

**BID TABULATION SHEET FOR
BID 1774 - ELEVATOR AND ESCALATOR MAINTENANCE SERVICES (Con't)**

Original Estimated Cost: \$135,000.00

Due Date: April 8, 1998

Total Bid Amount: \$126,770.00

Total No. of Bids Solicited	No. of M/WBE Bids Solicited	No. of M/WBE Responses	Award to M/WBE Vendor
13	None Known or Listed	0	No

**BID TABULATION SHEET FOR
BID 1774 - ELEVATOR AND ESCALATOR MAINTENANCE SERVICES**

Bidder	Area 1	Area 2	Area 3	Area 4	Extra Work	Total Bid	M/WBE	Prompt Pmt. Discount	Ranking
Elevator Technology	\$ 48,480.00	\$17,340.00	\$53,040.00	\$2,760.00	\$ 5,150.00	<u>\$126,770.00</u>	No	1%-25 Days	1
Elevator Svcs. Co.	\$ 53,460.00	\$22,104.00	\$58,320.00 ⁽¹⁾	\$3,060.00	\$ 5,412.50 ⁽¹⁾	\$142,356.50 ⁽¹⁾	No	2%-30 Days	2
Thyssen Elev. Corp.	\$ 54,444.00	\$21,612.00	\$82,776.00	\$4,080.00	\$ 6,445.00	\$169,357.00	No	None	3
Montgomery KONE, Inc.	\$ 61,620.00	\$27,600.00	\$84,600.00	\$4,200.00	\$10,295.00	\$179,414.00 ⁽²⁾	No	2%-30 Days	4
Lodestar Elev. Co., Inc.	\$122,160.00	\$20,400.00	\$46,560.00	\$2,880.00	\$ 6,175.00	\$198,175.00	No	None	5
Dover Elevator Co.	\$ 85,320.00	No Bid	No Bid	No Bid	\$8,845.00	Not Complete	No	None	

⁽¹⁾ Totals corrected for contractor math errors

⁽²⁾ Total reflects a five (5) percent discount if contractor is awarded all areas.

⁽³⁾ Authorization is requested to enter into a contract in a total amount not to exceed \$138,000.00 per year, which will allow for the addition of facilities, changes in scope of work, and price adjustments in subsequent contract years, in accordance with the provisions of this five (5) year contract. Secondary contractors, to be used only in the event the primary contractor is unable to perform, are shown and ranked on this bid tabulation.

Total Award of Contract To: Elevator Technology
2050 Arroyo Vista
El Dorado Hills, CA 95762

Total Amount of Contract: \$138,000.00⁽³⁾

Using Department: Maintenance Services Division, Dept. of Public Works

MBE/WBE EFFORTS:

Requests for bid (RFB) were sent to thirteen contractors, none of which were identified as M/WBE firms. No local M/WBE firms were known or listed in the City Bid Directory that provide this type of specialty service.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



W WILLIAM H. EDGAR
City Manager

1 Attachment

BACKGROUND:

The contract addressed in this report will provide for preventive and corrective elevator and escalator maintenance services and will continue for five (5) years. The contract will be administered/monitored by the Maintenance Services Division of the Department of Public Works.

Direct solicitations were mailed to thirteen contractors, none of which were identified or listed as M/WBE firms. A mandatory pre-bid conference was conducted on March 18, 1998, at which time staff from the Procurement Services and Maintenance Services Divisions reviewed all contract specifications and requirements with the prospective bidders in attendance. Representatives from six firms attended this mandatory pre-bid conference.

To provide broad opportunity for contractor participation, while at the same time meeting the City's needs, the City facilities were divided into four (4) separate areas. Award criteria in the bid allowed for the City to award by area, group of areas, or in total. This report recommends that the contract be awarded on the basis of the total bid to a primary contractor, with secondary contractors designated as alternates for the total contract. Secondary contractors will be utilized as back-up resources, only in the event that the primary contractor is unable to perform the services as required in the bid specifications.

Staff recommends that the contract be awarded to Elevator Technology, 2050 Arroyo Vista, El Dorado Hills, CA 95762, as the primary contractor. Theirs was the lowest of six (6) bid responses received as shown in the attached bid tabulation sheet (Attachment 1). Authorization is requested to enter into a contract in a total amount not to exceed \$138,000.00 per year, which will allow for the addition of facilities, changes in scope of work, and price adjustments in subsequent contract years, in accordance with the provisions of this five (5) year contract. Secondary contractors, to be used only in the event the primary contractor is unable to perform, are shown and ranked in the attached bid tabulation sheet.

FINANCIAL CONSIDERATIONS:

Sufficient funds have been budgeted by the Maintenance Services Division for these services.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.



APPROVED
BY THE CITY COUNCIL

MAY 7 1998

OFFICE OF THE
CITY CLERK

1.8

DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

May 7, 1998

PS:Admin:98022:RBH:SA:bd

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City Council
Sacramento, California

COPY

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1774 FOR ELEVATOR & ESCALATOR MAINTENANCE SERVICES IN A TOTAL AMOUNT NOT TO EXCEED \$138,000.00 PER CONTRACT YEAR

LOCATION AND COUNCIL DISTRICT: City-wide; All districts

RECOMMENDATION:

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No.1774 for Elevator and Escalator Maintenance Services. Award is recommended to Elevator Technology, 2050 Arroyo Vista, El Dorado Hills, CA 95762, in a total amount not to exceed \$138,000.00 per contract year. This report also requests authorization to award contracts to secondary contractors as back-up resources, to be used only in the event that the primary contractor is unable to perform the services as required.

CONTACT PERSONS: Sidney Smith, Administrative Services Officer, 433-6220
Steve Alstrom, Senior Buyer, 433-6343

FOR COUNCIL MEETING: May 7, 1998

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing services in accordance with the specifications used in the bidding process, and recommendation for award of Bid No. 1774 for Elevator and Escalator Maintenance Services.