

APPROVED
BY THE CITY COUNCIL

MAY 25 1999

OFFICE OF THE
CITY CLERK



1.19

DOWNTOWN
DEPARTMENT

PARKING LOT ADMINISTRATION

CITY OF SACRAMENTO
CALIFORNIA

May 19, 1999

312 K STREET
SACRAMENTO, CA
95814-3329

PH: 916-264-5110
FAX: 916-264-5115

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: PARKING LOT REVENUE CONTROL EQUIPMENT REQUEST FOR PROPOSALS

LOCATION: Council District 1

RECOMMENDATION:

It is recommended that the City Council suspend competitive bidding requirements in selecting a vendor to provide replacement revenue control equipment for City parking facilities.

CONTACT PERSON:Mark S. Miller, Parking Manager, 264-7610

FOR COUNCIL MEETING OF: May 25, 1999

SUMMARY:

The City Council approved a Capital Improvement Project that would replace revenue control equipment in City parking garages. Existing revenue control equipment is not Y2K compliant. To ensure that parking services are not disrupted due to computer difficulties, it is recommended that proposals for replacement of the revenue control equipment be accepted only from manufacturers of such equipment as manufacturers are better able to guarantee timely delivery and installation.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND:

- The Parking Division has contracted with a consultant for the development of specifications for a Request for Proposal for the replacement of its revenue control equipment (ticket dispensers, gates, fee calculators, cash registers, card readers, and other related equipment).
- Existing equipment was purchased in 1988 and is DOS-based. Support of the system has become difficult and expensive due to the age of the equipment and the unavailability of replacement parts. Replacement of the equipment will ensure Y2K compliance and improve the efficiency and management of its parking garages.
- New equipment must be installed and tested before January 2000 and therefore the Division is following a very aggressive timeline. Only manufacturers of revenue control equipment would be eligible to propose so that the manufacturer will be primarily liable for the prompt delivery and installation of the equipment. A manufacturer may associate with a more local software consultant or distributor, but the manufacturer would have the primary responsibility for the production, delivery and installation of the hardware.
- The proposals will be evaluated based on the adequacy and completeness of the proposal, responsiveness to the Request for Proposal, demonstrated qualifications and experience of the vendor, costs to the City, and additional enhancements.

FINANCIAL CONSIDERATIONS:

Funds to implement the purchase of the revenue control equipment (\$1.8 million) have already been appropriated by City Council and are included in the Capital Improvements Budgets for 1998-99 and 1999-00.

ENVIRONMENTAL CONSIDERATIONS:

The project is exempt from the California Environmental Quality Act (CEQA) under section 15301 of the CEQA Guidelines "Operation of existing public structures of facilities involving no expansion of use.

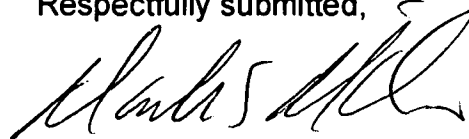
POLICY CONSIDERATIONS:

This action is consistent with the City Council's policy related to fiscally sound, service oriented operations and agreements.

ESBD CONSIDERATION:

It is expected that all proposers will comply with the components of the ESBD program. In addition, the consultant that assisted the Downtown Department by preparing this proposal and related specifications appears to meet all of the requirements for certification as a qualified emerging small business. The consultant has applied and is in the process of being certified.

Respectfully submitted,



Mark S. Miller
Parking Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

APPROVED:



Thomas V. Lee
Deputy City Manager

APPROVED
BY THE CITY COUNCIL

MAY 25 1999

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 99-258

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**A RESOLUTION SUSPENDING COMPETITIVE BIDDING
FOR PARKING GARAGE REVENUE CONTROL
EQUIPMENT REPLACEMENT CONTRACT**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. In the best interest of the City of Sacramento, competitive bidding is hereby suspended for the contract to replace the City's parking garage revenue control equipment.

ATTEST:

MAYOR

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

CONTINUED
FROM 5/18/99
TO 5/25/99



1-19
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DOWNTOWN
DEPARTMENT
PARKING LOT ADMINISTRATION

CITY OF SACRAMENTO
CALIFORNIA

May 5, 1999

312 K STREET
SACRAMENTO, CA
95814-3329
PH: 916-264-5110
FAX: 916-264-5115

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: PARKING LOT REVENUE CONTROL EQUIPMENT REQUEST FOR PROPOSALS

LOCATION: Council District 1

RECOMMENDATION:

It is recommended that the City Council suspend competitive bidding requirements by limiting proposers to manufacturers of parking revenue control equipment and by delegating the award of the contract to the Deputy City Manager.

