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SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

March 26, 1980

CITY MANAGER'S OFFICE
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Housing Authority of the
City of Sacramento
915 I Street
Sacramento, CA 95814

Honorable Members in Session:

SUBJECT: Authorization for Six New Positions for the
Sacramento Elderly Nutrition Program's Central
Kitchen and Amending FY 80 Agency Budget

COUNTY GOVERNING BOARD
ILLA COLLIN
C. TOBIAS (TOBY) JOHNSON
JOSEPH E. (TED) SHEEDY
SANDRA R. SMOLEY
FRED G. WADE

SUMMARY

The attached resolution would authorize the amendment of the 1980 budget of the Sacramento Housing and Redevelopment Agency to include the budgeted cost for six positions approved for the Sacramento Elderly Nutrition Program's Central Kitchen facility.

EXECUTIVE DIRECTOR
WILLIAM G. SELINE

P.O. Box 1834
SACRAMENTO, CA 95809
630 I STREET
SACRAMENTO, CA 95814
(916) 444-9210

BACKGROUND

The Sacramento Elderly Nutrition Program will begin food preparation on activities as soon as its new Central Kitchen facility is appropriately staffed. On March 6, 1980, the Personnel Committee of the Sacramento Housing and Redevelopment Commission recommended the following positions for the Central Kitchen:

One (1) Head Cook	-- Monthly Salary - \$1122 - 1366
Two (2) Cook II	-- Monthly Salary - 936 - 1139
Two (2) Cook I	- Monthly Salary - 790 - 962
One (1) Stock Control Clerk	- Monthly Salary - 963 - 1172

The City Council approved these classifications and salary ranges at its regular meeting on March 18, 1980, based on a recommendation adopted by the Budget and Finance Committee that date.

APPROVED
SACRAMENTO HOUSING AUTHORITY

Date 4-1-80

4-1-80

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In order to incorporate the 1980 expenditures for the above six positions in the budget, an amendment of the Sacramento Housing and Redevelopment Agency Budget for FY 1980, Nutrition Program Section, is required.


FINANCIAL DATA

The total cost for June 1, 1980, through December 31, 1980, including an estimated 30% for fringe benefits and payroll taxes, is budgeted at \$64,175. Funds are available through the Sacramento Elderly Nutrition Program's Title III-C, Older Americans Act, Grant.


RECOMMENDATION

It is my recommendation that you adopt the attached resolution.

Respectfully submitted,


WILLIAM G. SELINE
Executive Director

TRANSMITTAL TO COUNCIL:


WALTER J. SLIVE
City Manager

Contact Person: Daniel Borowiak
S.E.N.P. - 444-9533

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RESOLUTION NO. 1787

Adopted by the Housing Authority of the City of Sacramento

April 1, 1980

AUTHORIZING SIX (6) NEW POSITIONS FOR THE SACRAMENTO ELDERLY NUTRITION PROGRAM'S CENTRAL KITCHEN AND AMENDING FY 80 AGENCY DEPARTMENTAL BUDGET

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO:

1. The following six positions for the Sacramento Elderly Nutrition Program's Central Kitchen are approved:

One (1) Head Cook	-	Monthly Salary - \$1122 - 1366
Two (2) Cook II	-	Monthly Salary - 936 - 1139
Two (2) Cook I	-	Monthly Salary - 790 - 962
One (1) Stock Control Clerk	-	Monthly Salary - 963 - 1122

2. The FY 80 Agency Departmental Budget is amended as follows to provide for the funding of these positions (including salaries and fringe benefits):

- a. deduct \$64,175 from the Sacramento Elderly Nutrition Program's catered meals line item; and,
- b. add \$64,175 to the Sacramento Elderly Nutrition Program's personnel line item.

CHAIRPERSON

ATTEST:

William E. Selman
SECRETARY

APPROVED
SACRAMENTO HOUSING AUTHORITY

Date 4-1-80