management Analyst.
- (9) The Administrative Assistant to Mayor I is to be at the same salary range as the Management Analyst I, and the Administrative Assistant to Mayor II and the Employee Relations Representative II are to be at the same salary range as the Management Analyst II.

8. Fringe Benefits

- (1) Effective July 1, 1984, the City's monthly insurance contribution will increase by \$30.58, changing the City contribution from \$205.66 to \$236.24 monthly per eligible employee.
- (2) Effective September 1, 1984, unrepresented management will be covered by a City-paid long-term disability insurance plan.
- (3) Effective September 1, 1984, increase the City-paid life insurance from \$25,000 to \$50,000 for unrepresented management and members of the City Council. Unrepresented management will no longer be permitted to purchase additional life insurance from the City insurance contribution or optional benefit plan.
- (4) Effective June 23, 1984, the number of holidays will increase by one and one-half days from 12-1/2 to 14 days. Eliminated as recognized holidays are Admissions Day, Columbus Day, and the four-hour holiday on Good Friday. Added as a recognized holiday is Martin Luther King's Birthday, plus three floating holidays.
- (5) Effective September 1, 1984, increase the optional benefit plan for the City Attorney, City Treasurer, and the City Clerk by 5%.

AUG 31, 1984

C. Expenses

- (1) Effective September 1, 1984, increase the monthly automobile reimbursement allowance for unrepresented management from the present categories of \$40-\$68-\$124-\$180-\$208 to \$50-\$100-\$150-\$200-\$250.
- (2) Effective September 1, 1984, increase the monthly expense reimbursement allowance for City Councilmembers from the present \$100 to \$150 and increase the secretarial expense allowance for the Mayor from the present \$100 to \$250 per month. Also, establish a monthly expense reimbursement allowance for the City Manager and the Executive Director of the Sacramento Housing and Redevelopment Agency in the amount of \$250.

Attachment A is the recommended 1984-85 Salary Schedule for unrepresented management.

2. Unrepresented Confidential/Administrative

The designation of unrepresented confidential is to be changed to unrepresented confidential/administrative to more accurately describe this category of unrepresented personnel. The classification of Deputy City Clerk is to be removed from the unrepresented management and added to the unrepresented confidential/administrative.

A. Salaries

Effective June 23, 1984, a 5.6% salary increase for all classifications designated as unrepresented confidential/administrative. However, in order to maintain internal and external salary relationships, the following equity adjustments are proposed:

- (1) The Deputy City Clerk is to be at the same salary range as the Confidential Office Supervisor.
- (2) An additional 8% salary increase for the Safety Coordinator.
- (3) An additional 3.3% salary increase for the Personnel Technician. The Benefits Technician is to be at the same salary range as the Personnel Technician.
- (4) An additional 1.7% salary increase for the Retirement Systems Technician.
- (5) The Retirement Systems Supervisor and Insurance Programs Supervisor are to be at the same salary range as the Personnel Analyst I.
- (6) The new classification of Graduate Legal Assistant is to be paid 20% below the Deputy City Attorney I.

B. Fringe Benefits

- (1) Effective July 1, 1984, the City's monthly insurance contribution will increase by \$30.58, changing the City contribution from \$197.90 to \$228.48 monthly per eligible employee.
- (2) Effective September 1, 1984, increase the City-paid life insurance from \$2,500 to \$10,000. Unrepresented confidential/administrative will no longer be permitted to purchase additional life insurance in excess of \$40,000 from the City insurance contribution.
- (3) Effective June 23, 1984, the number of holidays will increase by one and one-half days from 12-1/2 to 14 days. Eliminated as recognized holidays are Admissions Day, Columbus Day, and the four-hour holiday on Good Friday. Added as a recognized holiday is Martin Luther King's Birthday, plus three floating holidays.

Attachment B is the recommended 1984-85 Salary Schedule for unrepresented confidential/administrative.

3. Unrepresented Non-Career

Effective June 23, 1984, a 5.6% salary increase for all classifications designated as unrepresented non-career. This non-career group consists of the Proctor, Auxiliary Police Officer, School Crossing Guard, Lifeguard, Camp Sacramento Cook and Camp Aide, and similar classifications.

Attachment C is the recommended 1984-85 Salary Schedule for unrepresented non-career.

Attachment D is a report from the Director of Personnel recommending the establishment of new and revised exempt classifications. It is recommended that the City Council approve Attachment D as a part of this report.

FINANCIAL IMPACT

The cost increase for the Fiscal Year 1984-85 is estimated at \$568,000. This estimate covers the increased City expenditures to the retirement systems, including the unfunded liability.

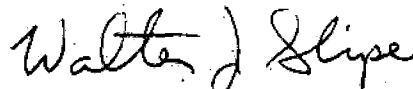
RECOMMENDATION

It is recommended that the City Council approve the following:

1. A Resolution adopting the City Manager's report relating to the 1984-85 compensation recommendations for unrepresented personnel.
2. An Ordinance amending Chapter 2, Section 2.107, of the City Code relating to holidays for City employees, and declaring this to be an emergency measure to take effect immediately.

3. A Resolution authorizing certain insurance benefits for unrepresented personnel and authorizing the City Manager to execute the necessary documents with the insurance carriers.
4. A Resolution rescinding Resolution No. 81-675 and adopting a revised policy for automobile reimbursement for unrepresented management.
5. A Resolution amending Resolution No. 81-808 relating to expense and subsistence allowances, and establishing a City expense allowance for the City Manager and the Executive Director of the Sacramento Housing and Redevelopment Agency.
6. A Resolution amending Resolution No. 75-164 relating to exempt employees.
7. A Resolution amending Resolution No. 81-885 relating to the Employer-Employee Relations Policy.

