



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

Consent
August 17, 2010

**Honorable Mayor and
Members of the City Council**

Title: Agreements: Externally Funded Program: Sacramento Regional Driver Training Facility

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** authorizing the City Manager, or designee, to: 1) establish an externally funded program (EFP) (E08000100) and establish revenue and expenditure budgets of \$100,000 for operation of the Sacramento Regional Driver Training Facility (SRDTF); and 2) adjust the revenue and expenditure budgets based on actual fees collected from external program participants and reimbursements to the Police and Fire Departments for labor provided by annuitant safety trainers and reserve police officers.

Contact: Barbara Brenner, Loss Prevention Manager

Presenters: N/A

Department: Human Resources

Division: Risk Management

Organization No: 08001321

Description/Analysis

Issue: The City of Sacramento has operated a driver training safety program at the SRDTF since 1999. Behind the wheel driver training is provided to public safety emergency responders, operators of commercial vehicles and employees who routinely drive non-commercial vehicles while conducting City business.

Due to the high quality of the program, other public agencies are willing to pay for employees to be trained at SRDTF by City instructors. A defensive driver class has been added to the curriculum in response to training requests from the public. Fees for classes offered to external agencies and the public were approved with the FY 11 City wide fee and charge schedule. Annuitant safety trainers and reserve police officers provide the instruction for most external classes

Policy Considerations: These actions are consistent with the City's goals to improve and expand public safety, achieve sustainability and livability. Section 11 of City Council Resolution 2009-406 requires City Council approval to establish an externally funded program in excess of \$100,000 and adjust revenue and expense budgets in excess of \$100,000. Cost recovery from delivery of driver training is expected to exceed \$100,000 in FY 11.

Environmental Considerations:

California Environmental Quality Act (CEQA): Under the California Environmental Quality Act (CEQA) guidelines, continuing administrative activities do not constitute a project and are therefore exempt from review.

Sustainability Considerations: None

Commission/Committee Action: None

Rationale for Recommendation: The City has an opportunity to expand cost recovery for the employee driver training safety program by delivering more training to external agencies and the public.

Financial Considerations: Fees collected from external trainees at SRDTF offsets costs incurred by the City to deliver employee safety training and fund SRDTF facility operations. The revenue and expenditure budgets will be adjusted on an annual basis to reflect actual fees collected, less any operating costs associated with delivering the service.

Emerging Small Business Development (ESBD): This training program does not involve contract services.

Respectfully Submitted by: 
Barbara Brenner, Loss Prevention Manager

Approved by: 
Geri Hamby, Director of Human Resources

Recommendation Approved:



Gus Vina, Interim City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

Externally Funded Program: Sacramento Regional Driver Training Facility

BACKGROUND

- A. The City of Sacramento has operated a driver training safety program at the Sacramento Regional Driver Training Facility (SRDTF) since 1999. Behind the wheel driver training is provided to public safety emergency responders, operators of commercial vehicles and employees who routinely drive non-commercial vehicles while conducting City business.
- B. Due to the high quality of the SRDTF program, other public agencies and members of the public are willing to pay for training at SRDTF by City instructors.
- C. The City has an opportunity to expand cost recovery for the employee driver training safety program and SRDTF facility operations by delivering more training to external agencies and the public.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Manager or designated representative is authorized to establish an externally funded program (EFP) (E08000100) and establish revenue and expenditure budgets of \$100,000 for operation of the Sacramento Regional Driver Training Facility (SRDTF).
- Section 2. The City Manager or designated representative is authorized to adjust the revenue and expenditure budgets based on actual fees collected from external program participants and reimbursements to the Police and Fire Departments for labor provided by reserve police officers and annuitant safety trainers.