



# REPORT TO COUNCIL

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2671  
www.CityofSacramento.org

CONSENT  
December 13, 2005

Honorable Mayor and  
Members of the City Council

**Subject:** CONTRACT: PURCHASE OF MOTORIZED LAWN RAKES

**Location/Council District:** Citywide

**Recommendation:**

Adopt a Resolution: 1) Adopting specifications of Bid No. B061181025, and 2) awarding a contract to H.V. Carter Company, in a total amount not to exceed \$145,644 for the purchase of four (4) motorized lawn rakes.

**Contact:** Robert Summersett, Fleet Manager, 808-6309  
Dennis Kerhulas, Senior Buyer, 808-6242

**Presenters:** None

**Department:** General Services

**Division:** Fleet Management

**Organization No:** 3259

**Summary:**

The Department of General Services, Fleet Management Division, has a requirement to replace four (4) motorized lawn rakes for use by the Department of Parks and Recreation, Parks Services Division. These lawn rakes are used to collect debris and green waste from City parks throughout the City. Staff recommends that the Mayor and City Council accept the results of Bid No. B061181025 and award a contract to H.V. Carter Company in a total amount not to exceed \$145,644.

**Committee/Commission Action:** None.

**Background Information:**

Four (4) of the Department of Parks and Recreation's motorized lawn rakes are due for replacement based on their years of City service. The City went out to bid in October 2005, and based on the results (Exhibit A), H.V. Carter Company was the lowest responsible bidder, met



all bid specifications, and is located within the Sacramento City limits. Therefore, staff recommends that in the best interest of the City, the Mayor and City Council adopt the attached Resolution awarding a contract to H.V. Carter Company 4119 North Freeway Blvd., Sacramento, CA, in a total amount not to exceed \$145,644.

**Financial Considerations:**

As of November 14, 2005, there are sufficient funds in Fleet Management's Vehicle Replacement Fund (420-310-3259-4631) to cover the cost of this purchase.

**Environmental Considerations:** None

**Policy Considerations:**

This recommendation is consistent with the requirements for competitive bidding as detailed in Chapter 3.56 of the City Code.


**Emission Standards:**

The proposed units meet current California Air Resources Board emission certification.

**Emerging Small Business Development (ESBD):**

Invitation for Bids were received from three Smithco authorized dealers. None of these dealers are currently certified as Emerging or Small Business Enterprises. However, H.V. Carter's application for certification as a small business is in process.

Reviewed/Approved by:   
Chris Stewart  
Procurement Services Manager

Approved by:   
Reina J. Schwartz  
Director, Department of General Services

Recommendation Approved:

  
ROBERT P. THOMAS  
City Manager

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**RESOLUTION NO.**

Adopted by the Sacramento City Council

December 13, 2005

**PURCHASE OF MOTORIZED LAWN RAKES**

**BACKGROUND**

- A. The Department of General Services, Fleet Management Division, has a requirement to replace four (4) motorized lawn rakes for use by the Department of Parks and Recreation, Parks Services Division.
- B. The City went out to bid in October 2005, and based on the results (Exhibit A), H.V. Carter Company was the lowest responsible bidder, met all bid specifications, and is located within the Sacramento City limits.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The specifications of Bid No. B061181025 are hereby adopted.
- Section 2. The City Manager is authorized to award a contract to H.V. Carter Company, in a total amount not to exceed \$145,644 for the purchase of four (4) motorized lawn rakes.

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EXHIBIT A

**Bid Evaluation Sheet**

**Bid No. B061181025**

<u>Vendor</u>	<u>H.V. Carter</u>		<u>Supply America</u>		<u>Golf Ventures</u>	
<u>Item</u>	<u>Qty</u>	<u>Unit</u>	<u>Ext</u>	<u>Unit</u>	<u>Ext</u>	<u>Unit</u>
Smithco 77-100CF Sweepstar 60 Diesel	4	33,792.00	135,168.00	37,965.64	151,822.56	34,300.00
Subtotal (taxable items)			135,168.00		151,822.56	137,200.00
City 1% Tax Pref.	No		0.00	No	0.00	0.00
ESBE Pref. - 5%	No		0.00	No	0.00	0.00
Prompt Pay Pref.	1/2 / 20 days		(1,351.68)	1/2 / 20 days	(1,518.23)	N-30
Subtotal			133,816.32		150,304.33	137,200.00
Sales Tax @ 7.75%			10,475.52		11,766.25	10,633.00
<b>Bid Evaluation Total</b>			<b>AWARD 144,291.84</b>		162,070.58	147,833.00
Contract Amount			\$145,643.52		\$163,588.81	\$147,833.00
<b>Award of Contract To:</b>	H.V. Carter Company, Inc. 4119 NORTH Freeway Blvd., Suite C Sacramento, CA					
<b>Using Department:</b>	Parks Department Original Estimated Cost: \$111,000					

**Total Amount of Contract: \$145,643.52**  
**Total Bid Amount: \$145,643.52**

**Bid Due Date: October 26, 2005**

Total No. of Bids Solicited	4	No. of E/SBE Bids Solicited	1	No. of E/SBE Responses	0	Award to E/SBE Vendor?	No
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