Respectfully submitted,



Walter J. Slife
City Manager

August 31, 1984
All Districts

Attachments

CITY OF SACRAMENTO
PAYROLL/PERSONNEL SYSTEM

REPORT NUMBER 231R7000-B

SALARY SCHEDULE

PROCESSING DATE 08/29/84

MANAGEMENT (NON-REPRESENTED)

EMPLOYEE CLASSIFICATION CODE TITLE	REP UNIT	SCHEDULED MONTHLY/BI-WEEKLY/HOURLY RATES STEP A	STEP B	STEP C	STEP D	STEP E
01002 ACCOUNTING OFFICER	01	3,028.83 1,397.92 17.474	3,100.32 1,467.84 18.348	3,339.27 1,541.20 19.265	3,506.19 1,618.24 20.228	3,681.43 1,699.12 21.239
01126 ADMIN ASST TO MAYOR I	01	1,922.61 887.36 11.092	2,018.81 931.76 11.647	2,119.69 978.32 12.229	2,225.60 1,027.20 12.840	2,336.88 1,078.56 13.482
01127 ADMIN ASST TO MAYOR II	01	2,255.93 1,041.20 13.015	2,368.77 1,093.28 13.666	2,487.16 1,147.92 14.349	2,611.44 1,205.28 15.066	2,741.96 1,265.52 15.819
01122 ADMIN SERVICES OFFICER	01	2,467.75 1,138.96 14.237	2,591.16 1,195.92 14.949	2,720.64 1,255.68 15.696	2,856.71 1,318.48 16.481	2,999.53 1,384.40 17.305
01128 ADMIN TRAINEE (EXEMPT)	01	1,578.89 728.72 9.109	1,657.76 765.12 9.564	1,740.61 803.36 10.042	1,827.63 843.52 10.544	1,918.97 885.68 11.071
01003 AFFIR ACTION OFFICER	01	2,553.03 1,178.32 14.729	2,680.60 1,237.20 15.465	2,814.59 1,299.04 16.238	2,955.33 1,364.00 17.050	3,103.01 1,432.16 17.902
01075 ASST CHIEF OF POLICE	01	4,586.05 2,116.64 26.458	4,815.37 2,222.48 27.781	5,056.13 2,333.60 29.170	5,308.85 2,450.24 30.628	5,574.23 2,572.72 32.159
01004 ASST CITY ATTORNEY	01	4,266.95 1,969.36 24.617	4,480.32 2,067.84 25.848	4,704.27 2,171.20 27.140	4,939.48 2,279.76 28.497	5,186.48 2,393.76 29.922
01005 ASST CITY CLERK	01	2,070.29 955.52 11.944	2,173.77 1,003.28 12.541	2,282.45 1,053.44 13.168	2,396.51 1,106.08 13.826	2,516.28 1,161.36 14.517
01008 ASST CITY MANAGER	01	4,997.20 2,306.40 28.830	5,247.15 2,421.76 30.272	5,509.57 2,542.88 31.786	5,785.00 2,670.00 33.375	6,074.29 2,803.52 35.044
01130 ASST CITY MGR/EXEC DIR	01	4,997.20 2,306.40 28.830	5,247.15 2,421.76 30.272	5,509.57 2,542.88 31.786	5,785.00 2,670.00 33.375	6,074.29 2,803.52 35.044
01010 ASST CITY TREASURER	01	3,113.76 1,437.12 17.964	3,269.41 1,508.96 18.862	3,432.87 1,584.40 19.805	3,604.47 1,663.60 20.795	3,784.73 1,746.80 21.835
01016 ASST DIR OF COMM CTR	01	3,400.45 1,569.44 19.618	3,570.49 1,647.92 20.599	3,749.03 1,730.32 21.629	3,936.40 1,816.80 22.710	4,133.31 1,907.68 23.846
01118 ASST DIR OF FINANCE	01	3,610.71 1,666.48 20.831	3,791.32 1,749.84 21.873	3,980.95 1,837.36 22.967	4,179.93 1,929.20 24.115	4,388.97 2,025.66 25.321
01012 ASST DIR OF PARKS/COMM SV	01	3,610.71 1,666.48 20.831	3,791.32 1,749.84 21.873	3,980.95 1,837.36 22.967	4,179.93 1,929.20 24.115	4,388.97 2,025.66 25.321

APPROVAL OF CITY MANAGER REQUIRED FOR ADVANCEMENT TO SUPPLEMENT SALARY RANGE STEPS D AND E

CITY OF SACRAMENTO
PAYROLL/PERSONNEL SYSTEM

REPORT NUMBER Z31R7000-H

SALARY SCHEDULE

PROCESSING DATE 08/29/84

MANAGEMENT (NON-REPRESENTED)

