



DEVELOPMENT SERVICES  
DEPARTMENT

DEVELOPMENT ENGINEERING  
AND FINANCE

CITY OF SACRAMENTO  
CALIFORNIA

Special Districts  
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April 25, 2005

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: VILLAGE GARDEN MAINTENANCE DISTRICT - INITIATE ANNUAL PROCEEDINGS**

**LOCATION AND COUNCIL DISTRICT:**

The property is located in Council District #2 and includes Village Garden North Subdivision, Units 1 through 5. Village Garden North is located north of Main Avenue and west of Sully Street (see Attachment A – Location Map).

**RECOMMENDATION:**

This report recommends that the City Council adopt the following:

- Resolution Directing Filing of the Annual Report for FY2005/06 for the Village Garden Maintenance District.
- Resolution approving the Engineers Report and Intention to Order Improvements for FY2005/06 for the Village Garden Maintenance District and set the public hearing date for June 14, 2005.

**CONTACT PERSON:** Rita Goolkasian, Program Specialist, 808-5236  
Edward Williams, Manager, 808-5440

**FOR COUNCIL MEETING OF:** May 24, 2005



**SUMMARY:**

The recommended Council action will initiate the annual proceedings for this year's annual report and set the public hearing date for June 14, 2005 (see Schedule of Proceedings - Attachment B). The annual assessment remains at the current assessment of \$70 per single-family residential unit, which is less than the original assessment approved by City Council at district formation.

**COMMITTEE/COMMISSION ACTION:**

None.

**BACKGROUND INFORMATION:**

On December 8, 1987, the City Council adopted Resolution #87-1012 ordering the formation of the Village Garden North Landscaping and Lighting Assessment District. During the annual proceedings for FY 2001, Council changed the name of the District to Village Garden Maintenance District. The district provides funding to maintain landscaping for 208 residential lots.

Each year the City must adopt a new Engineer's Report and re-levy the assessments. This report presents the recommended Village Garden Maintenance District budget for FY 2005/06 and the necessary assessments to perform the landscape maintenance. The resolution and sets the public hearing for June 14, 2005 at the afternoon council meeting.

**FINANCIAL CONSIDERATIONS:**

The total cost to property owners in FY 2005/06 is projected at \$14,560. Maintenance costs will be assessed to the 208 residential lots within the district in the amount of \$70 per single-family residential lot. This amount is less than the maximum authorized annual assessment of \$20,800 approved by City Council at district formation. The assessment pays for the maintenance and administrative costs.

The table below reflects the assessment to property owners and the offset needed from available surplus funds, which is projected to be \$16,500 at beginning of FY05/06.

FY 04/05 Assessed	FY05/06 Budget	Offset from Projected Surplus	FY05/06 Assessed
\$14,560	\$18,748	\$4,188	\$14,560

The costs are detailed in the Engineer's Report on file with the City Clerk. This maintenance district is self-supporting and has no impact on the general fund.

City Council  
Village Garden - Initiate Annual Proceedings  
April 25, 2005

**ENVIRONMENTAL CONSIDERATIONS:**

Under California Environmental Quality Act (CEQA) Guidelines, the annual proceedings for an assessment district do not constitute a project and are therefore exempt from review.

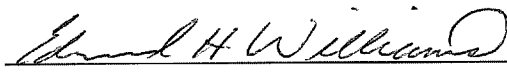
**POLICY CONSIDERATIONS:**

These annual proceedings are being conducted in accordance with the Landscaping and Lighting Act of 1972, as set forth in Section 22500 of the Streets and Highways Code. Approving the annual district is consistent with the City's Strategic Plan in preserving and enhancing the City's neighborhood and quality of life.

**ESBD CONSIDERATIONS:**

Not applicable. No goods or services are being purchased.

Respectfully submitted,

  
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Edward Williams, Manager  
Development Engineering and Finance

