

SOUTH

SACRAMENTO

INTERFAITH

PARTNERSHIP

**AL/BH COMMISSION
REVIEW AND RATING SHEET**

Requesting Agency: SOUTH SACRAMENTO INTERFAITH PARTNERSHIP

Amount Requested: \$6,000

| | | |
|----------------------------|---------------------------------|------------------------|
| Agency Points | Application Preliminary Points: | Hearing Review Points: |
| Recommended Funding | Application Preliminary: \$ | Hearing Review: \$ |
| Recommended Funding | Application Preliminary: \$ | Hearing Review: \$ |

Is this application complete? Yes _____ No _____ (If no, go on to next proposal.)

| AGENCY/PROPOSAL OVERVIEW (Maximum points 40) | Application Preliminary Points | Hearing Review Points |
|-----------------------------------------------------------------|-----------------------------------------------|--------------------------------------|
| 1. Does agency demonstrate management/organizational stability? | | |
| 2. Does proposal support commission's mission? | | |
| 3. Does agency demonstrate fiscal stability? | | |
| 4. Does agency have a history of successful programs? | | |

| FUNDING PRIORITIES (Maximum points 50) | Application Preliminary Points | Hearing Review Points |
|----------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------|
| 1. Does this proposal increase the self-sufficiency of needy city residents? | | |
| 2. Does this proposal fill a niche which may be under served by other service providers? | | |
| 3. Does this proposal have an innovative approach to meeting Commission's mission statement? | | |
| 4. Does this agency have community support (volunteers/in-kind contributions?) | | |
| 5. Does this proposal assist any identified under-served population? | | |

2001 APPLICATION FORM

I. Agency

Name: South Sacramento Interfaith Partnership

Address: P.O. Box 232028, Sacramento, CA 95823-2028

Physical Address: Various, including the Food Closet at 5625 – 24th Street, Sacramento. The main S.S.I.P. office is at 4445 Fruitridge Road (Fruitridge Christian Church).

II. Agency Contact

Name: Bill Frye

Title: Executive Director

Phone Number: 731-5530

III. TOTAL AMOUNT REQUESTED: \$6,000

IV. PROPOSED USE OF FUNDS REQUESTED

A. **The amount requested will be applied to:**

Ongoing program of the Food Closet

B. **The funds requested will be used to serve:**

Families including men, women and children

C. **Funds for the following services:**

Food only

D. **Will other funds supplement AL/BH funds request for this program?**

Yes. We estimate the year 2001 Food Closet budget to be approximately \$35,000. This should be sufficient to feed over 2500 individuals each month or 30,000 during the year. We depend on donations from several sources including our 16 member churches, fundraisers and pledges from individuals and other organizations like the Land/Henschel Commission. We use grant monies for the purchase of food from California Foodlink,

the Senior Gleaners, rice and other cooperatives, bakeries such as Earthgrains and retail grocery stores.

- E. **Total number of clients to be served by AL/BH funds requested:** We project serving approximately 30,000 individuals in 2001. So far in 2000 the number of individuals served is up 27% over 1999. In 2000 we expect to serve 26,900. All recipients are residents of the South Sacramento area.
- F. **Hours AL/BH funded programs would be available to clients:** Monday through Friday, 9:00 a.m. until Noon, 52 weeks annually.
- G. **Geographic service area, within City, for requested funds:** The Food Closet is located at Bethany Presbyterian Church near the intersection of 24th Street and Fruitridge Road. It serves the population residing in the following seven zip code areas: 95817, 95820, 95822, 95823, 95824, 95828 and 95831.
- H. **Please provide a brief description of the program/service for which you are requesting funds. Indicate how it addresses the AL/BH mission and funding priorities.**

The S.S.I.P. Food Closet has been in operation since 1968, serving single parent families, welfare dependent families, individuals with incomes at or below poverty levels and the large working poor population of South Sacramento.

All Food Closet recipients are verified City residents. Each recipient receives a food package sufficient to feed 3 meals per person for 3 days. Clients may assess the Food Closet once each month. All are screened by computer program which is updated daily. Recipients are offered a variety of food preparation recipes, employment flyers and other food program referrals. S.S.I.P. recognizes its volunteers, business supporters and individual contributors at its annual Awards Dinner every May.