EMPLOYEE CODE	CLASSIFICATION TITLE	REP UNIT	SCHEDULED MONTHLY/BI-WEEKLY/HOURLY RATES				
			STEP A	STEP B	STEP C	STEP D	STEP E
****	01140 ASST DIR OF PLAN/DEVEL	01	4,266.95 1,969.36 24.617	4,480.32 2,067.84 25.848	4,704.27 2,171.20 27.140	4,939.48 2,219.76 28.497	5,186.48 2,393.76 29.922
***	01007 ASST DIR OF PUBLIC WORKS	01	4,266.95 1,969.36 24.617	4,480.32 2,067.84 25.848	4,704.27 2,171.20 27.140	4,939.48 2,219.76 28.497	5,186.48 2,393.76 29.922
	01137 CHIEF OF REVENUE	01	2,553.03 1,178.32 14.729	2,680.60 1,237.20 15.465	2,814.59 1,299.04 16.218	2,955.33 1,364.00 17.050	3,103.01 1,432.16 17.902
	01115 CITIZENS ASSISTANCE OFF	01	3,113.76 1,437.12 17.964	3,269.41 1,508.96 18.862	3,432.87 1,584.40 19.805	3,604.47 1,663.60 20.795	3,784.73 1,746.80 21.835
	01038 CITY ATTORNEY	01	5,535.75 2,554.96 31.937				
	01039 CITY CLERK	01	3,473.60 1,603.20 20.040				
	01042 CITY MANAGER	01	6,381.79 2,945.44 36.818				
	01043 CITY TREASURER	01	4,839.12 2,233.44 27.918				
***	01046 DATA PROCESSING DIRECTOR	01	4,266.95 1,969.36 24.617	4,480.32 2,067.84 25.848	4,704.27 2,171.20 27.140	4,939.48 2,219.76 28.497	5,186.48 2,393.76 29.922
	01048 DEP CITY ATTORNEY I	01	2,403.61 1,109.36 13.867	2,523.73 1,164.80 14.567	2,649.92 1,223.04 15.268	2,782.35 1,284.16 16.052	2,921.53 1,348.40 16.855
	01049 DEP CITY ATTORNEY II	01	2,856.71 1,318.48 16.481	2,999.53 1,384.40 17.305	3,149.47 1,453.60 18.170	3,306.85 1,526.24 19.078	3,472.21 1,602.56 20.032
	01050 DEP CITY ATTORNEY III	01	3,306.51 1,526.08 19.076	3,471.87 1,602.40 20.030	3,645.37 1,682.48 21.031	3,827.72 1,766.64 22.083	4,019.08 1,854.96 23.187
	01110 DEP CITY ATTORNEY IV	01	3,660.63 1,685.52 21.119	3,843.67 1,774.00 22.175	4,035.89 1,862.72 23.284	4,237.65 1,955.84 24.448	4,449.47 2,053.60 25.670
***	01124 DEP DIR PUB WORKS ENG/TRA	01	4,062.59 1,875.04 23.438	4,265.73 1,968.80 24.610	4,478.93 2,067.20 25.840	4,702.88 2,170.56 27.132	4,938.09 2,279.12 28.489
***	01136 DEP DIR PUB WORKS WSTE RE	01	4,062.59 1,875.04 23.438	4,265.73 1,968.80 24.610	4,478.93 2,067.20 25.840	4,702.88 2,170.56 27.132	4,938.09 2,279.12 28.489
***	01135 DEP DIR PUB WORKS WTR/SWP	01	4,062.59 1,875.04 23.438	4,265.73 1,968.80 24.610	4,478.93 2,067.20 25.840	4,702.88 2,170.56 27.132	4,938.09 2,279.12 28.489

*** APPROVAL OF CITY MANAGER REQUIRED FOR ADVANCEMENT TO SUPPLEMENT SALARY RANGE STEPS D AND E

CITY OF SACRAMENTO
PAYROLL/PERSONNEL SYSTEM

REPORT NUMBER Z31R7000-B

SALARY SCHEDULE

PROCESSING DATE 08/29/84

MANAGEMENT (NON-REPRESENTED)

.... EMPLOYEE CLASSIFICATION CODE TITLE	REP UNIT	SCHEDULED MONTHLY/BI-WEEKLY/HOURLY RATES				
		STEP A	STEP B	STEP C	STEP D	STEP E
01133 DEP LIB DIR AUTO/TECH SVC	01	2,971.11 1,371.28 17.141	3,119.65 1,439.84 17.998	3,275.65 1,511.84 18.898	3,439.45 1,587.44 19.843	3,611.40 1,666.80 20.835
01132 DEP LIB DIR PUBLIC SVCS	01	2,971.11 1,371.28 17.141	3,119.65 1,439.84 17.998	3,275.65 1,511.84 18.898	3,439.45 1,587.44 19.843	3,611.40 1,666.80 20.835
01134 DEV OFF PARKS/COMM SVCS	01	2,971.11 1,371.28 17.141	3,119.65 1,439.84 17.998	3,275.65 1,511.84 18.898	3,439.45 1,587.44 19.843	3,611.40 1,666.80 20.835
**** 01064 DIR OF COMM CENTER	01	4,266.95 1,969.36 24.617	4,480.32 2,067.84 25.848	4,704.27 2,171.20 27.140	4,939.48 2,279.76 28.497	5,186.48 2,393.76 29.922
**** 01056 DIR OF EMPL RELATIONS	01	4,266.95 1,969.36 24.617	4,480.32 2,067.84 25.848	4,704.27 2,171.20 27.140	4,939.48 2,279.76 28.497	5,186.48 2,393.76 29.922
**** 01053 DIR OF FINANCE	01	4,266.95 1,969.36 24.617	4,480.32 2,067.84 25.848	4,704.27 2,171.20 27.140	4,939.48 2,279.76 28.497	5,186.48 2,393.76 29.922
**** 01057 DIR OF GENERAL SERVICES	01	4,266.95 1,969.36 24.617	4,480.32 2,067.84 25.848	4,704.27 2,171.20 27.140	4,939.48 2,279.76 28.497	5,186.48 2,393.76 29.922
**** 01055 DIR OF PARKS/COMM SVCS	01	4,586.05 2,116.64 26.458	4,815.37 2,222.48 27.781	5,056.13 2,333.60 29.170	5,308.85 2,450.24 30.628	5,574.23 2,572.72 32.159
**** 01054 DIR OF PERSONNEL	01	4,266.95 1,969.36 24.617	4,480.32 2,067.84 25.848	4,704.27 2,171.20 27.140	4,939.48 2,279.76 28.497	5,186.48 2,393.76 29.922
**** 01139 DIR OF PLANNING/DEVELOP	01	4,888.35 2,256.16 28.202	5,132.75 2,368.96 29.612	5,389.45 2,487.44 31.093	5,658.99 2,611.84 32.648	5,941.87 2,742.40 34.280
**** 01041 DIR OF PUBLIC WORKS	01	4,888.35 2,256.16 28.202	5,132.75 2,368.96 29.612	5,389.45 2,487.44 31.093	5,658.99 2,611.84 32.648	5,941.87 2,742.40 34.280
01112 EMPLOYEE RELATIONS REP I	01	1,922.61 887.36 11.092	2,018.81 931.76 11.647	2,119.69 978.32 12.229	2,225.60 1,027.20 12.840	2,336.88 1,078.56 13.482
01113 EMPLOYEE RELATIONS REP II	01	2,255.93 1,041.20 13.015	2,368.77 1,093.28 13.666	2,487.16 1,147.92 14.349	2,611.44 1,205.28 15.066	2,741.96 1,265.52 15.819
01060 EMPLOYEE SERVICES MGR	01	2,741.96 1,265.52 15.819	2,879.07 1,328.80 16.610	3,022.93 1,395.20 17.440	3,174.08 1,464.96 18.312	3,332.85 1,538.24 19.228
**** 01062 FIRE CHIEF	01	4,586.05 2,116.64 26.458	4,815.37 2,222.48 27.781	5,056.13 2,333.60 29.170	5,308.85 2,450.24 30.628	5,574.23 2,572.72 32.159

