

## City Council Report

915 I Street, 1<sup>st</sup> Floor

Sacramento, CA 95814

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**File ID:** 2019-00022

January 22, 2019

**Consent Item 12**

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**Title: Grant/Agreement: California Task Force Seven (CA-TF-7) Urban Search and Rescue (US&R) Team's Hurricane Michael Deployment (G12703800)**

**Location:** Citywide

**Recommendation:** Adopt a Resolution: 1) authorizing the City Manager, or his designee, on behalf of the City of Sacramento, to execute the agreement (EMW-2013-CA-USR-0008, Amendments M023) accepting federal funding in an amount not to exceed \$30,800 for the CA-TF-7 US&R Team Hurricane Michael Deployment; 2) establishing an operating grant for CA-TF-7 US&R Team Hurricane Michael Deployment (G12703800); and 3) establishing a revenue and expenditure budget not to exceed \$30,800 for the CA-TF-7 US&R Team Hurricane Michael Deployment (G12703800).

**Contact:** Scott Williams, Assistant Chief, (916) 808-1608; Carol Renix, Support Services Manager, (916) 808-1355, Fire Department

**Presenter:** None.

**Attachments:**

1-Description/Analysis

2-Resolution

3-Assistance/Award Amendment

## Description/Analysis

**Issue Detail:** On October 10, 2018, a California Task Force Seven (CA-TF-7) Incident Support Team (IST) representative was activated by the Department of Homeland Security/Federal Emergency Management Agency (DHS/FEMA) for response to Hurricane Michael along the Florida coast.

As the sponsoring agency for CA-TF-7 Urban Search and Rescue (US&R) program, the City of Sacramento (Fire Department) is responsible for providing trained personnel to staff positions on federal task force teams and incident support teams, and as a result of this deployment, the City must sign the DHS/FEMA Assistance Award/Amendment contracts (EMW-2013-CA-USR-0008, Amendments M023) in the amount of \$30,800, to receive reimbursement for costs associated with deployment activities.

**Policy Considerations:** Acceptance of the federal US&R funding is consistent with City Council action relative to state and federal grant awards.

**Economic Impacts:** None.

**Environmental Considerations:** This report concerns administrative activities that do not constitute a “project” as defined by section 15378 of the California Environmental Quality Act (CEQA) Guidelines and is otherwise exempt pursuant to sections 15061(b)(3); 15378(b)(2).

**Sustainability:** There are no sustainability considerations applicable to the acceptance of federal funding reimbursing DHS/FEMA directed activities.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** DHS/FEMA Assistance Award/Amendment contract (EMW-2013-CA-USR-0008, Amendments M023) in the amount of \$30,800, must be signed and submitted to DHS/FEMA to receive reimbursement for costs associated with the Hurricane Michael Deployment.

**Financial Considerations:** As the sponsoring agency, the City of Sacramento incurs costs related to the activation of the CA-TF-7 US&R Team; and DHS/FEMA reimburses expenses directly related to these deployment activities. This amendment allows DHS/FEMA to obligate up to \$30,800 of federal funds (Fund 2702) to cover labor and equipment expenses incurred by the City activities associated with the Hurricane Michael Deployment. Staff is recommending that an operating grant be established (G12703800) with a revenue and expenditure budget not to exceed \$30,800.

**Local Business Enterprise (LBE):** Not applicable.

## **RESOLUTION NO.**

Adopted by the Sacramento City Council

### **CALIFORNIA TASK FORCE SEVEN (CA-TF-7) URBAN SEARCH AND RESCUE (US&R) TEAM HURRICANE MICHAEL DEPLOYMENT (G12703800) (GRANT)**

#### **BACKGROUND**

- A. The City of Sacramento Fire Department has been the sponsoring agency for the CA-TF-7 US&R Team since the inception of the Federal Urban Search & Rescue program in the early 1990's. CA-TF-7 has responded for emergency assistance to the terrorist attack of the World Trade Center in New York, to the Gulf Coast in the aftermath of Hurricane Katrina, to the Oso Washington mudslides, and various other events.
- B. CA-TF-7 can be deployed as an entire team, or individual Incident Support Team (IST) members, to provide overhead support to man-made and natural disasters; and national special security events.
- C. On October 10, 2018, a CA-TF-7 team member was activated by the Department of Homeland Security/Federal Emergency Management Agency (DHS/FEMA) for deployment to Hurricane Michael along the Florida coast.
- D. To receive reimbursement for costs associated with the deployment activities for the Hurricane Michael deployment, the City must pass a resolution granting signature authority for the City Manager to sign the DHS/FEMA Assistance Award/Amendment EMW-2013-CA-USR-0008, Amendment M023.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager, or his designee, is authorized to execute the agreement (EMW-2013-CA-USR-0008, Amendment M023) to accept the federal funding for the CA-TF-7 US&R Team Hurricane Michael Deployment in the amount of \$30,800.
- Section 2. The City Manager is authorized to establish the CA-TF-7 US&R Team Hurricane Michael Deployment operating grant project (G12703800).
- Section 3. The City Manager is authorized to establish a revenue and expenditure budget in an amount not to exceed \$30,800 shall be established for the CA-TF-7 US&R Team Hurricane Michael Deployment (G12703800).

**DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
ASSISTANCE AWARD/AMENDMENT**

<b>1. ASSISTANCE INSTRUMENT</b> <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT <input type="checkbox"/> GRANT		<b>2. TYPE OF ACTION</b> <input type="checkbox"/> AWARD <input checked="" type="checkbox"/> AMENDMENT							
<b>3. INSTRUMENT NUMBER</b> EMW-2013-CA-USR-0008	<b>4. AMENDMENT NUMBER</b> M023	<b>5. EFFECTIVE DATE</b> See block 21a	<b>6. CONTROL NUMBER</b> NN00123N2019T						
<b>7. RECIPIENT NAME AND ADDRESS</b>  City of Sacramento (CA-TF7) 5770 Freeport Blvd. Suite #200 Sacramento, CA 95822		<b>8. ISSUING/ADMINISTRATION OFFICE</b>  <b>FEDERAL EMERGENCY MANAGEMENT AGENCY</b> <b>Grants Management Division</b> <b>500 C Street, S.W.</b> <b>Washington, D.C. 20472</b>  Specialist: <u>Tawana Mack, 202.786.9863</u>							
<b>9. RECIPIENT PROJECT MANAGER</b> Chris Costamagna, (916)264-7522		<b>10. FEMA PROJECT OFFICER</b> Elwood Ey, 202.646.4013							
<b>11. ASSISTANCE ARRANGEMENT</b>  <input checked="" type="checkbox"/> COST REIMBURSEMENT <input type="checkbox"/> COST SHARING <input type="checkbox"/> FIXED PRICE <input type="checkbox"/> OTHER	<b>12. PAYMENT METHOD</b>  <input checked="" type="checkbox"/> TREASURY CHECK REIMBURSEMENT <input type="checkbox"/> ADVANCE CHECK <input type="checkbox"/> LETTER OF CREDIT	<b>13. PAYMENT OFFICE</b>  <b>FEDERAL EMERGENCY MANAGEMENT AGENCY</b> <b>Office of the Chief Financial Officer</b> <b>Finance Services Branch</b> <b>500 C Street, S.W., Patriot Plaza</b> <b>Washington, D.C. 20472</b>							
<b>14. ASSISTANCE AMOUNT</b>  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">PREVIOUS AMOUNT</td> <td style="text-align: right; border-bottom: 1px solid black;">\$6,076,069.31</td> </tr> <tr> <td>AMOUNT THIS ACTION</td> <td style="text-align: right; border-bottom: 1px solid black;">\$30,800.00</td> </tr> <tr> <td>TOTAL AMOUNT</td> <td style="text-align: right; border-bottom: 3px double black;">\$6,106,869.31</td> </tr> </table>		PREVIOUS AMOUNT	\$6,076,069.31	AMOUNT THIS ACTION	\$30,800.00	TOTAL AMOUNT	\$6,106,869.31	<b>15. ACCOUNTING &amp; APPROPRIATION DATA</b> 2019-06-4399DR-9044-XXXX-4103-D	
PREVIOUS AMOUNT	\$6,076,069.31								
AMOUNT THIS ACTION	\$30,800.00								
TOTAL AMOUNT	\$6,106,869.31								
<b>16. DESCRIPTION OF PROJECT</b> <p>The purpose of this Amendment, M023, is to obligate funding used in support of Hurricane Michael.</p> <p>The total amount obligated under this agreement is hereby increased by \$30,800.00 from \$6,076,069.31 to \$6,106,869.31.</p> <p>All terms and conditions remain unchanged and in full force and effect.</p> <p>Catalog of Federal Domestic Assistance (CFDA) No. 97.025 applies.</p> <p>End of Amendment M023.</p> <p>*For each Activation, the grantee is reminded that all project related materials, both programmatic and financial, must be retained at least three years from the date the final expenditure report (not the date of this Amendment Notice) is submitted for each disaster.</p>									
<b>17. RECIPIENT REQUIREMENT</b> <input checked="" type="checkbox"/> Recipient is required to sign and return one (1) copy of this document to the issuing/administration office in Block 8. <input type="checkbox"/> Recipient is not required to sign this document.									
<b>18. RECIPIENT (Typed name and title)</b>		<b>19. ASSISTANCE OFFICER (Typed name and title)</b> Nica Mathes, Section Chief - Mitigation							
<b>20. SIGNATURE OF RECIPIENT</b>	<b>20a. DATE</b>	<b>21. SIGNATURE OF ASSISTANCE OFFICER</b> NICA D MATHES <small>Digitally signed by NICA D MATHES Date: 2018.10.30 10:07:20 -04'00'</small>	<b>21a. DATE</b> Oct 30, 2018						