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**DEPARTMENT OF
ADMINISTRATIVE SERVICES**

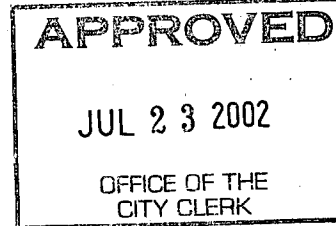
SALLY W. NAGY
CHIEF INFORMATION OFFICER

**CITY OF SACRAMENTO
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July 11, 2002



City Council
Sacramento, California

Honorable Members in Session:

**SUBJECT: SUPPLEMENT NO. 2 TO CITY MANAGER AGREEMENT NO. 2001-896
WITH INTERNATIONAL TELECOMMUNICATIONS CONSULTANTS
INC. FOR MUNICIPAL FIRE ALARM SYSTEMS SUPPORT SERVICES**

LOCATION AND COUNCIL DISTRICT: Citywide – All Districts

RECOMMENDATION:

This report recommends that the City Council adopt the attached Resolution which authorizes the execution of Supplemental Agreement No. 2 to City Manager Agreement No. 2001-896 with International Telecommunications Consultants Inc. (ITC) for continued Municipal Fire Alarm Systems support services at a cost not-to-exceed \$125,000 and amends the Information Technology Department's FY 03. operating budget by \$125,000.

CONTACT PERSON: Thanh Vo, Network Services Manager, 264-7988

FOR COUNCIL MEETING OF: July 23, 2002

SUMMARY:

This report recommends that the City Council approve attached Resolution which authorizes the execution of Supplemental Agreement No. 2 to City Manager Agreement No. 2001-896 with International Telecommunications Consultants Inc. (ITC) for continued support for the Municipal Fire Alarm Systems through Fiscal Year 03 for an amount not-to-exceed \$125,000. In addition, this report recommends the augmentation of the Information Technology Department's

City Council Report

Approval of Supplement No. 2 to City Manager Agreement No. 2001-896

July 12, 2002

Fiscal Year 03 operating budget by \$125,000 for the funding of this Supplement No. 2 to City Manager Agreement No. 2001-896.

COMMITTEE/COMMISSION ACTION: None

BACKGROUND:

- In October 2001, the City of Sacramento entered an agreement with International Telecommunications Consultants Inc.(ITC) to assist the Information Technology Department's Network Services Division relating to engineering and construction of, as well as, the re-routing and rearrangement of the City's Municipal Fire Alarm Systems (MFAS) due to requests from Regional Transit and CalTrans. This City Manager Agreement No. 2001-896 was for an amount not-to-exceed \$80,000.
- On April 30, 2002, the City Council authorized the execution of Supplement No. 1 to City Manager Agreement No. 2001-896 with ITC in the amount of \$30,000 for continued services related to MFAS projects.
- Due to city staff and consultant workload related to the necessity of re-routing the MFAS for Regional Transit and CalTrans projects, it is necessary to continue the outside technical support being provided by ITC.

FINANCIAL CONSIDERATIONS:

At the time the Information Technology Department's FY 03 Budget was adopted, the Revenue Budget portion included the \$125,000 that the City expects to receive from outside agencies, such as Regional Transit and CalTrans, for MFAS work performed by ITC on behalf of the City, at the request of these outside agencies. However, the Expenditure Budget did not include the offsetting \$125,000 that is needed to fund the Supplement No. 2 to City Manager Agreement No. 2001-896 with ITC for their services related to the MFAS. Approval of the attached Resolution by the City Council will rectify this situation and will allow these funds to be encumbered for this Supplemental Agreement with ITC.

The current not-to-exceed amount with ITC for MFAS is \$110,000. Approval of this Supplement No. 2 will increase that not-to-exceed amount to \$235,000.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, which are not made for purposes of a public work construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). (CEQA Guidelines, Sections 15061(b)(1), 153778(b)(3).

POLICY CONSIDERATIONS:

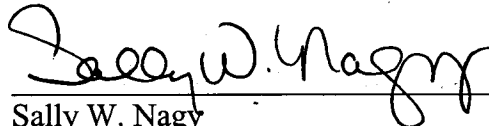
This recommendation is in conformance with the City's Strategic Plan, specifically the Goal to:
Improve and diversify the transportation system,
and the Objective to:
Support the further expansion of Light Rail and transit service in Sacramento.

The requested action is consistent with existing policy concerning consultant services and Chapter 3.64 of Sacramento City Code.

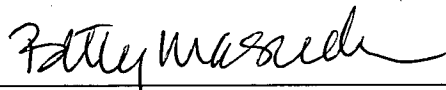
ESBD CONSIDERATIONS:

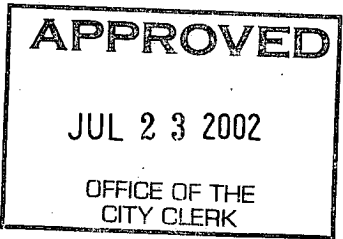
International Telecommunications Consultants Inc. is not certified by the Office of Emerging and Small Business Development (ESBD) as a small business firm.

Respectfully submitted,


Sally W. Nagy
Chief Information Officer

RECOMMENDATION APPROVED:


Robert P. Thomas
City Manager



RESOLUTION NO. 2002-489

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE SUPPLEMENT NO. 2 TO CITY MANAGER AGREEMENT NO. 2001-896 WITH INTERNATIONAL TELECOMMUNICATIONS CONSULTANTS INC. IN THE AMOUNT OF \$125,000 AND THE AMENDMENT OF THE INFORMATION TECHNOLOGY FY 03 OPERATING BUDGET

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

- 1. The FY 03 Operating Budget of the Information Technology Department is hereby amended as follows:

<u>Budget</u>	<u>Increase</u>
101-130-1337-4930 Fire Protection System	\$125,000

- 2. The City Manager and City Clerk are hereby authorized to execute Supplemental Agreement No. 2 to City Manager Agreement No. 2001-896 with International Telecommunications Consultants Inc. in the amount of \$125,000 for continued support for the Municipal Fire Alarm Systems.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____