



Consent 24

# SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

**APPROVED** September 21, 1981  
SACRAMENTO HOUSING AUTHORITY  
CITY OF SACRAMENTO

CITY MANAGER'S OFFICE  
**RECEIVED**  
SEP 23 1981

Housing Authority of the  
City of Sacramento  
Sacramento, California

**SEP 29 1981**

Honorable Members in Session:

**SUBJECT:** Approval of Final Landscaping/Maintenance Specifications; Authorization to Solicit Bids; and Authorization to Award and Execute a Contract with Lowest Responsible Bidder for Services at Colonial Heights Villa, 1 Clauss Court, a Housing Complex for the Elderly

SUMMARY

Attached is a Resolution (1) approving the final Landscaping/Maintenance Specifications, (2) authorizing the Interim Executive Director to solicit bids, and (3) authorizing the Interim Executive Director to award and execute a three-year contract with the lowest responsible bidder for Landscaping and Maintenance services at Colonial Heights Villa, 1 Clauss Court, a housing complex for the elderly. A copy of the Plans and Specifications is on file with the City Clerk.

BACKGROUND

Colonial Heights Villa, located at 1 Clauss Court, is a housing complex for the elderly consisting of eighty one-bedroom apartments with approximately two acres of lawn and flower bed areas. The project includes on and off street parking, landscaping and other site improvements.

The final plans and specifications were prepared by Agency staff for review and approval.

The Landscaping/Maintenance contract for this complex expired on May 1, 1981, and has been continued on a month-to-month basis. A contract must be executed for a three-year period, a standard operating procedure for landscaping and maintenance services at Housing Authority complexes.

The Agency bidding procedures will be as follows: (1) The contractor may bid the job individually (1 Clauss Court); or (2) the contractor may bid this job with two others (3725 Cypress Street and 505 - 10th Street) for one total sum.

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The Agency's intent on item (2) of the bidding procedures is to see whether the Agency is able to save money by combining all three landscaping contracts.

Upon approval of the final Landscaping/Maintenance specifications, and upon authorization, the Interim Executive Director will solicit bids and award the contract to the lowest responsible bidder for the Landscaping and Maintenance services at Colonial Heights Villa, located at 1 Clauss Court.

## FINANCIAL DATA

The contract for Landscaping/Maintenance at 1 Clauss Court will be funded by the Housing Authority Operating Budget through an Annual Contributions Contract with the Department of Housing and Urban Development. The three year Landscaping/Maintenance contract is estimated to cost approximately \$27,500. Actual costs will be determined upon receipt of contractors' bids.

## VOTE AND RECOMMENDATION OF COMMISSION

At its regular meeting of September 21, 1981, the Sacramento Housing and Redevelopment Commission adopted a motion recommending adoption of the attached resolution. The votes were as follows:

AYES: Coleman, Fisher, Knepprath, Luevano, A. Miller,  
Teramoto, B. Miller

NOES: None

ABSENT: Serna, Walton

## RECOMMENDATION

The staff recommends adoption of the attached resolution approving (1) the final Landscaping/Maintenance specifications, (2) authorizing the Interim Executive Director to solicit bids, and (3) authorizing the Interim Executive Director to award and execute a contract with the lowest responsible bidder, for services at Colonial Heights Villa, located at 1 Clauss Court.

Respectfully submitted,

*William H. Edgar*  
WILLIAM H. EDGAR  
Interim Executive Director

TRANSMITTAL TO COUNCIL:

*Walter J. Slupe*  
WALTER J. SLUPE  
City Manager

Contact Person: Leo Goto

# RESOLUTION NO. 81-092

ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO  
ON DATE OF

September 29, 1981

APPROVING FINAL PLANS AND SPECIFICATIONS AND  
AUTHORIZING SOLICITATION OF BIDS AND AWARD  
AND EXECUTION OF CONTRACT FOR LANDSCAPE/  
MAINTENANCE SERVICES AT COLONIAL HEIGHTS  
VILLA, LOCATED AT 1 CLAUSS COURT

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY  
OF SACRAMENTO:

Section 1. The Final Plans and Specifications for Land-  
scaping/Maintenance at Colonial Heights Villa, located at 1 Clauss  
Court, are hereby approved.

Section 2. The Interim Executive Director is author-  
ized to solicit bids for Landscaping/Maintenance services at  
Colonial Heights Villa.

Section 3. The Interim Executive Director is author-  
ized to award and execute a contract with the lowest responsible  
bidder for the Landscaping/Maintenance services at Colonial Heights  
Villa.

ATTEST:

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SECRETARY

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CHAIRMAN

**APPROVED**  
SACRAMENTO HOUSING AUTHORITY  
CITY OF SACRAMENTO

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