



APPROVED  
BY THE CITY COUNCIL

1.19

JUN 23 1998

OFFICE OF THE  
CITY CLERK

DEPARTMENT OF  
FINANCE

REVENUE DIVISION

CITY OF SACRAMENTO  
CALIFORNIA

June 10, 1998

Ra98056:MLF:gwg

CITY HALL  
ROOM 104  
915 I STREET  
SACRAMENTO, CA  
95814-2696

REVENUE  
ADMINISTRATION  
916-264-5724

City Council  
Sacramento, CA

Honorable Members in Session:

**SUBJECT: AMEND THE ADMINISTRATIVE SERVICES DEPARTMENT, REVENUE  
DIVISION BUDGET FOR FISCAL 1997-98 IN THE AMOUNT OF \$209,720  
FOR SB 90 REVENUE RECOVERY REIMBURSEMENTS**

**LOCATION AND COUNCIL DISTRICT:** Citywide

**STAFF RECOMMENDATION:**

It is recommended that the City Council:

Adopt the attached resolution amending the Administrative Services Department, Revenue Division Budget for Fiscal 1997-98 in the amount of \$209,720 to recognize SB 90 reimbursements for State mandated Business Operations Tax reporting.

**CONTACT PERSONS:** Margaret Freeman, Revenue Manager, 264-5724

**FOR COUNCIL MEETING OF:**

June 23, 1998

**SUMMARY:**

This action would amend the Revenue Division revenue and expenditure budget in order to recognize actual reimbursements received and to allow payment of appropriate SB 90 reporting reimbursements from the State to Municipal Resource Consultants (MRC). Such action is consistent with the City's contract with MRC. The General Fund financial condition is unaffected by this action.

City Council

**AMEND THE ADMINISTRATIVE SERVICES DEPARTMENT, REVENUE DIVISION BUDGET  
FOR FISCAL 1997-98 IN THE AMOUNT OF \$209,720 FOR SB 90 REVENUE  
RECOVERY REIMBURSEMENTS**

June 10, 1998

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**COMMITTEE/COMMISSION ACTION**

No committee action is required.

**BACKGROUND INFORMATION:**

The City currently utilizes Municipal Resource Consultants (MRC) to maintain the City's business inventory management system, known as Business License Information Services, or BLIS. This system is utilized by the City as part of the Revenue Division's Revenue Recovery Program and for compliance with the State's Business Tax reporting requirements. Reimbursements under SB 90 are paid to MRC for full recovery of the cost of BLIS.

**FINANCIAL CONSIDERATIONS:**

The proposed action does not impact the financial condition of the General Fund. The contract costs paid to MRC represent the State SB90 payments for FY95/96 and FY96/97 that were not paid by the State until FY97/98. The revenue recovery program agreement with MRC states that payments for the business operations tax reporting are not due until the City receives payment from the State. The attached budget resolution increases the expenditure and revenue budgets equally.

**ENVIRONMENTAL CONSIDERATIONS:**

This activity does not constitute a project and therefore is exempt from the California Environmental Quality Act (CEQA).

**POLICY CONSIDERATIONS:**

The proposed action is in accordance with the City's priority of fiscal viability and City Council's direction of full cost recovery.

City Council

**AMEND THE ADMINISTRATIVE SERVICES DEPARTMENT, REVENUE DIVISION BUDGET  
FOR FISCAL 1997-98 IN THE AMOUNT OF \$209,720 FOR SB 90 REVENUE  
RECOVERY REIMBURSEMENTS**

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**MBE/WBE EFFORTS:**

There is no requirement for purchase of goods or services associated with this item.

Respectfully Submitted

*Margaret L Freeman*

Margaret Freeman  
Revenue Manager

**RECOMMENDATION APPROVED:**

*Betty Masuoka*

*W* William H. Edgar  
City Manager

**RESOLUTION NO. 98-296**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**APPROVED**  
BY THE CITY COUNCIL

**JUN 23 1998**

OFFICE OF THE  
CITY CLERK

**RESOLUTION AMENDING THE REVENUE DIVISION REVENUE  
AND EXPENDITURE BUDGET IN THE AMOUNT OF \$209,720  
AS RECEIVED FOR SB90 STATE MANDATED REIMBURSEMENTS  
FOR BUSINESS OPERATIONS TAX REPORTING**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The General fund, Revenue Division revenue budget is hereby amended by increasing revenue account 101-110-1121-3510 in the amount of \$209,720 as received for SB90 State Mandated reimbursement for Business Operations Tax Reporting.
2. The General fund, Revenue Division operating budget is hereby amended by increasing expenditure account 101-110-1121-4258 in the amount of \$209,720 for Professional Services.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_