



APPROVED  
BY THE CITY COUNCIL

1.17

OCT 5 1999

OFFICE OF THE  
CITY CLERK  
A699-167

THOMAS V. LEE  
DEPUTY CITY MANAGER  
DOWNTOWN DEPARTMENT

CITY OF SACRAMENTO  
CALIFORNIA

1030 15<sup>TH</sup> STREET  
SUITE 250  
SACRAMENTO, CA  
95814-4009

PH 916-264-8109  
FAX 916-264-7279

September 30, 1999

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: AGREEMENT WITH SACRAMENTO CONVENTION & VISITORS BUREAU  
TO PROVIDE TWO EMPLOYEES FOR OLD SACRAMENTO  
MANAGEMENT SERVICES**

**LOCATION AND COUNCIL DISTRICT:** Old Sacramento, Council District 1

**RECOMMENDATION:**

It is recommended that the City Council authorize the City Manager to execute an agreement with the Sacramento Convention & Visitors Bureau (SCVB) to provide two employees for Old Sacramento management services.

**CONTACT PERSON:** Barbara Bonebrake, Downtown Department Manager, 264-7733  
Thomas V. Lee, Deputy City Manager, 264-5704

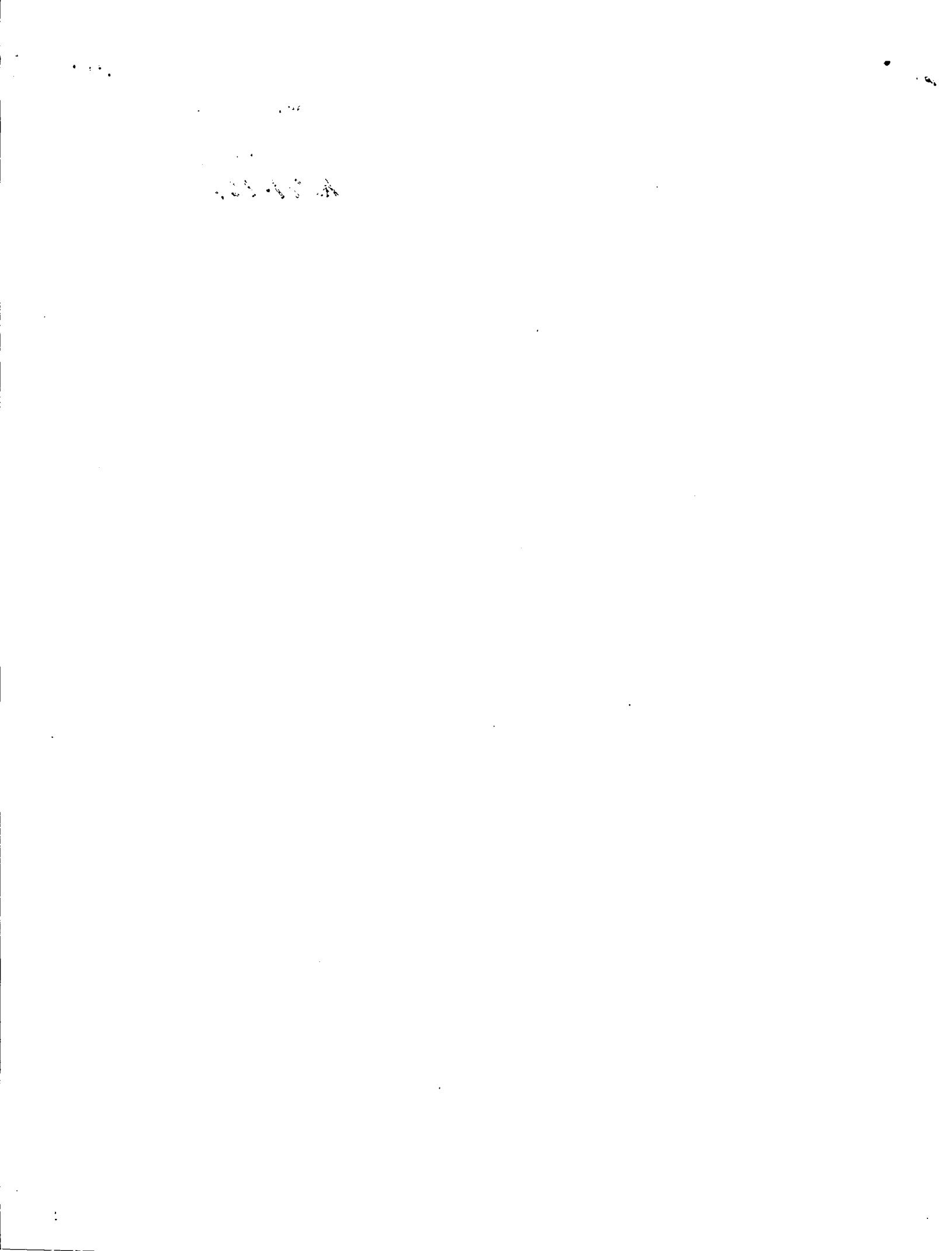
**FOR COUNCIL MEETING OF:** October 5, 1999