**RECOMMENDATION APPROVED:**

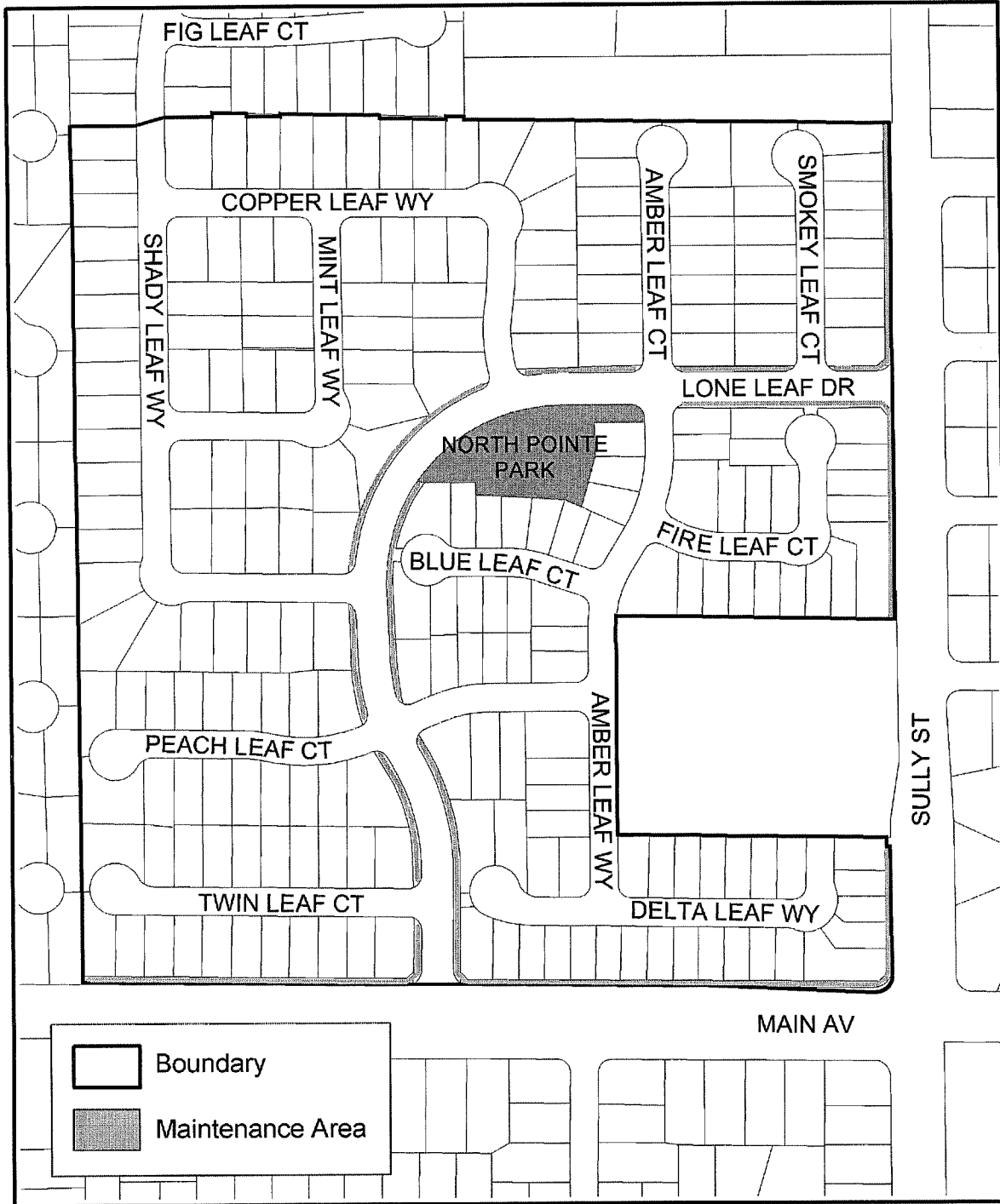
  
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ROBERT P. THOMAS, City Manager

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# Village Garden Maintenance District Maintenance Area

Attachment A



**ATTACHMENT B**  
**VILLAGE GARDEN MAINTENANCE DISTRICT**  
**FY 2005/06 SCHEDULE**

<b>May 24, 2005</b>	<b>City Council Considers Resolution of Intention and Sets Date for Public Hearing</b>
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May 27, 2005      Publish Notice of Hearing

June 14, 2005      City Council – Public Hearing

- Council Considers All Protests
- Orders Annual Levy

July, 2005          Assessments to County for Placement on Tax Roll

**RESOLUTION NO.**

**ADOPTED BY THE SACRAMENTO CITY COUNCIL**

**ON DATE OF \_\_\_\_\_**

**RESOLUTION DIRECTING FILING OF ANNUAL REPORT FOR THE  
VILLAGE GARDEN MAINTENANCE DISTRICT**

**(FY 2005/06)**

**(Pursuant to the Landscaping and Lighting Act of 1972)**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

1. The Manager of Development Engineering and Finance, Development Services Department, the person designated by this Council as the Engineer of Work for the Village Garden Maintenance District is hereby directed to file an annual report in accordance with the provisions of the Landscaping and Lighting Act of 1972.
2. This resolution is adopted pursuant to Section 22622 of the Streets and Highways Code.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: \_\_\_\_\_

## RESOLUTION APPROVING ENGINEERS REPORT AND INTENTION TO ORDER IMPROVEMENTS FOR THE VILLAGE GARDEN MAINTENANCE DISTRICT (FY 2005/06)

(Pursuant to the Landscaping and Lighting Act of 1972)

1. City Council hereby approves the annual Engineer's Report on file with the City Clerk's Office.
2. The City Council intends to levy and collect assessments within the Village Garden Maintenance District during fiscal year 2005/06. The area of land to be assessed is located in the City of Sacramento, Sacramento County.
3. The maintenance of improvements to be made in this assessment district is generally described as follows:

The maintenance or servicing, or both, of any of the landscaping, water irrigation, and masonry wall, including (a) repair, removal, or replacement of all or part of any improvement, (b) the provision for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury, (c) the removal of trimmings, rubbish, debris, and other solid waste, and (d) the furnishing of water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

4. In accordance with this Council's resolution directing the filing of the annual report, the Engineer of Work has filed with the City Clerk the report required by the Landscaping and Lighting Act of 1972. All interested persons are referred to that report for a full and detailed description of the improvements, the boundaries of the assessment district, and the proposed assessments upon assessable lots and parcels of land with the assessment district.
5. The City Council will conduct a public hearing on Tuesday, June 14, 2005 at 2:00 pm on the question of the levy of the proposed annual assessment. The hearing will be at the meeting place of the City Council located in the Interim City Hall, 730 I Street, 1<sup>st</sup> floor, Sacramento, California.

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RESOLUTION NO: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_



6. The City Clerk is authorized and directed to give notice of hearing as required by the Landscaping and Lighting Act of 1972.

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MAYOR

ATTEST:

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CITY CLERK

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_