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APPROVED
SACRAMENTO REDEVELOPMENT AGENCY
CITY OF SACRAMENTO

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

Redevelopment Agency of the
City of Sacramento, and
Sacramento City Council
Sacramento, California

CITY MANAGER
RECEIVED
SEP 1 1982

SEP 14 1982

Honorable Members in Session:

SUBJECT: Execution of Contract for Community Development Block Grant (CDBG) Programs and Services to be Performed by the City of Sacramento

SUMMARY

The attached resolutions authorize the Executive Director of the Redevelopment Agency of the City of Sacramento, and the City Manager of the City of Sacramento to execute a contract for 1982 CDBG activities to be undertaken by the City of Sacramento.

BACKGROUND

On January 19, 1982 the City Council approved the 1982/83 CDBG program. Included in the overall budget were the following programs and administrative activities: (1) Fire Safety Program; (2) Workrecreation Program; (3) City Planning Staff; (4) Traffic Engineering; (5) Preservation Program Staff; and (6) Building Inspection/Code Enforcement Staff. These programs are to be administered by various City Departments.

Prior to consolidation and transfer of the CDBG Program to the Redevelopment Agency, these projects were implemented through a "Work Authorization" system between the City Finance Department and other City Departments. Due to the current status of the entities involved, a contract for services must be executed between the Redevelopment Agency and the City.

FINANCIAL DATA

A total of \$386,800 of City CDBG funds has been allocated to programs to be undertaken by the City:

<u>PROGRAM</u>	<u>FUNDS</u>	<u>IMPLEMENTING DEPARTMENT</u>
Fire Safety	\$ 35,000	Fire Department
Workrecreation	33,000	Comm. Services
Planning Staff	172,000	Planning Department
Traffic Engineering	20,000	Engineering Department

9-14-82
All Districts

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

Redevelopment Agency of the
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<u>PROGRAM</u>	<u>FUNDS</u>	<u>IMPLEMENTING DEPARTMENT</u>
Preservation Program	\$ 70,800	Planning Department
Building Inspection/Code Enforcement	56,000	Engineering Department
	<u>\$386,800</u>	

VOTE AND RECOMMENDATION OF COMMISSION

At its regular meeting of _____, 1982, the Sacramento Housing and Redevelopment Commission adopted a motion recommending adoption of the attached resolution. The votes were as follows:

AYES : Knepprath, Luevano, B. Miller, Teramoto, Walton

NOES : Dickinson

ABSENT: Angelides, Fisher, A. Miller

RECOMMENDATION

The staff recommends adoption of the attached resolution authorizing the Executive Director of the Redevelopment Agency and the City Manager of the City of Sacramento to execute a contract covering the above mentioned services and program.

Respectfully submitted,

William H. Edgar

WILLIAM H. EDGAR
Executive Director

TRANSMITTAL TO COUNCIL

Walter J. Slupe
WALTER J. SLIPE
City Manager

Contact Person: Trish Davey

RESOLUTION NO. 82-070

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO
ON DATE OF

September 14 1982

AUTHORIZING EXECUTION OF CONTRACT
WITH THE CITY OF SACRAMENTO

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY
OF SACRAMENTO:

Section 1. The Executive Director is authorized to
execute an Agreement with the City of Sacramento to provide 1982
Community Development Block Grant (CDBG) funding for the follow-
ing City programs in amounts not to exceed the following:

- A. Fire Safety Program \$ 35,000
- B. Workrecreation Program 35,000
- C. Building Inspection/Code Enforcement 56,000
- D. City Planning Staff 172,000
- E. Preservation Program 70,800
- F. Traffic Engineering 20,000

CHAIRMAN

ATTEST:

SECRETARY

APPROVED
SACRAMENTO REDEVELOPMENT AGENCY
CITY OF SACRAMENTO

SEP 14 1982

RESOLUTION NO. 82-655

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

September 14, 1982

AUTHORIZING EXECUTION OF CONTRACT WITH THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1. The City Manager is authorized to execute an Agreement with the Redevelopment Agency of the City of Sacramento providing funding for the following 1982 Community Development Block Grant (CDBG) programs to be operated by the City:

- A. Fire Safety Program \$ 35,000
- B. Workrecreation Program 33,000
- C. Building Inspection/Code Enforcement 56,000
- D. City Planning Staff 172,000
- E. Preservation Program 70,800
- F. Traffic Engineering 20,000

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

SEP 14 1982

OFFICE OF THE
CITY CLERK

AGREEMENT TO PROVIDE COMMUNITY DEVELOPMENT SERVICES

THIS AGREEMENT, made and entered into as of this the _____ day of _____, 19____, by and between the REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO; (herein referred to as the "Agency") and the CITY OF SACRAMENTO, a municipal corporation, (herein referred to as the "City").