Our people resource for the Food Closet operation is a group of 35-50 volunteers from the 16 member congregations. S.S.I.P. is truly ecumenical and reflects the spirit of our South Sacramento community.

V. AGENCY DESCRIPTION

A. Mission Statement/Agency Goal

"S.S.I.P. is a caring community that provides direct services to the South Sacramento area."

The South Sacramento Interfaith Partnership is an ecumenical organization within which member congregations work together as one to improve the quality of life of those in need in the South Sacramento community. S.S.I.P. is committed to:

Mutual Ministry: A close fellowship of pastors and laymen who are all committed to helping those less fortunate than the rest of us.

Strengthening Religious Groups: By sharing our mutual resources;

Program Enrichment: Increasing the number and variety of S.S.I.P. programs offered with creativity and enthusiasm.

B. Date incorporated: June 24, 1970 as the South Sacramento Ecumenical Parish. The name was changed in 1996 to the South Sacramento Interfaith Partnership.

C. Agency Overview

The Food Closet: This function is described under IV (above). This is our main focus at the present time.

The Counseling Center: This service is offered by appointment five days a week. We have several locations, however the main offices are at the Faith Community United Church of Christ, 7486 Center Parkway in South Sacramento. We are currently staffed with fifteen fully licensed counselors. Fees are based on a sliding fee scale.

Scholarship Program: Four \$500 scholarships have recently been awarded to deserving local college freshmen in a new program aimed at helping people break the cycle of government assistance and excessive dependence on charity. Applicants are screened and selected by the S.S.I.P. Board.

VI. FINANCIAL INFORMATION

S.S.I.P. INCOME SOURCES FOR 1999

| Income Sources | \$ Amount | % of Total Funding |
|------------------------------------|------------------|---------------------------|
| Private/Corporate Donations | 82,968* | 91.6 |
| United Way | | |
| SETA | | |
| Federal Assistance | | |
| State Assistance | | |
| City/County Assistance (not AL/BH) | | |
| Grants | 2,343 | 2.6 |
| Ann Land/ Bertha Henschel Funds | 4,000 | 4.4 |
| Other | 1,177 | 1.4 |
| TOTAL | 90,488 | 100 |

- Of this amount, \$53,359 are contributions generated from Counseling Center clients. The remaining income funds are Food Closet (\$26,559), and General Fund monies in the amount of \$10,570.

VII. ATTACHMENTS

- I. List of S.S.I.P. Board of Directors**
- II. Organization Chart**
- III. Not-for-Profit Verification**
- IV. Most Recent Audit Report**

VIII.

ASSURANCE AND CERTIFICATION

I, the undersigned, as a duly authorized representative of this agency, affirm that the information and statements contained within this proposal are to the best of my knowledge, truthful and accurate, and further, I am authorized to submit this proposal from this agency to deliver services.

I certify that the Ann Land/Bertha Henschel funds will be used to provide services to City of Sacramento residents only.

BILL FRYE

EXECUTIVE DIRECTOR

Bill Frye

Oct. 6, 2000

ATTACHMENTS

BOARD OF DIRECTORS

ORGANIZATION CHART

NOT-FOR-PROFIT STATUS

RECOMMENDATION LETTERS

ORGANIZATION CHART
SOUTH SACRAMENTO INTERFAITH PARTNERSHIP
2000

BOARD OF DIRECTORS

1. Lay Persons and Pastors
16 Member churches.
2. All individual members.

EXECUTIVE COMMITTEE

Chairperson
Vice-Chairperson
Past President
Treasurer & Secretary
Three members & one pastor at large

ADMINISTRATIVE COMMITTEES

FINANCE

PUBLIC RELATIONS

SPECIAL EVENTS

EXECUTIVE DIRECTOR

ADVISORY COMMITTEES

FOOD CLOSET

COUNSELING CENTER

SCHOLARSHIP PROGRAM

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S.S.I.P. OFFICERS AND COMMITTEE CHAIRS
YEAR 2000