**** APPROVAL OF CITY MANAGER REQUIRED FOR ADVANCEMENT TO SUPPLEMENT SALARY RANGE STEPS D AND E

CITY OF SACRAMENTO
PAYROLL/PERSONNEL SYSTEM

REPORT NUMBER 731R7000-B

SALARY SCHEDULE

PROCESSING DATE 08/29/84

MANAGEMENT (NON-REPRESENTED)

EMPLOYEE CLASSIFICATION	REP UNIT	STEP A	STEP B	STEP C	STEP D	STEP E
**** 01040 LIBRARY DIRECTOR	01	4,104.19 1,894.24 23,678	4,309.41 1,988.96 24,862	4,524.87 2,088.40 26,105	4,751.07 2,192.80 27,410	4,988.53 2,302.40 28,780
01015 MANAGEMENT ANALYST I	01	1,922.61 887.36 11,092	2,018.81 931.76 11,647	2,119.69 978.32 12,229	2,225.60 1,027.20 12,840	2,336.88 1,078.56 13,462
01027 MANAGEMENT ANALYST II	01	2,255.93 1,041.20 13,015	2,368.77 1,093.28 13,666	2,487.16 1,147.92 14,349	2,611.44 1,205.28 15,066	2,741.96 1,265.52 15,819
01070 PERSONNEL SVCS MGR	01	3,028.83 1,397.92 17,474	3,180.32 1,467.84 18,348	3,339.27 1,541.20 19,265	3,506.19 1,618.24 20,228	3,681.43 1,699.12 21,239
**** 01071 PLANNING DIRECTOR	01	4,266.95 1,969.36 24,617	4,480.32 2,069.84 25,848	4,704.27 2,171.20 27,140	4,939.48 2,279.76 28,497	5,186.48 2,393.76 29,922
**** 01074 POLICE CHIEF	01	4,888.35 2,256.16 28,202	5,132.75 2,368.96 29,612	5,389.45 2,487.44 31,093	5,658.99 2,611.84 32,648	5,941.87 2,742.40 34,280
01116 PUBLIC INFO OFF	01	2,255.93 1,041.20 13,015	2,368.77 1,093.28 13,666	2,487.16 1,147.92 14,349	2,611.44 1,205.28 15,066	2,741.96 1,265.52 15,819
01131 REVENUE OFFICER	01	3,028.83 1,397.92 17,474	3,180.32 1,467.84 18,348	3,339.27 1,541.20 19,265	3,506.19 1,618.24 20,228	3,681.43 1,699.12 21,239
01129 RISK MANAGER	01	3,028.83 1,397.92 17,474	3,180.32 1,467.84 18,348	3,339.27 1,541.20 19,265	3,506.19 1,618.24 20,228	3,681.43 1,699.12 21,239
01138 SR ADMIN SVCS OFF	01	2,741.96 1,265.52 15,819	2,879.07 1,328.80 16,610	3,022.93 1,395.20 17,440	3,174.08 1,464.96 18,312	3,332.85 1,538.24 19,228
01119 SR EMPL RELATIONS REP	01	2,804.53 1,294.40 16,180	2,944.76 1,359.12 16,989	3,091.92 1,427.04 17,838	3,246.53 1,498.40 18,730	3,408.95 1,573.36 19,667
01084 SR MGMT ANALYST	01	2,804.53 1,294.40 16,180	2,944.76 1,359.12 16,989	3,091.92 1,427.04 17,838	3,246.53 1,498.40 18,730	3,408.95 1,573.36 19,667
01066 WRKRS' COPP CLAIMS MGR	01	2,741.96 1,265.52 15,819	2,879.07 1,328.80 16,610	3,022.93 1,395.20 17,440	3,174.08 1,464.96 18,312	3,332.85 1,538.24 19,228

**** APPROVAL OF CITY MANAGER REQUIRED FOR ADVANCEMENT TO SUPPLEMENT SALARY RANGE STEPS D AND E

CITY OF SACRAMENTO
PAYROLL/PERSONNEL SYSTEM

REPORT NUMBER Z31R7000-B

SALARY SCHEDULE

PROCESSING DATE 08/29/84

CONFIDENTIAL EMPLOYEES (NON-REPRESENTED)