WITNESSETH:

WHEREAS, the Agency, on behalf of the City, has been designated to coordinate the City's Community Development Block Grant Entitlement Program; and

WHEREAS, The City's 1982 approved CDBG Program includes the following services: Fire Safety Program; Workrecreation Programs; Building Inspection/Code Enforcement Program; City Planning Staff; Preservation Program and Traffic Engineering Staff; and

WHEREAS, The City has the expertise and operational capability to best administer the above programs;

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. PURPOSE OF THE AGREEMENT

City and Agency agree that the purpose of this agreement is to set forth terms and conditions for the administration, implementation and funding of programs as specified in Section 2 of this agreement.

2. SCOPE OF SERVICES

City agrees to undertake the following programs:

(a) Fire Safety Program: City agrees to institute and operate a Fire Safety Program in which smoke detectors will be installed in single family dwellings in the Central City/Alkali Flat, Glen Elder and Meadowview target areas. Senior Citizens, supervised by a

member of the Fire Prevention Bureau, will contact residents in these target areas and invite individual homeowners to participate in the program. Smoke detectors will be installed and battery replacement follow up will be made for the next two years. City agrees to keep statistics over this time period to assist in evaluating whether a reduction in the number of deaths, injuries, and dollar losses occurs. An amount of Thirty-Five Thousand Dollars (\$35,000) in 1982/83 CDBG funds has been allocated to this program.

(b) Workrecreation Program: This program will be a six week youth employment/recreation program. The program provides for young adults, residing in Alkali Flat, Del Paso Heights, Oak Park or Meadowview target areas, to be employed in neighborhood clean-up and improvement activities. Clean-up work activities will occur four days a week with a recreational activity on the fifth day. The program will be available to individuals sixteen to nineteen years of age. City agrees to keep statistics on numbers of youth participating in the program and to provide, as needed, socio-economic information which demonstrates program benefit to target area youth. An amount of Thirty-Three Thousand Dollars (\$33,000) in 1982/83 CDBG funds has been allocated to this program.

(c) Building Inspection/Code Enforcement Staff: City agrees to provide building inspections services for units receiving assistance through the City's CDBG Housing Rehabilitation Loan/Grant Program. In addition, City agrees to provide a code enforcement officer to investigate and abate abandoned autos, junk and debris on private property. An amount of Fifty-Six Thousand Dollars (\$56,000) in 1982/83 CDBG funds has been allocated to this program.

(d) City Planning Staff: City agrees to continue planning and research activities which relate to and support CDBG Program activities. An amount of One Hundred Seventy-Two Thousand Dollars (\$172,000) in 1982/83 CDBG funds has been allocated to this program.

(e) Preservation Program Staff: City agrees to continue staffing for the City's Preservation Program which provides staff support for the Design Review/Preservation Board and conducts special studies as necessary. An amount of Seventy Thousand Eight Hundred Dollars (\$70,800) of fiscal year 1982/83 CDBG funds has been allocated to this program.

(f) Traffic Engineering: City agrees to provide traffic engineering services for projects re-

lated to CDBG Program existing and planned activities. An amount of Twenty Thousand Dollars (\$20,000) of fiscal year 1982/83 CDBG funds has been allocated to this program.

3. COMPENSATION AND METHOD OF PAYMENT

Agency agrees to compensate City for actual costs of program operation incurred pursuant to the above scope of services. Compensation shall be made on a reimbursement basis upon receipt by Agency of a claim identifying the program/project for which funds are being requested. Actual costs shall include employee wages and benefits on a direct cost basis, as well as, overhead and indirect expenses pursuant to a HUD-approved indirect cost allocation plan. City agrees to maintain time sheets, work authorization reports and other financial documentation supporting program expenditures on file for a period of three years, and shall make such records available for review by officials of U. S. Department of Housing Urban Development, or other Federal, State or local officials required to audit or monitor the program.

In addition, City agrees that the program funding amount set forth in Section 2 of this agreement represent not-to-exceed allocations for the term of this agreement.

4. TERM

This agreement shall be in effect beginning on date of execution through June 30, 1983, or until funds are spent and the program complete whichever is soonest. City and Agency agree that this agreement may be terminated sooner by either party giving Thirty (30) days prior written notice to the other.

