



APPROVED  
BY THE CITY COUNCIL  
JUN 24 1997  
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CITY CLERK

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DEPARTMENT OF  
POLICE

CITY OF SACRAMENTO  
CALIFORNIA

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CHIEF OF POLICE

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June 16, 1997

City Council  
Sacramento, California

Honorable Members In Session:

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO TOW AGREEMENT**

**LOCATION AND COUNCIL DISTRICT:**

City. All Council Districts

**RECOMMENDATION:**

It is recommended that the City Council review and approve the proposed revisions to the current tow services agreement and direct the Police Department to begin implementation of the revised agreement. (AG96-109)

**CONTACT PERSON:**

Jeffrey Gibson, Lieutenant, 264-7410  
Frank Klembeck, Tow Hearing Officer, 277-6001

**FOR COUNCIL MEETING OF:** June 24, 1997

**SUMMARY:**

The Police Department is proposing minor revisions to the City's current tow services agreement. As proposed, the revised agreement is a means through which the Police Department aims to improve customer service, establish greater tow operator accountability, and provide more equity in the distribution of tows to each tow operator.

**BACKGROUND INFORMATION:**

An evaluation of the City's current tow service agreement was conducted with an internal audit and a meeting with tow operators currently under contract with the City. In an effort to improve services to citizens, enhance accountability of tow company operators, and to provide more equity in the number of tows for each tow operator, this report presents an overview of the proposed tow services agreement revisions. A summary of these changes are as follows:

- Paragraph 2 describes the operational tow district boundaries. The new districts should read as follows:

North - District #1: Area north of the north bank of the American River and west of the City limits which prolongates Ethan Way.

Central - District #2: Area south of the north bank of the American River or the city limits south of Feature Drive from the American River to Howe Avenue or from where Feature Drive ends along Fair Oaks Boulevard; east of the west bank of the Sacramento River, north of the W-X (Business 80) Freeway or north of the light rail tracks from US 50 to Jackson Road or north of the south curb of Jackson Road.

Southeast - District #3: Area south of District #2.

- Paragraph 8, Contractor Billing and Rates, has been expanded to meet the requirements of the City as excerpted from the CHP Agreement.
- Paragraph 10(a) requires that the tow operator have his primary place of business located within the City. This section is amended to state: tow operators shall tow from one tow district only and will be assigned a district by the Chief of Police.
- The revised tow services agreement will take effect July 1, 1997.

**FINANCIAL CONSIDERATIONS:**

No additional funding is requested.

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**ENVIRONMENTAL CONSIDERATIONS:**

Council action in adopting the resolution is exempt from the California Environmental Quality Act (CEQA) because it will have no conceivable effect on the physical environment.

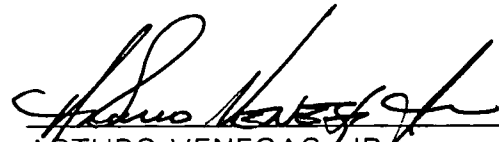
**POLICY CONSIDERATIONS:**

Consistent with City Council policy to equally distribute tow business to companies, provide best service to citizens, and improve efficiency in program operation.

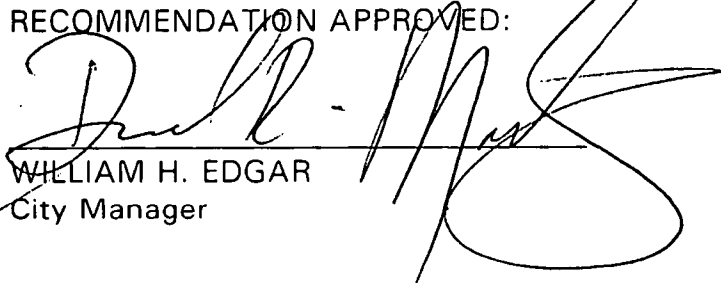
**MBE/WBE:**

There is no requirement for purchase of goods or services associated with this item.

Respectfully submitted:

  
ARTURO VENEGAS, JR.  
Chief of Police

RECOMMENDATION APPROVED:

  
WILLIAM H. EDGAR  
City Manager

FK:jd

REF: 6-29