

RESOLUTION NO. HA 81 007

Adopted by the Housing Authority of the City of Sacramento

JAN 20 1981

ADOPTING THE BUDGET FOR THE HOUSING AUTHORITY
OF THE CITY OF SACRAMENTO FOR 1981

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY
OF SACRAMENTO:

1. That the Preliminary Budget (excepting and excluding Section G Capital Improvements) dated December 18, 1980, is hereby approved. Said budget shall constitute the budget of the Housing Authority of the City of Sacramento for the 1981 calendar year.

2. That Exhibit I summarizing budget control principles be adopted as the "Summary of Budget Control Principles" of the Housing Authority of the City of Sacramento.

3. That new budget positions or classifications are hereby approved subject to classification review by the Interim Executive Director.

4. That the Interim Executive Director is hereby authorized to avoid layoffs that would otherwise accrue as a result of budgeted workforce reductions through the use of attrition, transfers and other means during the twelve (12) month calendar year.

5. That unspent appropriations relating to capital improvements projects in progress at December 31, 1980, are carried forward in the calendar year 1981 budget.

Philip L. Benberg
CHAIRMAN

ATTEST:

William H. Pledge
SECRETARY

RESOLUTION No. HA 81 007

JAN 20 1981 (4)

SUMMARY OF SIGNIFICANT
BUDGET CONTROL PRINCIPLES

SECTION 1:

The Sacramento Housing and Redevelopment Agency shall prepare an annual organizational operating budget and annual capital improvement budget to be submitted for approval by the following governmental legislative bodies:

Sacramento Housing and Redevelopment Commission
Housing Authority of the City of Sacramento
Housing Authority of the County of Sacramento
Redevelopment Agency of the City of Sacramento
Redevelopment Agency of the County of Sacramento

SECTION 2:

Operating appropriations will be approved and controlled by the following organizational activities:

Administration:

Office of the Executive Director
Agency Clerk
Legal
Finance/Purchasing
Personnel

Community Development:

Administration
Housing Production
Technical Services
Redevelopment
Rehabilitation

Housing:

Management and Maintenance
Elderly Nutrition Program
Foster Grandparents Program
Child Development Centers

Non-Departmental:

Debt Service
Project Area Committees
Phased Lay-off Unit

RESOLUTION No. HA 81 007

JAN 20 1981

SECTION 3:

Operating appropriations will further be approved and controlled by the following major expenditure categories for each organizational activity delineated in Section 1:

Employee Services
Services and Supplies
Equipment
Debt Service

SECTION 4:

Capital improvement appropriations will be approved and controlled by projects and the following major expenditure categories within each project:

Employee Services
Services and Supplies
Direct costs

SECTION 5:

Estimated revenues will be indicated by fund, source and major account.

SECTION 6:

Total annual appropriations shall not exceed the total of estimated revenue and carryover fund balance for each fund.

SECTION 7:

Expenditures shall not exceed annual appropriations, as delineated in Section 2 through Section 4, without approval and enactment of appropriation amendments to the annual organization operating budget and capital improvement budget as follows:

- (1) All increases in appropriations in excess of \$10,000 will be approved and enacted by the legislative bodies delineated in Section 1.
- (2) All increases in Personnel will be approved and enacted by the legislative bodies delineated in Section 1.
- (3) All increases in appropriations under \$10,000 will be approved and enacted by the Executive Director of the Agency.

- (4) All transfers of appropriations between Agency activities delineated in Section 2 over \$10,000 shall be approved and enacted by the legislative bodies delineated in Section 1.
- (5) All permanent transfers of Personnel between Agency activities delineated in Section 2 shall be approved by the legislative bodies delineated in Section 1.
- (6) All transfers of appropriations between Agency activities delineated in Section 2 under \$10,000 shall be approved and enacted by the Executive Director of the Agency.
- (7) All transfers of appropriations over \$10,000 between major expenditure categories delineated in Section 3 and 4 shall be approved by the legislative bodies in Section 1.
- (8) All transfers of appropriations under \$10,000 between major expenditure categories delineated in Section 3 and 4 shall be approved by the Executive Director of the Agency.

SECTION 8:

The Finance Director of the Agency shall be responsible for the maintenance of accounts and records to document compliance with the above Sections.

RESOLUTION No. HA 81 007

JAN 20 1981