5. COMPLIANCE WITH FEDERAL REGULATIONS

City recognizes and agrees that the source of funds for the above program is Federal CDBG funds. In accordance with CFR 570.307, City and operating departments thereof, agrees to comply with the attached regulations where applicable to program operations.

6. REPORTING AND INFORMATION REQUIREMENTS

By the 10th day of each month of program activity, the Department/Division administering a CDBG Program shall submit a brief monthly progress report to Sacramento Housing and Redevelopment Agency (SHRA)

Community Development Block Grant Program Staff.

In addition, City agrees to provide other information or data regarding the program which may be required for program evaluation or monitoring.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

APPROVED AS TO FORM:

REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO

General Counsel

By _____
Executive Director

APPROVED:

CITY OF SACRAMENTO

Finance Department

By _____

Cost Code _____
Organization No. _____

Organization Approval

CERTIFICATIONS

The grantee hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements with respect to the acceptance and use of Federal funds for this federally-assisted program. Also, the grantee gives assurances and certifies with respect to the grant that:

- (a) It possesses legal authority to make a grant submission and to execute a community development and housing program;
- (b) Its governing body has duly adopted or passed as an official act a resolution, motion or similar action authorizing the person identified as the official representative of the grantee to submit the final statement, all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the grantee to act in connection with the submission of the final statement and to provide such additional information as may be required.
- (c) That prior to submission of its final statement to HUD, the grantee has met the citizen participation requirements, prepared its final statement of community development objectives and projected use of funds, and made the final statement available to the public, as required by section 104(a)(2) of the Housing and Community Development Act of 1974, as amended;
- (d) It is following a current housing assistance plan which has been approved by HUD and which meets the requirements of section 104(c)(1) of the Housing and Community Development Act of 1974, as amended.
- (e) It has developed its final statement of projected use of funds so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight; the final statement of projected use of funds may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
- (f) Its chief executive officer or other officer of the grantee approved by HUD:
 - (1) Consents to assume the status of a responsible Federal official under the National Environmental Policy Act of 1969 and other authorities as specified in 24 CFR 58.1(a)(3);
 - (2) Is authorized and consents on behalf of the grantee and himself/herself to accept the jurisdiction of the Federal courts for the purpose of enforcement of his/her responsibilities as such an official; and
- (g) The grant will be conducted and administered in compliance with:
 - (1) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352) and implementing regulations issued at 24 CFR Part 1;
 - (2) Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-284), as amended, and implementing regulations;

- ✓ (3) Section 109 of the Housing and Community Development Act of 1974, as amended; and the regulations issued pursuant thereto (24 CFR Section 570.601);
- ✓ (4) Section 3 of the Housing and Urban Development Act of 1968, as amended and implementing regulations at 24 CFR Part 135;
- ✓ (5) Executive Order 11246, as amended by Executive Orders 11375 and 12086 and implementing regulations issued at 41 CFR Chapter 60;
- (6) Executive Order 11063 as amended by Executive Order 12259 and implementing regulations at 24 CFR Part 107;
- (7) Section 504 of the Rehabilitation Act of 1973 (Pub L. 93-112), as amended and implementing regulations when published for effect;
- (8) The Age Discrimination Act of 1975, as amended, (Pub. L. 94-135) and implementing regulations when published for effect;
- ✓ (9) The relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and the implementing regulations at 24 CFR Part 42;
- (10) The labor standards requirements as set forth in 24 CFR §570.605 and HUD regulations issued to implement such requirements;
- ✓ (11) Executive Order 11988 relating to the evaluation of flood hazards and Executive Order 11299 relating to the prevention, control, and abatement of water pollution;
- ✓ (12) The flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, (Pub. L. 93-234).
- (13) The regulations, policies, guidelines and requirements of OMB Circular Nos. A-102, Revised, A-87, A-110, and A-122 as they relate to the acceptance and use of Federal funds under this federally-assisted program;
- ✓ (h) No member, officer, or employee of the Grantee, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under the Grant, and that it shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this certification;
- ✓ (i) It will comply with the provisions of the Hatch Act which limits the political activity of employees;
- (j) It will give HUD and the Comptroller General or any authorized representatives access to and the right to examine all records, books, papers, or documents related to the grant;

✓ (k) It will comply with the lead based paint requirements of 24 CFR Part 35 Subpart B issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.).