**SUMMARY:**

In February 1999, as part of the Old Sacramento Management Plan, the City Manager was authorized to negotiate an agreement with SCVB to allow the ongoing employment of two non-City Old Sacramento management staff. This report requests Council authorization for the City Manager to execute the negotiated agreement with SCVB to continue providing these employee services.

**COMMITTEE/COMMISSION ACTION:**

None.



**BACKGROUND INFORMATION:**

On February 23, 1999, the Council authorized the City Manager to negotiate a contract with the Sacramento Convention & Visitors Bureau (SCVB) which would allow the ongoing use of two employees providing management services for Old Sacramento. The City previously had an agreement with SCVB to manage the Old Sacramento Historic District (OSHD); under that agreement, a full-time Town Manager was responsible for the day-to-day operation of the OSHD with the SCVB responsible for the overall administration and management of the OSHD, and payroll administration for the non-City staff.

In order to allow more flexibility in obtaining grants and private funding and because of the organizational changes of the SCVB, it was recommended and approved that a non-profit, Old Sacramento Management, Inc., be formed to support the OSHD. The agreement between the SCVB and the City allows SCVB to continue providing two employees for Old Sacramento management services.

**FINANCIAL CONSIDERATIONS:**

Employee costs for Old Sacramento management staff are included in the approved budget.

**ENVIRONMENTAL CONSIDERATIONS:**

Pursuant to the California Environmental Quality Act, Section 15268, CEQA does not apply to ministerial projects.


**POLICY CONSIDERATIONS:**

The recommended actions carry out the previously approved policy of creating a financially stable and fiscally responsible organization to support Old Sacramento as a thriving historic visitor destination.


**ESBD CONSIDERATIONS:**

There are no ESBD considerations regarding this report.


Respectfully submitted,

  
for Barbara Bonebrake  
Downtown Department Manager

RECOMMENDATION APPROVED:

  
Robert P. Thomas  
City Manager

APPROVED:

  
Thomas V. Lee  
Deputy City Manager

APPROVED  
BY THE CITY COUNCIL

OCT 5 1999

OFFICE OF THE  
CITY CLERK

**RESOLUTION NO. 99-563**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**AGREEMENT WITH SACRAMENTO CONVENTION &  
VISITORS BUREAU TO PROVIDE TWO EMPLOYEES FOR  
OLD SACRAMENTO MANAGEMENT SERVICES**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACRAMENTO:

Section 1. The City Manager is authorized to execute an agreement with the Sacramento Convention & Visitors Bureau (SCVB) to provide two employees to provide Old Sacramento Management services.

\_\_\_\_\_  
MAYOR

**ATTEST:**

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
FOR CITY CLERK USE ONLY

RESOLUTION NO: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_