EMPLOYEE CLASSIFICATION	REP UNIT	SCHEDULED MONTHLY/EI-WEEKLY/HOURLY RATES				
CODE TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
10026 ACCOUNTANT-AUD I	10	1,645.97 759.68 9.496	1,728.31 797.68 9.971	1,814.80 837.60 10.470	1,905.63 879.52 10.994	2,000.96 923.52 11.544
10027 ACCOUNTANT-AUD II	10	1,897.13 875.60 10.945	1,971.95 919.36 11.492	2,091.61 965.36 12.067	2,196.13 1,013.60 12.670	2,306.03 1,064.32 13.304
10028 ACCOUNTANT-AUD III	10	2,180.71 1,006.48 12.581	2,289.73 1,056.80 13.210	2,404.31 1,109.68 13.871	2,524.60 1,165.20 14.565	2,650.79 1,223.44 15.293
10001 ADMIN ASST I	10	1,935.27 893.20 11.165	2,031.99 937.84 11.723	2,133.56 984.72 12.309	2,240.16 1,033.92 12.924	2,352.13 1,085.60 13.570
10002 ADMIN ASST II	10	2,279.68 1,052.16 13.152	2,373.73 1,104.80 13.810	2,513.51 1,160.08 14.501	2,639.17 1,218.08 15.226	2,771.08 1,278.96 15.987
10029 ADMIN TRAINEE	10	1,578.37 728.48 9.106	1,657.24 764.88 9.561	1,740.09 803.12 10.039	1,827.11 843.28 10.541	1,918.45 885.44 11.068
10017 ASST TO EXEC SECY	10	1,293.41 596.96 7.462	1,358.07 626.80 7.835	1,426.01 658.16 8.227	1,497.25 691.04 8.638	1,572.13 725.60 9.070
10030 BENEFITS TECHNICIAN	10	1,475.41 680.96 8.512	1,549.25 715.04 8.938	1,626.73 750.80 9.385	1,708.03 788.32 9.854	1,793.48 827.76 10.347
10014 CONFIDENTIAL OFFICE SUPVR	10	1,627.43 751.12 9.389	1,708.72 788.64 9.858	1,794.17 828.08 10.351	1,883.96 869.52 10.869	1,978.08 912.96 11.412
10012 CONFIDENTIAL SECRETARY	10	1,703.35 796.16 9.827	1,788.45 825.44 10.318	1,877.89 866.72 10.834	1,971.84 910.08 11.376	2,070.47 955.60 11.945
10033 OLP CITY CLERK	10	1,627.43 751.12 9.389	1,708.72 788.64 9.858	1,794.17 828.08 10.351	1,883.96 869.52 10.869	1,978.08 912.96 11.412
10013 EXECUTIVE SECRETARY	10	1,788.63 825.52 10.319	1,878.07 866.80 10.835	1,972.01 910.16 11.377	2,070.64 955.68 11.946	2,174.12 1,003.44 12.543
10037 GRADUATE LEGAL ASST	10	2,005.12 925.44 11.568	2,105.31 971.68 12.146	2,210.52 1,020.24 12.753	2,321.11 1,071.28 13.391	2,437.24 1,124.88 14.061
10022 INSURANCE PROGS SUPVR	10	1,966.99 907.84 11.348	2,065.27 953.20 11.915	2,168.57 1,000.88 12.511	2,277.08 1,050.96 13.137	2,390.96 1,103.52 13.794
10008 LEGAL SECY I	10	1,327.39 612.64 7.658	1,393.77 643.28 8.041	1,463.45 675.44 8.443	1,536.60 709.20 8.865	1,613.39 744.64 9.308
10015 LEGAL SECY II	10	1,500.55 692.56 8.657	1,575.60 727.20 9.090	1,654.29 763.52 9.544	1,736.97 801.68 10.021	1,823.81 841.76 10.522

APPROVAL OF CITY MANAGER REQUIRED FOR ADVANCEMENT TO SUPPLEMENT SALARY RANGE STEPS D AND E

ATTACHMENT B

CITY OF SACRAMENTO
PAYROLL/PERSONNEL SYSTEM

REPORT NUMBER Z31R7000-R

SALARY SCHEDULE

PROCESSING DATE 08/29/84

CONFIDENTIAL EMPLOYEES (NON-REPRESENTED)

EMPLOYEE CLASSIFICATION CODE	TITLE	REP UNIT	SCHEDULED MONTHLY/BI-WEEKLY/HOURLY RATES				
			STEP A	STEP B	STEP C	STEP D	STEP E
10004	PERSONNEL ANALYST I	10	1,966.99 907.84 11.348	2,065.27 953.20 11.915	2,168.57 1,000.88 12.511	2,277.08 1,050.96 13.137	2,390.96 1,103.52 13.794
10005	PERSONNEL ANALYST II	10	2,365.31 1,091.68 13.646	2,483.52 1,146.24 14.328	2,607.63 1,203.52 15.044	2,737.97 1,263.68 15.796	2,874.91 1,326.88 16.586
10010	PERSONNEL TECHNICIAN	10	1,475.41 680.96 8.512	1,549.25 715.04 8.938	1,626.72 750.80 9.385	1,708.03 788.32 9.854	1,793.48 827.76 10.347
10011	RETR SYS SUPVR	10	1,966.99 907.84 11.348	2,065.27 953.20 11.915	2,168.57 1,000.88 12.511	2,277.08 1,050.96 13.137	2,390.96 1,103.52 13.794
10031	RETR SYS TECH	10	1,569.19 724.24 9.053	1,647.71 760.48 9.506	1,730.04 798.48 9.981	1,816.53 838.40 10.480	1,907.36 880.32 11.004
10020	SAFETY COORDINATOR	10	2,116.05 976.64 12.208	2,221.79 1,025.44 12.818	2,332.87 1,076.72 13.459	2,449.55 1,130.56 14.132	2,572.09 1,187.12 14.839
10006	SECRETARY	10	1,627.43 751.12 9.389	1,708.72 788.64 9.858	1,794.17 828.08 10.351	1,883.96 869.52 10.869	1,978.08 912.96 11.412
10003	SR ADMIN ASST	10	2,398.76 1,107.12 13.839	2,518.71 1,162.48 14.531	2,644.72 1,220.64 15.258	2,776.97 1,281.68 16.021	2,915.81 1,345.76 16.822
10019	VOC REHAB COORD	10	2,365.31 1,091.68 13.646	2,483.52 1,146.24 14.328	2,607.63 1,203.52 15.044	2,737.97 1,263.68 15.796	2,874.91 1,326.88 16.586
10021	WRKRS COMP CLAIMS REP	10	1,966.99 907.84 11.348	2,065.27 953.20 11.915	2,168.57 1,000.88 12.511	2,277.08 1,050.96 13.137	2,390.96 1,103.52 13.794

