

CITY OF SACRAMENTO

SACRAMENTO CITY EMPLOYEES' RETIREMENT SYSTEM

801 NINTH STREET, ROOM 110
SACRAMENTO, CALIFORNIA 95814
TELEPHONE (916) 448-5685

CITY MANAGER'S OFFICE
RECEIVED
JUL 23 1980

DUNBAR W. HEINS
RETIREMENT SYSTEM MANAGER
SECRETARY TO THE BOARD

July 22, 1980

RECEIVED
OFFICE OF THE MAYOR

Honorable City Council
Council Chamber
City Hall
Sacramento, CA. 95814

JUL 25 1980
AM PM
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RE: Administration, Investment and Fiscal Management Board's
Procedure on Choice of Actuary

Honorable Members in Session:

SUMMARY

The Administration, Investment and Fiscal Management Board, under its appointed authority of Charter Section 384, is currently in the process of selecting an actuary, and wishes to inform the City Council of its action. A resolution to this effect adopted by the Board is attached as information.

BACKGROUND

The Retirement System has utilized the services of the Wyatt Company for actuarial services since 1976. Acting under its adopted policy of a periodic review of contracted services, the Board decided at its June meeting to proceed with a Request For Proposal (RFP) process to solicit bids for actuarial services to the system. The RFP was sent in July to more than 30 firms, and a final selection is scheduled to be made in September. Work on the annual valuation normally begins in July, but will commence instead in September, after designation of the system actuary.

FINANCIAL IMPACT

The City, under Charter mandate, is obligated to bear the expense of the retirement system actuary. The Personnel Department currently has \$26,400 appropriated for these services, and it is anticipated that the bid price of the selected firm will be within the budgeted allotment.

By the City Council
City of Sacramento

REC 1980

RECOMMENDATION

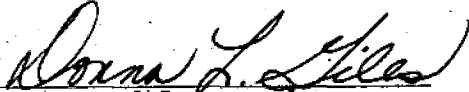
It is recommended that the City Council accept as information the Administration, Investment and Fiscal Management Board's action in the selection of an actuary for the retirement system.

Respectfully,



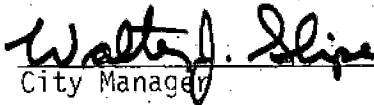
Dunbar W. Heins
Retirement System Manager

APPROVED:



Donald L. Liles
Director of Personnel

For City Council Information:



Walter J. Slips
City Manager

DWH:yb
Attachment

ADMINISTRATION, INVESTMENT, AND FISCAL MANAGEMENT BOARD

WHEREAS, the Administration, Investment, and Fiscal Management Board of the Sacramento City Employees' Retirement System has an ongoing concern with monitoring the implementation of the 1976 Charter Amendment known as Measure E;

WHEREAS, the Administration, Investment, and Fiscal Management Board considers it prudent at this time to continue the post 1976 Measure E practice of having annual actuarial valuations;

WHEREAS, the Administration, Investment, and Fiscal Management Board has expressed an intent to select an Actuary of Record as of the actuarial valuation for the fiscal year ending June 30, 1980; and

WHEREAS, the Administration, Investment, and Fiscal Management Board wishes to keep the Sacramento City Council informed of significant Board policies;

NOW, THEREFORE, BE IT RESOLVED BY THE ADMINISTRATION, INVESTMENT, AND FISCAL MANAGEMENT BOARD OF THE SACRAMENTO CITY EMPLOYEES' RETIREMENT SYSTEM

- 1) That the Board intends to select an Actuary of Record as soon as possible by calling for formal written proposals from qualified actuarial firms and
- 2) That the Retirement System Manager is instructed to advise the City Council of the Board action described in 1) above. More particularly; that the City Council be informed that due to the lengthy process involved in selecting a new Actuary of Record a delay in receipt of the actuarial valuation for the fiscal year ending June 30, 1980 is anticipated.

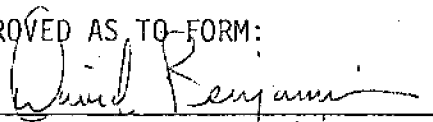


CHAIRMAN

ATTEST:



APPROVED AS TO FORM:



Dep. City Attorney