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SACRAMENTO FIRE DEPARTMENT
"An All-Risk Organization"

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May 15, 2003

City Council
Sacramento, California

GR-2003-007



Honorable Members in Session:

**SUBJECT: COMMUNITY EMERGENCY RESPONSE TEAM PROGRAM
GRANT**

LOCATION/COUNCIL DISTRICT: Citywide

RECOMMENDATION:

Staff recommends that the City Council adopt the attached resolution, which authorizes City Manager to complete all forms and declarations necessary to accept the Community Emergency Response Team Program grant funding in the amount of \$16,823 for salaries and office supplies. (Page #4)

CONTACT PERSON: MaryLou Pierce, Emergency Services Coordinator, 433-1610

FOR CITY COUNCIL MEETING OF: May 27, 2003

SUMMARY:

The Federal Emergency Management Agency (FEMA) sponsored a Community Emergency Response Team Program grant in fiscal year 2002 to provide for the training and administration of volunteer responders to local disaster events. These grant funds have now been made available to local agencies in the Sacramento area. This report recommends that the City Council adopt the attached resolution to accept the Community Emergency Response Team Program grant funding for salaries and office supplies.

BACKGROUND:

In FY 02, the Federal government made available through State, grants to fund the implementation and continuation of a Community Emergency Response Team (CERT). The City has a need for a well-trained civilian emergency work force to assist the government by responding in disaster situations. Specifically, CERT would respond to disasters that because of number and scope have overwhelmed the conventional emergency services. Trained individuals from community organizations, business and industry will be able to become members of CERT, or perform as individual leaders directing untrained volunteers in the initial phase of an emergency. To minimize the negative outcome and effectively recover from the devastating effects of a disaster, the city needs active participation from an organized, skilled volunteer team.

Currently, the Sacramento Fire Department engages in Public Education outreach through community programs, such as the Juvenile Fire Setter Program, the Home Safety Task Force, Smoke Detectors for Life and coalitions within the greater metropolitan area, to promote safety for adults and children. A CERT program is a natural extension of these Public Safety programs, and it would fill the unmet need for organized emergency planning, mitigation and response volunteers. It would also enable the city to integrate current volunteer response organizations into the SEMS system.

By approving the attached resolution, the City Council authorizes the completion of documents to accept \$16,823 in grant funds to use for administration and training of citizen volunteer response teams on behalf of the Sacramento operational area. (Documents are available for review in the City Clerk's office.)

FINANCIAL CONSIDERATIONS:

No budget augmentation is being requested. There is no obligation on the part of the City of Sacramento for matching funds or any other financial obligation under the Community Emergency Response Team Program grant. All purchases related to this grant will be made from grant funds.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act. CEQA Guidelines, Section 15061 (b)(1), 15378 (b)(3).

POLICY CONSIDERATIONS:

Approval of the Community Emergency Response Team Program grant funds is consistent with City Council actions relative to state and federal grant awards. This is also consistent with the City's goal of establishing and strengthening community and regional partnerships.

ESBD EFFORTS:

Staff will follow the emerging and small business guidelines when purchasing supplies or services under this grant.

Respectfully Submitted,



Dennis R. Smith
Fire Chief

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

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RESOLUTION NO. 2002 - 329

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**A RESOLUTION THE CITY OF SACRAMENTO FIRE DEPARTMENT TO
ACCEPT THE COMMUNITY EMERGENCY RESPONSE PROGRAM GRANT
FUNDING IN THE AMOUNT OF \$16,823**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That the City Manager, or his designee, is hereby authorized to execute for and on behalf of the City of Sacramento Fire Department, the named applicant, a public entity established under the laws of the State of California, any actions necessary under the Community Emergency Response Team Program grant and accept the grant funding in the amount of \$16,823.

That operating grant revenue and expenditure appropriations are increased as follows:

Revenues:	250-OGR-GXXX-3513	Federal Grant Revenue	\$16,823
Expenditures:	250-OGR-GXXX-41xx	Salaries/Benefits	\$10,175
	250-OGR-GXXX-4411	Office Supplies	\$ 6,648

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

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