OFFICERS:

Chairperson JERRY SIMMS

Vice Chairperson CLIFF BALES

Past Chairperson ELVIE WATTS

Treasurer BOB MCCARROLL

Secretary CHARLIE TUCKER

Pastor-at-Large _____

Members-at-Large 1) CHARLES BROWN 2) DICK TARBLE 3) FRANK IRITANI

COMMITTEE CHAIRS:

Finance Chair ART CRANE

Members 1) SHIRLEY MANNING 2) _____ 3) _____

Food Closet Chair DON TOWNE

Members 1) MYRA COWAN 2) FRANK IRITANI 3) ELVIE WATTS

Counseling Center Chair DORIS WELCH

Members 1) DORIS BERESFORD 2) MIKE ERWIN 3) MARILYN ROSE

School of English Chair JOHANNA THOMMEN (retires in June) _____

Members 1) SHIRLEY MANNING 2) LOIS STRONG 3) JOYCE BRINSKY

Scholarship Awards Chair HOI WONG

Members 1) JERRY SIMMS 2) _____ 3) _____

Public Relations Chair _____

Members 1) MYRA COWAN 2) _____ 3) _____

Special Events Chair _____

Members 1) FRED SMALL 2) DICK TARBLE 3) _____

Address any reply to: 450 Golden Gate Ave., San Francisco, Calif. 94102
Department of the Treasury

District Director
Internal Revenue Service

Date: DEC 21 1970 In reply refer to:
A:FA1230:Rm. 5209
SF:EO:70-1182



▷ South Sacramento Ecumenical Parish
5625 - 24th Street
Sacramento, CA 95822

Gentlemen:

Purpose: Religious & Charitable

File Returns with Internal Revenue Service Center: Philadelphia, Pennsylvania

Accounting Period Ending: December 31

Address Inquiries to District Director of Internal Revenue: San Francisco, California

Based on information supplied, and assuming your operations will be as stated in your exemption application, we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Any change in your purposes, character, or method of operation must be reported to us so we may consider the effect of the change on your exempt status. You must also report any change in your name and address.

Pending issuance of regulations under section 509 of the Code, we are unable to make a determination as to whether you are a private foundation as defined in that section. Upon issuance of the regulations we will evaluate your application, make a determination as to your status under section 509 of the Code, and notify you of our decision.

If upon issuance of the regulations we determine that you are a private foundation, you will be required to comply with the provisions of section 503(e), which specifies that a private foundation is not exempt unless its governing instrument includes certain provisions

South Sacramento Faumenical -2-
Parish.

set forth in that section and the regulations thereunder. Failure to comply with the requirements of section 508(e) will result in retroactive revocation of this determination.

For years beginning prior to January 1, 1970; you are required to file the annual information return, Form 990-A. For each subsequent year, please refer to the instructions accompanying the Form 990 for that particular year to determine whether you are required to file. If filing is required, you must file the Form 990 by the 15th day of the fifth month after the end of your annual accounting period.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities constitute engaging in an unrelated trade or business as defined in section 513 of the Code.

You are not liable for Federal unemployment taxes. You are liable for social security taxes only if you have filed a waiver of exemption certificate as provided in the Federal Insurance Contributions Act.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Requests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of sections 2055, 2106 and 2522 of the Code.

You need an employer identification number, even if you don't have any employees. This number is to be used on all your tax returns and in your correspondence with the Internal Revenue Service. If you do not have such a number, your District Director will take steps to see that one is issued at an early date.

Wife in a determination letter.

