

APPROVED
BY THE CITY COUNCIL

JUN 22 1999

OFFICE OF THE
CITY CLERK



1.7

DEPARTMENT OF
FINANCE
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

June 22, 1999

PS:Admin:99040:RBH:SA:bd

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1804 FOR REPAIR AND RECAPPING/RETREADING OF TRUCK TIRES IN A TOTAL AMOUNT NOT TO EXCEED \$175,000.00

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION:

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1804 for Repair and Recapping/Retreading of Truck Tires. Award is recommended to Brannon Tire, 3730 N. Wilson Way, Stockton, CA 95205, in a total amount not to exceed \$175,000.00 per contract year.

CONTACT PERSONS: Robert Summersett, Fleet Superintendent, 433-6309
Steve Alstrom, Senior Buyer, 433-6343

FOR COUNCIL MEETING: June 22, 1999

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing services in accordance with the specifications used in the bidding process, and recommendation for award of Bid No.1804 for Repair and Recapping/Retreading of Truck Tires to be used by the Maintenance Services Division (Fleet Operations) of the Department of Public Works.

BACKGROUND:

This contract will be used by the Maintenance Services Division (Fleet Operations) of the Department of Public Works. It is for the repair and recapping/retreading of truck tires for various equipment owned and/or operated by the City of Sacramento as required during the contract period.

Staff recommends that the contract be awarded to Brannon Tire, 3730 N. Wilson Way, Stockton, CA 95205, in a total amount not to exceed \$175,000.00 per contract year. Theirs was the lowest responsible bid received as shown on the attached bid tabulation sheet (Attachment 1). Because the bid total of \$93,470.49 represents items and quantities selected for bid evaluation purposes only, staff recommends that the City Council authorize a contract in a total amount not to exceed \$175,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential three (3) year contract.

FINANCIAL CONSIDERATIONS:

Sufficient funds have been budgeted in the Maintenance Services Division's FY99/00 budget for these repairs and services.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

ESBD CONSIDERATIONS:

Requests for bid (RFB) were sent to seven (7) vendors, none of which was certified as an Emerging or Small Business Enterprise at the time the bid was prepared and mailed. A search in both the City and State EBE/SBE bid directories yielded no vendors that provide this tire service. However, once the bid was mailed, and prior to the bid opening, two (2) vendors were certified by the City as SBE's. The lowest responsible bidder, Brannon Tire, is not a certified EBE/SBE firm.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

1 Attachment

**BID TABULATION SHEET FOR BID NO. 1804
REPAIR AND RECAPPING/RETREADING OF TRUCK TIRES**

<u>Bidder</u>	<u>Items 1 - 9 Subtotal</u>	<u>Items 10 - 19 Subtotal</u>	<u>Total Bid Less Sales Tax</u>	<u>EBE/SBE Preference</u>	<u>City Tax Preference Items 1 - 9 Only</u>	<u>Prompt Payment Discount</u>	<u>Evaluation Total</u>
Brannon Tire	\$ 84,845.00	\$ 2,050.00	\$ 86,895.00	None	Yes - 1% <848.45>	2% - 20 Days <1,737.90>	<u>\$ 84,308.65</u>
Morgan Tire Company, Inc.	\$ 95,500.75	\$ 2,800.00	\$ 98,300.75	Yes - 5% <4,915.04>	Yes - 1% <955.01>	5.5% - 21 Days <5,406.55>	\$ 87,024.15
Dooley Commercial Tire Service, Inc.	\$102,841.20	\$ 7,685.00 ⁽¹⁾	\$110,526.20 ⁽¹⁾	Yes - 5% <5,526.31>	None	5% - 20 Days <5,526.31>	\$ 99,473.58
U. S. Tire Sales & Service Inc.	\$116,120.00	\$13,459.55	\$129,579.55	None	Yes - 1% <1,161.20>	2% - 21 Days <2,591.60>	\$125,826.75

⁽¹⁾ Total corrected for vendor mathematical error

Total Award of Contract To: Brannon Tire
3730 N. Wilson Way
Stockton, CA 95205

Total Amount of Contract: \$175,000.00⁽²⁾

Using Department: Fleet Operations, Department of
Public Works

Original Estimated Cost: \$175,000.00

Due Date: June 2, 1999

Total Bid Amount: \$93,470.49 (Includes Sales Tax)

⁽²⁾The lowest responsible bid amount of \$93,470.49 represents the total for the items selected for evaluation purposes only. Authorization is requested to enter into a contract in an amount not to exceed \$175,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential 3 year contract.

**Total No. of
Bids Solicited**
6

**No. of EBE/SBE
Bids Solicited**
None Listed at Time
Bid Was Mailed

**No. of EBE/SBE
Responses**
2

**Award to
EBE/SBE Vendor?**
No

5