



REPORT TO AUDIT COMMITTEE

City of Sacramento

915 I Street, Sacramento, CA 95814-2671 1
www. CityofSacramento.org

Consent
April 13, 2010

Honorable Members of the
Audit Committee

Subject: Approval of Minutes – March 9, 2010

Location/Council District: All

Recommendation: Approve the minutes for the Committee meeting of March 9, 2010

Contact: Wendy Klock-Johnson, Citywide Records Manager, 808-7509

Presenters: None

Department: City Clerk's Office

Organization No: 04001011

Summary: Staff recommends the approval of the minutes for the Committee meeting of March 9, 2010.

Committee/Commission Action: None.

Financial Considerations: None.

Environmental Considerations: None.

Policy Considerations: None.

Minutes: Approve Minutes March 9, 2010 Meeting

Emerging Small Business Development (ESBD): None.

Respectfully Submitted by: _____
Wendy Klock-Johnson, Citywide Records Manager

Recommendation Approved:

SHIRLEY CONCOLINO

City Clerk

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MINUTES

City of Sacramento

Audit Committee

MEMBERS:

STEVE COHN, Chair (D-3)

RAYMOND L. TRETHERWAY III, (D-1)
Member

LAUREN HAMMOND (D-5)
Member

ROBBIE WATERS, (D-7)
Vice-Mayor

CITY STAFF:

Wendy Klock-Johnson
Records Manager

Gus Vina
Acting City Manager

Joe Cerullo
Senior Deputy City Attorney

New City Hall
915 I Street, 1st Floor – Council Chambers

March 9, 2010 – 3:30 P.M.

The Audit Committee is an advisory body and shall receive, review, and forward to the full Council the City Auditor's updates and reports. The Audit Committee may do the same for reports from the City Treasurer, department of finance, external auditors, and other City offices as relevant to City audits. The Audit Committee may make recommendations to the City Council with respect to the selection of the City Auditor, resolutions necessary or convenient to the operation of the Office of the City Auditor, and any other matter related to audits or the City Auditor.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the rack inside the chamber and should be completed and submitted to the City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page).

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

MINUTES

Tuesday, March 9, 2010

*City Hall
915 I Street, City Council Chambers*

All items listed are heard and acted upon by the Audit Committee unless otherwise noted.

Call to Order – 3:30 p.m.

Meeting called to order by Chair Cohn at 3:34 p.m., Tuesday February 9, 2010,

Members Present: Members Steve Cohn, Ray Tretheway, and Robbie Waters. Member Hammond present at 3:36 p.m.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

Action: Moved/Seconded: Member Tretheway/Member Cohn

Yes: Members Steve Cohn, Steve Tretheway, and Robbie Waters; Lauren Hammond-Absent

A motion **passed** to approve the Consent Calendar in one motion except where noted.

1. **Approval of Minutes**

Action: Approved Committee minutes for November 24, 2009

Contact: Wendy Klock-Johnson, Citywide Records Manager, (916) 808-7509

Discussion and Staff Reports

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to a maximum of 2 minutes.

2. **Introduction of New City Auditor (Oral)**

Action: Received and Filed.

Contact: Lisa Mayorga-Serna, Council Operations Manager, (916) 808-7171

3. **Revised Community Development Department (CDD) Program Audit Selection Process**

Action: Moved/Seconded: Member Tretheway/Member Waters

Yes: Members Steve Cohn, Lauren Hammond, Ray Tretheway, and Robbie Waters.

A motion **passed** to rescind previous Committee direction regarding the CDD Program Audit Selection Process and direct the City Auditor to review submittals and provide a recommendation to the City Council.

Contact: Mark Prestwich, Special Projects Manager, (916) 808-5380

Public Comments- Matters Not on the Agenda

None

Committee Ideas, Questions and Announcements

None

Adjournment - 3:41 p.m.