CITY OF SACRAMENTO
PAYROLL/PERSONNEL SYSTEM

REPORT NUMBER Z31R7000-B

SALARY SCHEDULE

PROCESSING DATE 08/29/84

NON-REPRESENTED NON-CAREER

EMPLOYEE CLASSIFICATION	REP UNIT	SCHEDULED MONTHLY/BI-WEEKLY/HOURLY RATES	STEP A	STEP B	STEP C	STEP D	STEP E
* 09018 ASST CARETAKER	09		19.560	21.580	23.810		
**							
* 09019 ASST COOK	09		19.560	21.580	23.810		
**							
* 09001 ASST PROCTOR	09		6.387				
* 09002 AUXILIARY POLICE OFF	09		7.955				
* 09045 CAMP AIDE	09		10.460	11.550	12.730		
**							
* 09022 CAMP REC LEADER	09		12.750	14.080	15.520		
**							
* 09046 CARETAKER	09		29.150	32.180	35.500		
**							
* 09012 CASHIER (COMM SVCS)	09		4.293	4.455	4.678	4.912	5.158
* 09024 FIRST COOK	09		29.150	32.180	35.500		
**							
* 09025 HOST	09		19.560	21.580	23.810		
**							
* 09013 LIFEGUARD	09		4.445	4.667	4.900	5.145	5.402
* 09014 LOCKER ATTD	09		4.086	4.290	4.504	4.729	4.965
* 09027 NURSE	09		19.560	21.580	23.810		
**							
* 09047 PANTRY AIDE	09		12.750	14.080	15.520		
**							
* 09061 PLANT OPP I (CD TRAINEE)	09		8.221				
* 09015 POOL MANAGER	09		6.276	6.537	6.869	7.207	7.567

* NON-CAREER/PART-TIME/SEASONAL CLASSIFICATIONS
** RATE SHOWN IS RATE PAID PER DAY

C I T Y O F S A C R A M E N T O
PAYROLL/PERSONNEL SYSTEM

REPORT NUMBER Z31R7000-B

SALARY SCHEDULE

PROCESSING DATE 08/29/84

NON-REPRESENTED NON-CAREER

EMPLOYEE CODE	EMPLOYEE CLASSIFICATION TITLE	REP UNIT	SCHEDULED MONTHLY/B1-WEEKLY/HOURLY RATES					
			STEP A	STEP B	STEP C	STEP D	STEP E	
* 09007	FROCTOR	09	7.372					
* 09040	PROGRAM DIRECTOR	09						
**			29.150	32.180	35.500			
* 09008	SCHOOL CROSSING GUARD	09	32.480					
**								
* 09016	SR LIFEGUARD	09	5.435	5.707	5.992	6.292	6.607	
* 09051	SR SCHOOL CROSS GUARD	09	37.790					
**								
* 09030	STOREKEEPER (COMM SVCS)	09	12.750	14.080	15.520			
**								
* 09063	STREET CONSTR LAB (CD TR)	09	9.532					
* 09017	WADING POOL LEADER	09	4.086	4.290	4.504	4.729	4.965	
* 09062	WATER/SEWER SVC CD TRAINE	09	8.450					

* NON-CAREER/PART-TIME/SEASONAL CLASSIFICATIONS
** RATE SHOWN IS RATE PAID PER DAY



CITY OF SACRAMENTO

ATTACHMENT D

DEPARTMENT OF PERSONNEL
PERSONNEL MANAGEMENT SERVICES DIVISION
801 NINTH STREET, ROOM 210
SACRAMENTO, CALIF. 95814
TELEPHONE (916) 448-5726

DONNA L. GILES
DIRECTOR OF PERSONNEL

August 31, 1984

MEMORANDUM

TO: Walter J. Slipe, City Manager
FROM: Donna L. Giles, Director of Personnel
SUBJECT: NEW EXEMPT CLASSIFICATIONS

SUMMARY

This report recommends the establishment of four new exempt classifications: Director of Planning and Development, Assistant Director of Planning and Development, Senior Administrative Services Officer, and Graduate Legal Assistant.

BACKGROUND AND ANALYSIS

Director of Planning and Development Assistant Director of Planning and Development

The Planning and Development Department, formerly known as the Community Development Department, includes the Planning and Building Inspections Divisions. The organization of these major City functions into a single department has been solidified and now requires appropriate classifications to properly describe and compensate Department Management. A Director and Assistant Director comprise the Department's top management.

The proposed salaries for these classes are based on internal alignments, with the Director of Planning and Development being aligned with the Director of Public Works and the Assistant Director of Planning and Development with the Assistant Director of Public Works. Both classes will be exempt and unrepresented, as are all Department and Assistant Department Heads.

The existing exempt classification of Assistant City Manager-Community Development is recommended to be abolished since the sole incumbent will be reclassified to Director of Planning and Development.

Senior Administrative Services Officer

The current classification of Administrative Services Officer does not

adequately differentiate between the positions currently allocated to it. Included in the classification are positions which handle the administrative work of divisions, as well as those which handle the work of large and small departments. There is a higher level of responsibility associated with the largest departments, due to the greater number of positions, greater complexity of budget, and larger supervisory responsibilities involved. Accordingly, a Senior Administrative Services Officer classification is also needed.

The classification should be exempt and unrepresented. The exempt status is warranted since, as provided by the Charter, the positions serve as assistants to department heads. The positions should be unrepresented due to the close working relationship with department heads; this is typical of similar positions.

The classification should be paid at the same level as Workers' Compensation Claims Manager and Employee Services Manager. The two classifications have comparable levels of responsibility, and both are exempt and unrepresented.

Graduate Legal Assistant

The City's classification plan contains the classification of Law Clerk which provides employment for law school students. It does not, however, contain a class for law school graduates who have not passed the State Bar Examination. There is a need within the City Attorney's office for such a class. In addition to providing assistance to the legal staff, incumbents would receive valuable experience in the operation of the City's legal department.

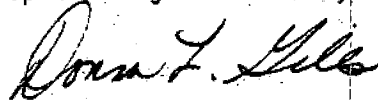
The Graduate Legal Assistant classification is proposed for placement in the Confidential/Administrative Unit. The work is closely allied with other classes assigned to that Unit.

Proposed salary for the new class is recommended to be paid 20% below Deputy City Attorney I, the entry level class of the professional legal series. The class will be exempt since it will be a non-career only class.

