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DEPARTMENT OF
PARKS AND RECREATION

CITY OF SACRAMENTO
CALIFORNIA

3801 POWER INN ROAD
SACRAMENTO, CA
95826

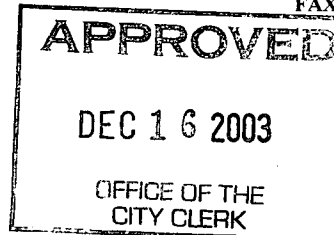
RECREATION ADMINISTRATION

AG 2003-226

AG 2003-227

(916) 277-6052
FAX 277-6180

November 24, 2003



City Council
Sacramento, California

SUBJECT: Authorize operating the Summer Food Service Program through FY06.

LOCATION AND COUNCIL DISTRICT: City and Countywide.

RECOMMENDATIONS:

This report recommends that the City Council, by resolution, approve the following items:

- Participation in the 2004, 2005, and 2006 Summer Food Service Program including year round operations.
- Amend the FY 2003-2004, FY 2004-2005, and FY 2005-2006 budget of the Department of Parks and Recreation to reflect the Summer Food Program.
- Authorize the City Manager or his designee to execute all agreements and documents, including any extensions, amendments or re-applications thereto, on behalf of the City of Sacramento, with the California Department of Education and local school districts as necessary to operate the Summer Food Feeding Program.

CONTACT PERSON: Ralph Pettingell, Recreation and Human Services Manager, 277-6173
David Mitchell, Recreation Superintendent, 808-6076.

FOR THE COUNCIL MEETING OF: December 9, 2003

SUMMARY:

This report recommends that the City Council authorize the Department of Parks and Recreation to participate in the Summer Food Program and amend the FY 2003-2004, FY 2004-2005, and 2005-2006 budgets of the Department of Parks and Recreation to reflect the anticipated needs and growth of the program. This program is fully funded by the United States Department of Agriculture thru



Optimize the Experience of Living!

the State Department of Education and has been stable for the past five years at \$925,910 annually.

COMMITTEE/COMMISSION ACTION:

None with this item.

BACKGROUND INFORMATION:

The Department of Parks and Recreation has administered the Summer Food Services Program (SFSP) on behalf of the City and County of Sacramento for the past nineteen years. The purpose of the SFSP is to provide nutritious lunches and snacks to youth, 18 years and under, who receive free or reduced costs meals during the school year. During the summer of 2003, more than 215,000 lunches and 142,000 snacks were served at over 140 locations.

As in past years, a request for proposal was sent to all school districts in the county of Sacramento. The proposal asked interested school district to submit prices and conditions in the preparation and delivery of snacks and lunches. Elk Grove Unified and Del Paso Unified submitted proposals that were highly rated and were quite comparable. In discussion with both districts, it is recommended that Elk Grove provide services to feeding locations in the southern portion of the county and Del Paso provide services to the northern portion. Contracts have been developed with both school districts awaiting approval.

In addition to the partnership with the two school districts, the City has partnered with two community agencies for a number years in order to provide effective outreach:

- The City/County Hunger Commission conducts outreach, advocacy, and nutrition education for parents and youth. They also solicit new feeding locations and promote the program through professional posters, bookmarks, stickers, and awards.
- Info-Line Sacramento, the non-profit resource and referral agency, provides a telephone exchange and a one phone number contact for families inquiring about feeding locations.

The SFSP has been the recipient of both national and local awards of excellence for outreaching to under served communities and for the overall excellence of program operations. Outside of school districts, the City of Sacramento's SPSF is the largest municipally or privately operating Summer Food program in the State of California.

FINANCIAL CONSIDERATIONS:

The program is funded by the United States Department of Agriculture, thru the State Department of Education, on a reimbursable basis. The overall grant award for the FY 2003-04 program is \$925,910 which is the same award amount as in the past five years. It is anticipated that the award

amount will remain constant for the next two fiscal years as the program is on a reimbursable per meal basis. In addition, the SFSP allows the department to offset some summer staffing costs by charging staff hours that are used for serving lunch towards the grant.

POLICY CONSIDERATIONS:

The program is consistent with various goals of the City Council's Strategic Plan: **Enhance and Preserve the Neighborhoods** by providing feeding sites at over 140 neighborhood locations; **Enhance and Strengthen Community and Regional Partnerships to Enhance the Quality of Life** by acting as a provider on behalf of the City and County of Sacramento, and partnering with the Hunger Commission, Info Line Sacramento, and the County Department of Human Assistance.

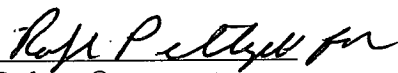
ENVIRONMENTAL CONSIDERATIONS

Not Applicable.

ESBD CONSIDERATIONS

The Department of Parks and Recreation will continue to follow the emerging and small business guidelines when purchasing services and supplies.

Respectfully submitted,


Robert Overstreet
Director of Parks and Recreation

RECOMMENDATION APPROVED:



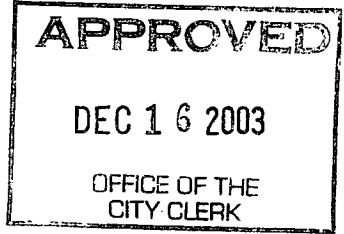
Robert P. Thomas
City Manager

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RESOLUTION NO. 2003-886

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____



RESOLUTION AMENDING THE FY04, FY05, AND FY06 OPERATING BUDGET FOR THE SUMMER FOOD SERVICE PROGRAM AND AUTHORIZE PARTICIPATION IN THE SUMMER FOOD PROGRAM

BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF SACRAMENTO:

The City Council hereby:

1. Amend the budget of the Department of Parks and Recreation as follows:

2. FY04

OGR-250-G432-4101	Employee Services	\$101,210
OGR-250-G432-xxxx	Operating Costs	\$824,700
OGR-250-G432-3512	Federal Grant Revenue	\$925,910

FY05

OGR-250-G442-4101	Employee Services	\$101,210
OGR-250-G442-xxxx	Operating Costs	\$824,700
OGR-250-G442-3512	Federal Grant Revenue	\$925,910

FY06

OGR-250-G442-4101	Employee Services	\$101,210
OGR-250-G442-xxxx	Operating Costs	\$824,700
OGR-250-G442-3512	Federal Grant Revenue	\$925,910

3. Authorize the City Manager or his designee to execute all agreements and documents, including any extensions, amendments or re-applications thereto, on behalf of the City of Sacramento, with the California Department of Education and local school districts as necessary to operate the Summer Food Feeding Program.

FOR CITY COUNCIL USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

4. The City Manager, or a designated representative, is authorized to accept grant funds from CDE for the Department of Parks and Recreation for the Summer Food Feeding Program for FY 2003-04, FY 2004-05, and FY 2005-06.

MAYOR

ATTEST:

CITY CLERK

FOR CITY COUNCIL USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____