

APPROVED
BY THE CITY COUNCIL

OCT 24 1995

OFFICE OF THE
CITY CLERK



1.7

DEPARTMENT OF
PUBLIC WORKS

TRANSPORTATION AND
ENGINEERING PLANNING DIVISION

CITY OF SACRAMENTO
CALIFORNIA

October 6, 1995

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ESTABLISH CITY/COUNTY BICYCLE ADVISORY COMMITTEE

LOCATION:

Citywide

RECOMMENDATION:

This report recommends that the Council:

- Approve a resolution to establish the City/County Bicycle Advisory Committee (BAC).
- Direct the City Clerk to open the application period for consideration of the City members.

CONTACT PERSON: Fran Lee Halbakken, Supervising Engineer, 264-7194
Steve Brown, Senior Engineer, 264-8243

FOR COUNCIL MEETING OF: October 24, 1995

SUMMARY:

In approving the 2010 Bikeway Master Plan, Council also conceptually approved the formation of a Bicycle Advisory Committee (BAC). This report summarizes the purpose for having a BAC and describes the committee formation process.

ADMINISTRATION,
CIP PLANNING, &
SPECIAL PROJECTS
1023 J STREET, STE 208
SACRAMENTO, CA
95814-2819
PH 916-264-5707
FAX 916-264-8357

TRANSPORTATION
PLANNING
1231 I STREET, STE 300
SACRAMENTO, CA
95814-2904
PH 916-264-7474
FAX 916-264-7185

ENGINEERING
SERVICES
1231 I STREET, STE 200
SACRAMENTO, CA
95814-2988
PH 916-264-5604
FAX 916-264-7046

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COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND:

On April 11, 1995, Council approved the 2010 Bikeway Master Plan. Included within the adopted Master Plan was a recommendation to appoint a joint City/County Bicycle Advisory Committee. As stated in the Master Plan, the purposes of a BAC are three-fold:

- To ensure that a bicycle plan which is responsive to the needs of the community is developed and maintained to reflect current needs.
- To recommend policies to appropriate agencies and advise them of opportunities which will improve the bicycling environment.
- To advocate the implementation of programs which will accomplish the adopted bicycle plan.

Staff is recommending that the BAC be composed of twelve members, with six appointments by the City Council and six appointments by the County Board of Supervisors. The duties of the BAC will include:

- Advise staff and Council/Board on the implementation of the bicycle facilities included in the Bikeway Master Plan, including establishing criteria and priorities for bikeway projects.
- Assist in program development in areas of bicycle safety and education, registration, bicycle law enforcement, parking and security, improved bicycle/transit linkages, etc.
- Review and discuss current bicycling issues and advise staff and Council/Board, as needed.
- Provide for public participation and involvement with respect to bikeway implementation, programs, and other bicycling matters addressed by the Committee.
- Determine the need for periodic updates of the Bikeway Master Plan and assist

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staff in preparing the updates and in presenting the updates to the Council/Board for adoption.

- Prepare periodic reports on the status of bikeway implementation, programs, and other bicycling matters addressed by the BAC during the reporting period. These reports shall be submitted to the Council/Board at least annually.

The Bikeway Master Plan recommends that the BAC include citizen members solicited from bicycle clubs, parent-teacher associations, safety associations, the media, service associations, business organizations, bicycle shops, bicycle commuters, and environmental groups. Staff will contact various groups, listed in Exhibit A, to notify them that applications are being accepted for the BAC.

The Personnel and Public Employees Committee will screen the applications and forward recommendations to the Mayor. With the approval of the City Council, the Mayor would appoint six BAC members.

FINANCIAL CONSIDERATIONS:

Members of the BAC will be serving without compensation. Additionally, the BAC will not be authorized to make project financing decisions.

ENVIRONMENTAL CONSIDERATIONS:

The subject of this report does not involve a project which requires compliance with the California Environmental Quality Act (CEQA) since it does not involve an activity which may cause a direct or indirect change in the environment (Public Resources Code Section 21065).

POLICY CONSIDERATIONS:

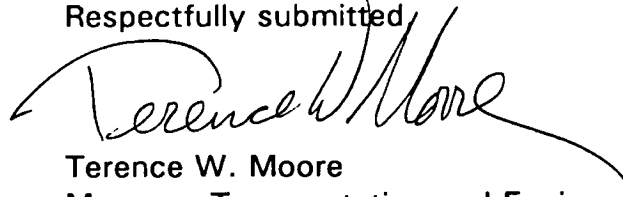
During the adoption of the 2010 Bikeway Master Plan, Council conceptually approved formation of a City/County Bicycle Advisory Committee. Establishment of the BAC is consistent with the policy adopted with the Master Plan.