CONTACT PERSON: Mark S. Miller, Parking Manager, 264-7610

FOR COUNCIL MEETING OF: May 18, 1999

SUMMARY:

The Off-Street Parking Division of the Downtown and Regional Enterprise Department will be issuing a Request for Proposals for the replacement of parking garage revenue control equipment. This report recommends that the Council, in order to assure Y2K compliance by January 2000, approve limiting the proposers to manufacturers of revenue control equipment and delegate the awarding of the contract to the Deputy City Manager of the Downtown Department.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND:

The Parking Division has contracted with a consultant for the development of specifications for a Request for Proposal for the replacement of its revenue control equipment (ticket dispensers, gates, fee calculators, cash registers, card readers, and other related equipment).

Existing equipment was purchased in 1988 and is DOS-based. Support of the system has become difficult and expensive due to the age of the equipment and the unavailability of replacement parts. Replacement of the equipment will ensure Y2K compliance and improve the efficiency and management of its parking garages.

New equipment must be installed and tested before January 2000 and therefore the Division is following a very aggressive timeline. Only manufacturers of revenue control equipment would be eligible to propose so that the manufacturer will be primarily liable for the prompt delivery and installation of the equipment. A manufacturer may associate with a more local software consultant or distributor, but the manufacturer would have the primary responsibility for the production, delivery and installation of the hardware.

The vendor selection scheduled will result in the evaluation committee's selection just prior to the Council's summer recess. Two weeks would be lost should the contract be returned to the City Council for approval, delaying the placement of the City's order. The Division therefore requests that the awarding of the contract be delegated to the Deputy City Manager of the Downtown Department.

FINANCIAL CONSIDERATIONS:

Funds to implement the purchase of the revenue control equipment (1.8 million) have been partially appropriated by City Council and were included in the 98-99 Capital Improvement Program (CIP). The additional funds necessary are included in the proposed CIP for 1999-00 which is scheduled for Council's review during the budget hearing process. The contract will not be awarded until Council has approved the CIP budget for 99-00.

ENVIRONMENTAL CONSIDERATIONS:

The project is exempt from the California Environmental Quality Act (CEQA) under section 15301 of the CEQA Guidelines "Operation of existing public structures of facilities involving no expansion of use.

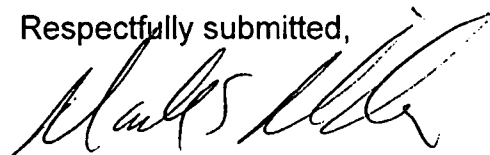
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ESBD CONSIDERATION:

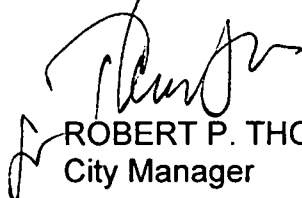
The Division is not aware of any manufacturers of revenue control equipment that are certified as Small Business Enterprise (SBE) or Emerging Business Enterprise (EBE). There are not entries in the City's ESBD database for Standard Industrial code (SIC) 7521 "Auto Parking". Participation by SBE/EBE qualified software consultants and distributors as sub-contractors will be included as selection-criteria in the manufacturer selection process.

Respectfully submitted,




Mark S. Miller
Parking Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

APPROVED:



Thomas V. Lee
Deputy City Manager
Downtown and Regional
Enterprise Department

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**A RESOLUTION SUSPENDING COMPETITIVE BIDDING
FOR PARKING GARAGE REVENUE CONTROL
EQUIPMENT REPLACEMENT CONTRACT**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. In the best interest of the City of Sacramento, competitive bidding is hereby suspended for the contract to replace the City's parking garage revenue control equipment, to allow requests for proposals for such contract to be issued only to manufacturers of parking garage revenue control equipment.
2. Upon receipt of the proposals, the City Manager is hereby authorized to execute a contract with the successful proposer for the parking garage revenue control equipment replacement contract, provided that the amount of such contract does not exceed \$1,628,000.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

4

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

A RESOLUTION SUSPENDING COMPETITIVE BIDDING FOR PARKING GARAGE REVENUE CONTROL EQUIPMENT REPLACEMENT CONTRACT

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