Very truly yours,

R. F. Harlowe
R. F. Harlowe
District Director

State of California



SECRETARY OF STATE

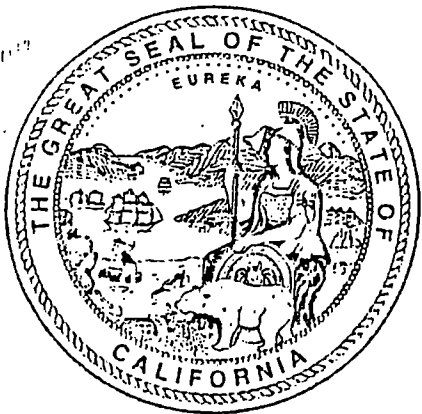
CORPORATION DIVISION

I, *BILL JONES*, Secretary of State of the State of California, hereby certify:

That the annexed transcript has been compared with the corporate record on file in this office, of which it purports to be a copy, and that same is full, true and correct.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this

MAR - 6 1996



Bill Jones

Secretary of State

A472712

ENDORSED
FILED

In the office of the Secretary of State
of the State of California

FEB 13 1996

Bill Jones
BILL JONES, Secretary of State

CERTIFICATE OF AMENDMENT
OF
ARTICLES OF INCORPORATION

THE UNDERSIGNED CERTIFY THAT:

1. THEY ARE THE PRESIDENT AND THE SECRETARY, RESPECTIVELY, OF
SOUTH SACRAMENTO ECUMENICAL PARISH, A CALIFORNIA CORPORATION.
2. ARTICLE I OF THE ARTICLES OF INCORPORATION
OF THIS CORPORATION IS AMENDED TO READ AS FOLLOWS:

SOUTH SACRAMENTO INTERFAITH PARTNERSHIP

3. THE FOREGOING AMENDMENT OF ARTICLES OF INCORPORATION HAS BEEN
DULY APPROVED BY THE REQUIRED VOTE OF THE DIRECTORS.
4. THE FOREGOING AMENDMENT OF ARTICLES OF INCORPORATION HAS BEEN
DULY APPROVED BY THE REQUIRED VOTE OF THE MEMBERS.

WE FURTHER DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE
STATE OF CALIFORNIA THAT THE MATTERS SET FORTH IN THIS CERTIFICATE
ARE TRUE AND CORRECT OF OUR OWN KNOWLEDGE.

DATE: 2/7/96

Cliff Bales
CLIFF BALES, PRESIDENT (ACTG.)

Shirley Manning
SHIRLEY MANNING, SECRETARY

AMDT-NONPROFIT ORGANIZATION

Corporation Number 601355

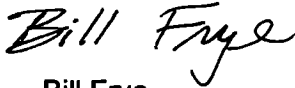
October 6, 2000

Mr. Leonard Williams, President
Ann Land/Bertha Henschel
Memorial Funds Commission
City of Sacramento
915 Eye Street, Room 101
Sacramento, CA 95814

Dear Mr. Williams:

I am pleased to submit the attached 2001 APPLICATION PACKET to you on behalf of the South Sacramento Interfaith Partnership.

Sincerely,

A handwritten signature in cursive script that reads "Bill Frye".

Bill Frye
Executive Director



Track/Confirm - Intranet Form Inquiry - Domestic

Form: 7000 0520 0061 154 5667 Date/Time Mailed: 10/06/2000 14:59

| | | | |
|-------------|------------|------------------|-----------|
| Destination | Zip: 95814 | City: SACRAMENTO | State: CA |
| Origin | Zip: 95822 | City: SACRAMENTO | State: CA |

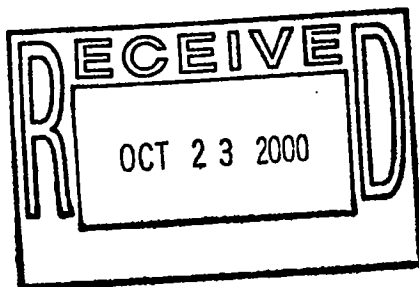
Class: First Class
Weight: lb: 0 oz: 4

| Special Services | |
|------------------|--------|
| CERTIFIED MAIL | \$1.40 |
| RETURN RECEIPT | \$1.25 |

| Event | Date | Time | Location |
|--------------------------------------------------------|------------|-------|---------------------|
| DELIVERED | 10/10/2000 | 14:39 | SACRAMENTO CA 95814 |
| <input type="button" value="Request Delivery Record"/> | | | |
| <input type="button" value="View Delivery Signature"/> | | | |
| <input type="button" value="View Delivery Address"/> | | | |
| ACCEPT OR PICKUP 10/06/2000 14:59 SACRAMENTO CA 95822 | | | |

Enter Tracking Number

Go to the [Product Tracking System Home Page](#).