RECOMMENDATION

It is recommended that this report be submitted to the City Council for approval as part of the City Manager's 1984-85 Compensation Recommendations for Unrepresented Personnel.

Respectfully submitted,



Donna L. Giles
Director of Personnel

RESOLUTION NO. 84-756

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

AUGUST 31, 1984.

A RESOLUTION APPROVING THE CITY MANAGER'S REPORT
DATED AUGUST 31, 1984, RELATING TO 1984-85 COMPENSATION
RECOMMENDATIONS FOR UNREPRESENTED PERSONNEL

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO that:

The City Manager's report dated August 31, 1984, including the attachments, relating to 1984-85 compensation recommendations for unrepresented personnel, a copy of which is attached hereto, is hereby approved in full.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

AUG 31 1984

OFFICE OF THE
CITY CLERK

ORDINANCE NO. 84-088

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

August 31, 1984

APPROVED BY THE CITY COUNCIL

AN ORDINANCE AMENDING CHAPTER 2 OF THE CITY CODE BY AMENDING SECTION 2.107 RELATING TO HOLIDAYS FOR CITY EMPLOYEES AND DECLARING THIS TO BE AN EMERGENCY MEASURE TO TAKE EFFECT IMMEDIATELY

AUG 31 1984

OFFICE OF THE CITY CLERK

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO AS FOLLOWS:

SECTION 1.

Section 2.107 of the Sacramento City Code is hereby amended to read as follows:

Sec. 2.107 Holidays

(A) This section shall apply only to those City employees who are not in a bargaining unit represented by a recognized employee organization.

(B) Recognized Holidays

(1) Effective June 23, 1984, the following shall be recognized holidays for City employees:

<u>Holiday</u>	<u>Date</u>
New Year's Day	January 1
Martin Luther King's Birthday	Third Monday in January
Washington's Birthday	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Fourth Friday in November
Christmas Eve (4 hours)	December 24
Christmas Day	December 25
New Year's Eve (4 hours)	December 31

(2) To be eligible for holiday pay, the employee shall work the scheduled workday before and after the recognized regular holiday. Paid time on vacation, sick leave, or management leave time shall be considered hours worked for the purpose of holiday pay eligibility.

(3) If the recognized regular holiday falls on a Saturday, the preceding Friday shall be considered the employee's holiday. If the recognized regular holiday falls on a Sunday, the following Monday shall be considered the employee's holiday.

(C) Floating Holidays

(1) Accrual. Effective June 23, 1984, in addition to the recognized regular holidays specified above, each employee shall receive the equivalent of three (3) floating holidays per fiscal year on an accrual basis as follows:

(a) Each full-time career employee shall accrue floating holiday credit at the rate of .923 hours per pay period. The employee shall accrue floating holiday credit for each pay period for which the employee is paid one (1) or more hours of salary.

(b) A part-time career employee, including an employee in a work sharing program, or a non-career (+1040) employee shall accrue floating holiday credit based upon the number of hours the employee was paid in that bi-weekly pay period: 64 or more hours paid = .923 hours accrual; 40-63.9 hours paid = .462 hours accrual; less than 40 hours paid = 0 hours accrual.

(2) Administration.

(a) The scheduling of floating holiday time must be approved in advance by the appointing authority or designated representative.

(b) Effective January 1, 1986, and each calendar year thereafter, an employee may carry-over from the preceding calendar year a maximum of four (4) hours of floating holiday accrual. All accumulated floating holiday time not used by December 21, 1985, and the last full pay period in December of each year thereafter will be paid to the employee in cash at the straight-time rate. This cash payment shall be included in the employee's first paycheck in January.

(c) An employee terminating for any reason or going on a leave of absence without pay for a period exceeding ninety (90) days shall be paid for all accrued floating holiday time at the straight-time rate.

SECTION 2.

This ordinance is hereby declared to be an emergency measure to take effect immediately. The facts constituting the emergency are that the City has met and conferred in good faith with recognized employee organizations; that agreements have been reached regarding holidays for employees represented by those recognized employee organizations regarding holiday benefits; that those agreements become effective prior to the date of adoption of this ordinance, and are retroactive with regard to holidays to June 23, 1984; that it is necessary to have holiday benefits for unrepresented employees conform to holiday benefits for represented employees, including the deletion of Admission Day as a recognized holiday, scheduled now for September 10, 1984. In order to achieve that conformity, and eliminate Admission Day as a recognized holiday, it is necessary to have this ordinance become effective as of the date of adoption, and that the changes in the ordinance become operative June 23, 1984.

ENACTED:

EFFECTIVE:

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO. 84-751

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

APPROVED
BY THE CITY COUNCIL

August 31, 1984

AUG 31 1984

RESOLUTION AUTHORIZING CERTAIN INSURANCE BENEFITS FOR UNREPRESENTED EMPLOYEES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS WITH INSURANCE CARRIERS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO AS FOLLOWS:

1. That the City Manager is hereby authorized and directed to provide to members of the City Council and all employees occupying positions in classifications designated as "Unrepresented Management" by Resolution No. 81-885, dated December 1, 1981, as amended, the following insurance benefit effective September 1, 1984:

Group basic life insurance coverage of \$50,000;

2. That the City Manager is hereby authorized and directed to provide to all employees occupying positions in classifications designated as "Unrepresented Management" by Resolution No. 81-885, dated December 1, 1981, as amended, the following insurance benefit effective September 1, 1984:

Long term disability coverage.

3. The City Manager is hereby authorized and directed to provide to all employees occupying positions in classifications designated as "Unrepresented Confidential/Administrative" by Resolution No. 81-885, dated December 1, 1981, as amended, the following insurance benefit, effective September 1, 1984:

Group basic life insurance coverage of \$10,000.

4. The City Manager is authorized to execute on behalf of the City all necessary agreements with insurance carriers, and any related documents required.

