

## **RESOLUTION NO. 2018-0484**

Adopted by the Sacramento City Council

December 11, 2018

### **Establishing Order of Succession in the Absence or Disability of the Executive Director**

#### **BACKGROUND**

- A California Environmental Quality Act (CEQA): The proposed actions consist of governmental fiscal, organizational or administrative activities that will not result in direct or indirect physical changes in the environment, and as such, do not constitute a “project” under CEQA, Guidelines Section 15378 (b)(4). National Environmental Policy Act (NEPA): The proposed actions consist of governmental administrative and management activities and are therefore exempt under NEPA, 24 CFR 58.34(a)(3).
- B. To ensure the smooth and continuous operations of the Agency a resolution of succession is needed in order to identify who will assume the Executive Director’s duties and obligations during the Executive Director’s unplanned or planned absences.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. In the event of an unplanned absence or disability of the Executive Director, the following individuals (in order of succession) are authorized to fulfill the duties of the Executive Director.
1. Director of Development – Tyrone Roderick Williams
  2. Director of Administration – James Shields
  3. General Counsel – David Levin
- Section 2. In the event of a planned absence, the Executive Director may designate any of the individuals listed in Section 1 as Acting Executive Director.
- Section 3. The findings, including the environmental findings as outlined above, are approved.

Adopted by the City of Sacramento City Council on December 11, 2018, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2019.01.02 17:05:25 -08'00'  

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Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*