FINANCIAL

INFORMATION

A REVIEW OF THE 1999
FINANCIAL RECORDS

Upon completion, this financial review report, January 1, to December 31, 1999 review year, is submitted to the Executive Director for review and acceptance by the Executive Committee.

SUMMARY OF 1999 OPERATIONS:

| <u>Description</u> | <u>Amount</u> |
|--------------------------|-------------------------|
| Total Revenue | \$90,488. |
| Total Expenses | <u>83,036.</u> |
| Excess for the year | \$7,452. |
| Fund Balance Beg. of yr. | <u>28,190.</u> |
| Fund Balance End of yr. | <u><u>\$35,642.</u></u> |

SUMMARY OF THE BALANCE SHEET:

| <u>Description</u> | <u>Beginning of yr.</u> | <u>End of yr.</u> |
|-------------------------------------------------|-------------------------|-------------------------|
| Cash in Banks | \$27,933. | \$35,408. |
| Other Assets (petty cash and deposits w/others) | <u>689.</u> | <u>718.</u> |
| Total Assets | 28,622. | 36,126. |
| Total Liabilities (payroll taxes payable) | <u>432.</u> | <u>484.</u> |
| Total Fund Balances | <u><u>\$28,190.</u></u> | <u><u>\$35,642.</u></u> |

All transactions were found in order, except as noted below:

The review disclosed that the Treasurer prepares a proposed budget which is adopted for the calendar year and stays within the approved limits.

General organization review for the year of 1999.

In addition to any comments aforesaid, the following is to be submitted:

| <u>Description</u> | <u>Yes</u> | <u>No</u> |
|---------------------------------------------------------------------------------------------------------------|------------|-----------|
| 1. Has the total cash deposits been properly detailed? | ✓ | |
| 2. Does the Treasurer maintain separate accounting for each Fund? | ✓ | |
| 3. Do expenditures have documented receipts for checks written? | ✓ | |
| 4. Does the Treasurer balance with the bank statements monthly in the check record? | ✓ | |
| 5. Does the book balance in the check record agree with the Bank balance on the monthly financial statements? | ✓ | |
| 6. Has the Treasurer submitted required financial information to specified Governmental Agencies? | ✓ | |
| 7. Does the Treasurer maintain a current Fidelity Bond? | ✓ | |
| 8. Is the year-end Financial Statement attached to this report? | ✓ | |

Reviewing person or persons of the Executive Committee.

Carl E. Crane
James M. Brinkley
Donald G. Towne

Date 5-16-00

SSIP
Balance Sheet
as of
December 31, 1999

ASSETS

| <u>Description</u> | <u>Amounts</u> | <u>Total</u> |
|----------------------------|----------------|--------------------|
| Cash in Bank | | |
| California Federal Bank | \$34,383.62 | |
| Farmers & Merchants | 1,024.54 | |
| Petty Cash (Food Closet) | 300.00 | |
| Deposits with others (WCI) | 418.00 | |
| Total Assets | | <u>\$36,126.16</u> |

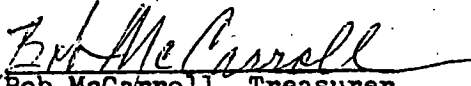
LIABILITIES

| | | |
|-----------------------|--|--------|
| Payroll Taxes Payable | | 484.60 |
|-----------------------|--|--------|

NET WORTH

| Equity | <u>Beginning Bal.</u> | <u>Fund Bal. to date</u> | <u>Transfers</u> | | |
|----------------------|---------------------------|------------------------------|------------------|--------------------|------------------|
| General Fund | \$7,597.37 | \$-562.10 | | \$7,035.27 | |
| Counsel Center Fund | 14,460.06 | 5,894.70 | | 20,354.76 | |
| Food Closet Fund | 5,964.91 | 2,118.75 | | 8,083.66 | |
| Sch. of English Fund | 167.87 | -0- | | 167.87 | |
| Total Equity | <u>\$28,190.21</u> | <u>\$7,451.35</u> | <u>-0-</u> | <u>\$35,641.56</u> | <u>35,641.56</u> |

| | | | | | |
|-------------------------------|--|--|--|--|--------------------|
| Total Liabilities & Net Worth | | | | | <u>\$36,126.16</u> |
|-------------------------------|--|--|--|--|--------------------|