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO. 84-758

APPROVED BY THE CITY COUNCIL

Adopted by The Sacramento City Council on date of

AUG 31 1984

AUGUST 31, 1984

OFFICE OF THE CITY CLERK

A RESOLUTION RESCINDING RESOLUTION NO. 81-675 ADOPTED SEPTEMBER 8, 1981 AND ADOPTING A REVISED POLICY FOR REIMBURSEMENT FOR THE USE OF PRIVATELY OWNED VEHICLES BY UNREPRESENTED MANAGEMENT EMPLOYEES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

SECTION 1.

Resolution No. 81-675 is hereby rescinded effective September 1, 1984.

SECTION 2.

The following reimbursement policy for use of privately owned vehicles by unrepresented management employees on City business shall be effective on September 1, 1984.

- 1. That the City Manager may permit the home retention of City vehicles for public safety vehicles, on-call assignments, and other special or emergency assignments.
2. That the City Manager may offer any one (1) of the following categories of reimbursement for use of privately-owned vehicles on City business or compensation for non-use of personal vehicle on City business for unrepresented management employees:

Table with 2 columns: CATEGORY and REIMBURSEMENT/COMPENSATION. Rows A through G describe various reimbursement options like mileage rates, monthly allowances, and parking space.

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO. 84-159

Adopted by The Sacramento City Council on date of
AUGUST 31, 1984

A RESOLUTION AMENDING RESOLUTION NO. 81-808,
RELATING TO EXPENSE AND SUBSISTENCE ALLOWANCES,
AND ESTABLISHING A CITY EXPENSE ALLOWANCE FOR THE
CITY MANAGER AND FOR THE EXECUTIVE DIRECTOR OF THE
SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

WHEREAS, Resolution No. 81-808 establishes expense and subsistence allowances for certain employees and for the mayor and members of the City Council; and,

WHEREAS, the City Council has determined that the amounts specified should be increased to compensate for increased costs; and,

WHEREAS, there is presently no provision for expense allowance for the City Manager or the Executive Director of the Sacramento Housing and Redevelopment Agency,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO AS FOLLOWS:

Resolution No. 81-808 is hereby amended as follows:

1. Paragraph 2 is deleted and the following is substituted in its place:

"2. The sum of \$150 per month is hereby established as a City expense reimbursement allowance for the City Council members, other than the Mayor, for which no vouchers need be furnished."

2. Paragraph 3 is deleted and the following is substituted in its place:

"3. The sum of \$250 per month is hereby established as an automobile expense allowance for the Mayor and for City Council members, for which no vouchers need be furnished."

3. Paragraph 5 is deleted and the following is substituted in its place:

"5. The sum of \$250 per month is hereby established as a secretarial expense allowance for the Mayor, for which no vouchers need be furnished."

BE IT FURTHER RESOLVED that the sum of \$250 per month is hereby established as a City expense reimbursement allowance for the City Manager, and for the Executive Director of the Sacramento Housing and Redevelopment Agency, for which no vouchers need be furnished.

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO. 84-760

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

AUGUST 31, 1984

A RESOLUTION AMENDING RESOLUTION NO. 75-164,
ADOPTED APRIL 17, 1978, RELATING TO
EXEMPT EMPLOYEES

Section 1.

Resolution No. 75-164 is hereby amended by adding the following classifications to the Designation of Exempt Employees:

Director of Planning and Development
Assistant Director of Planning and Development
Senior Administrative Services Officer
Graduate Legal Assistant

Section 2.

Resolution No. 75-164 is hereby amended by deleting the following classifications from the Designation of Exempt Employees:

Assistant City Manager, Community Development.

MAYOR

ATTEST:

APPROVED
BY THE CITY COUNCIL

AUG 31 1984

OFFICE OF THE
CITY CLERK

CITY CLERK

84-761

August 31, 1984

A RESOLUTION AMENDING RESOLUTION NO. 81-885
ADOPTED DECEMBER 1, 1981, RELATING TO
EMPLOYER-EMPLOYEE RELATIONS POLICY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. Resolution No. 81-885, adopted December 1, 1981, is hereby amended by deleting the following classifications from the Fire Department Unit as shown in Exhibit A, Section A effective June 23, 1984:

Dispatcher I (Fire)
Dispatcher II (Fire)
Dispatcher III (Fire)
Supervising Dispatcher (Fire)

2. Resolution No. 81-885 is hereby amended further by deleting the following classifications from the Office and Technical Unit as shown in Exhibit A, Section A effective June 23, 1984:

Dispatcher I (Police)
Dispatcher II (Police)
Dispatcher III (Police)

3. Resolution No. 81-885 is hereby amended further by deleting the following classification from the General Supervisory Unit as shown in Exhibit A, Section A effective June 23, 1984:

Supervising Dispatcher (Police)

4. Resolution No. 81-885 is hereby amended further by adding the following classifications to the Office and Technical Unit as shown in Exhibit A, Section A effective June 23, 1984:

Dispatcher I
Dispatcher II
Dispatcher III

5. Resolution No. 81-885 is hereby amended further by adding the following classification to the General Supervisory Unit as shown in Exhibit A, Section A effective June 23, 1984:

Supervising Dispatcher

6. Resolution No. 81-885 is hereby amended further by deleting the following classification designated as Unrepresented Management from Exhibit A, Section B effective June 23, 1984:

Deputy City Clerk
Assistant City Manager, Community Development

7. Resolution No. 81-885 is hereby amended further by changing the designation in Exhibit A, Section B from Unrepresented Confidential to Unrepresented Confidential/Administrative effective June 23, 1984.

8. Resolution No. 81-885 is hereby amended further by adding the following classifications designated as Unrepresented Confidential/Administrative to Exhibit A, Section B effective June 23, 1984:

Deputy City Clerk
Graduate Legal Assistant

9. Resolution No. 81-885 is hereby amended further by adding the following classifications designated as Unrepresented Management to Exhibit A, Section B effective September 1, 1984:

Director of Planning and Development
Assistant Director of Planning and Development
Senior Administrative Services Officer

MAYOR

ATTEST:

CITY CLERK