

# RESOLUTION NO. 83-067

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO  
ON DATE OF

September 20, 1983


## CITY EMERGENCY REPAIR PROGRAM

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO:

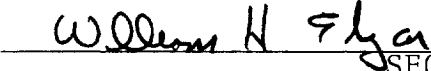
Section 1. Resolution No. 82-079, adopted October 26, 1982, is amended to authorize operation of the Emergency Repair Program on an interim basis from the date of this resolution through December 31, 1983 pursuant to the procedures described in Exhibit "A" attached to this resolution.

Section 2. The Executive Director is authorized to expend up to One Hundred Thousand Dollars (\$100,000.00) in 1981-82 and 1982 Community Development Block Grant Funds appropriated for the interim Emergency Repair Program pursuant to Resolution No. 82-079.

Section 3. Resolution No. 83-010 adopted February 1, 1983 selecting Fruitridge Neighborhood Center as the program operator for the City Emergency Repair Program, is hereby rescinded.

  
CHAIRMAN

ATTEST:

  
SECRETARY

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EXHIBIT A

EMERGENCY REPAIR PROGRAM  
PROCEDURES OUTLINE

1. Agency issues a request for qualified licensed contractors who wish to participate in the program. A special mailing will be made to our list of female and minority businesses and advertisements will be placed in the Bee and Observer. A list categorized by areas of specialty (e.g., roofing, plumbing, electrical, etc.) will be established.
2. Homeowner contacts Agency requesting assistance with an emergency repair (e.g., leaky roof, defective plumbing, etc.). Emergency repairs will be limited to temporary repair of hazardous Code violations.
3. An Agency staff member visits the home and determines and verifies the homeowner's income eligibility. During the same visit the staff person will inspect the emergency repair item, determine if it is the type of problem covered by the program and prepare a work write-up and cost estimate. The work write-up and cost estimate form will also serve as a grant commitment letter. The grant amount will be limited to the actual cost for completing the work or the amount of the cost estimate, whichever is less. The homeowner will release the Agency from any liability for the actions of the contractor although the Agency retains responsibility for making an adequate inspection of the work.
4. The Agency secures a contractor. Contractors on the Agency list will be contacted first. If there is no qualified contractor on the list who wishes to take the job, Agency staff will then solicit a contractor through listings in the telephone book. General contractors on the Agency's existing list will be contacted where the job requires multiple repairs.
5. The homeowner and contractor execute the Agency's form construction agreement.
6. The Contractor completes the job.
7. Agency inspects the job. If the job is completed in accordance with specifications, the Agency will make payment to the contractor on behalf of the homeowner.

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