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MBE/WBE:

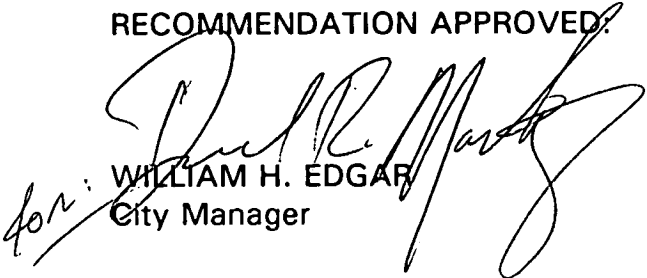
None, since no goods or services are being procured with this action.

Respectfully submitted,



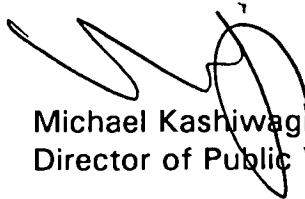
Terence W. Moore
Manager, Transportation and Engineering Planning

RECOMMENDATION APPROVED:

for: 

WILLIAM H. EDGAR
City Manager

Approved:



Michael Kashiwagi
Director of Public Works, Technical Services

FH:dt
TEP1-25.C
10.0695.1

Attachment

APPENDIX A

The City of Sacramento's Public Works Department and the County of Sacramento's Public Works Department will provide notice of the application period for the City/County Bicycle Advisory Committee to the following:

City of Sacramento Neighborhood Services Department

Sacramento Area Bicycle Advocates

City/County Bikeway Task Force

Sacramento Area Council of Governments

All Area Bicycle Clubs

Safety Center, Inc.

American Lung Association

Environmental Council of Sacramento

Bicycle Shops

Sacramento Metropolitan Chamber of Commerce

Area Parent-Teacher Associations

School Districts

Recreation and Parks Districts

Association for Commuter Transportation

Transportation Management Associations

Regional Transit

Sacramento Metropolitan Air Quality Management District

In addition, staff will notify all citizens that have already written or called expressing interest in BAC membership.

APPROVED
BY THE CITY COUNCIL

OCT 24 1995

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 95-599

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**A RESOLUTION ESTABLISHING THE
BICYCLE ADVISORY COMMITTEE**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. Establishment of the City/County Bicycle Advisory Committee: There is hereby established the City/County Bicycle Advisory Committee.
2. Purpose of the Committee: The Committee's primary duties shall be the following:
 - a. Advise staff and Council/Board on the implementation of bikeway facilities included in the Bikeway Master Plan, including establishing criteria and priorities for bikeway projects.
 - b. Assist in program development in areas of bicycle safety and education, registration, bicycle law enforcement, parking and security, improved bicycle/transit linkages, etc.
 - c. Review and discuss current bicycling issues and advise staff and Council/Board, as needed, with respect to these issues.
 - d. Provide for public participation and involvement with respect to bikeway implementation, programs, and other bicycling matters addressed by the Committee.
 - e. Determine the need for periodic updates to the Bikeway Master Plan. Assist staff in preparation of the updates and in presenting the updates to the Council/Board for adoption.
 - f. Prepare periodic reports on the status of bikeway implementation, programs, and

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DATE ADOPTED: _____

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other bicycling matters addressed by the Committee during the reporting period. Submit the reports to the Council/Board at least annually.

g. Perform other services related to bicycling as directed by the Council/Board.

3. Appointment of Committee Members:

- a. The Committee will consist of twelve (12) members. Six members will be appointed by the Mayor and approved by the City Council. Six members will be appointed by the County Board of Supervisors.
- b. Seven members of the Committee shall constitute a quorum.
- c. The length of terms served by each Committee member and number of terms served shall be determined by a majority vote of the Committee.
- d. The first meeting of the Committee shall be held within 15 days of the appointment of all members by the Council/Board. At the first meeting, the Committee shall elect a Chair, Vice-Chair, and Secretary. The terms lengths shall be determined by a majority vote of the Committee.
- e. Subsequent meetings of the Committee shall be scheduled by the Chair, or their designee. Regular meetings of the Committee shall be held at least every two months.
- f. The position of any Committee member who fails to attend three consecutive Committee meetings, without the approval of the Chair, shall be deemed vacant. The Mayor, with the Council's approval, shall fill any vacancy among the members appointed by the City and the Board shall fill any vacancy among the members appointed by the County.
- g. The Committee serves in an advisory function only and its recommendations are neither final nor binding upon the Council/Board. Therefore, members appointed to the Committee shall not be subject to disclosure requirements of the Conflict of Interest Code.

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h. Committee members shall serve without compensation.

MAYOR

ATTEST:

CITY CLERK

TEP1-25.C

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