Prepared by: 
Bob McCarroll, Treasurer
Licensed and Bonded

~~January 1, to December 31, 1999~~
January 1, to December 31, 1999

| <u>INCOME</u> | Beg. Budget Bal. | General Fund | Counsel Center | Food Closet | Sch. of English | Totals | End Budget Bal. |
|---------------------------------|---------------------|------------------|-------------------|------------------|--------------------|------------------|--------------------|
| Church support | \$12,000. | 6,712.83 | | 1,238.25 | | 7,951.08 | 4,049. |
| Groups | 3,500. | 347.00 | | 2,532.63 | | 2,879.63 | 620. |
| Individuals | 4,000. | 615.00 | | 6,546.67 | | 7,161.67 | -3,163. |
| Special offerings | 3,500. | 401.00 | | 5,684.58 | | 6,085.58 | -2,585. |
| Counseling | 51,000. | | 53,358.75 | | | 53,358.75 | -2,360 |
| Land/Henschel Trust | 4,000. | | | 4,000.00 | | 4,000.00 | -0- |
| Bowl-A-Thon | 5,000. | | | 5,530.69 | | 5,530.69 | -530. |
| Interest | 300. | 386.85 | | | | 386.85 | -87. |
| Grants & Awards | 2,000. | 1,316.96 | | 1,026.41 | | 2,343.37 | -343. |
| Awards Dinner | 1,000. | 789.90 | | | | 789.90 | 210. |
| Miscellaneous | 100. | | | | | | 100. |
| Totals | \$86,400. | 10,569.54 | 53,358.75 | 26,559.23 | -0- | 90,487.52 | -4,089. |
| <u>EXPENSES</u> | | | | | | | |
| <u>Salaries</u> | | | | | | | |
| Payroll | | 2,823.25 | 25,054.00 | 7,948.00 | | | |
| FICA | | 215.96 | 1,916.87 | 607.78 | | | |
| Subtotal | \$39,100. | | | | | 38,565.86 | 534. |
| <u>Contract services</u> | | | | | | | |
| Professional services | | 140.00 | 4,800.00 | | | | |
| Subtotal | 5,000. | | | | | 4,940.00 | 60. |
| <u>Office expense</u> | | | | | | | |
| Telephone | | 265.24 | 2,386.38 | 263.34 | | | |
| Printing, adv. & prom. | | 80.34 | 370.03 | | | | |
| Supplies | | 741.99 | 5,322.22 | 194.32 | | | |
| Bank service charges | | 98.82 | 67.11 | 4.00 | | | |
| Postage | | 531.52 | 116.45 | 166.97 | | | |
| Equipment & repairs | | 244.06 | 731.11 | | | | |
| Building use & repairs | | | 5,935.26 | 660.00 | | | |
| Subtotal | 20,150. | | | | | 18,159.37 | 1,989. |
| <u>Insurance</u> | | | | | | | |
| Liability Insurance | | 36.00 | 332.80 | 361.20 | | | |
| Workmen's Comp. Ins. | | 34.90 | 431.82 | 112.83 | | | |
| Subtotal | 1,400. | | | | | 1,309.55 | 91. |
| <u>Other expense</u> | | | | | | | |
| Purchase of food | | | | 13,872.04 | | | |
| Mileage | | 1,056.56 | | 250.00 | | | |
| Awards Dinner | | 1,090.88 | | | | | |
| Scholarships | | 1,500.00 | | | | | |
| Van Pur., M/R | | 2,272.12 | | | | | |
| Subtotal | 20,750. | | | | | 20,061.39 | 690. |
| Total expenses | \$86,400. | 11,131.64 | 47,464.05 | 24,440.48 | -0- | 83,036.17 | 3,364. |
| Fund balances | | -562.10 | 5,894.70 | 2,118.75 | -0- | 7,451.35 | |