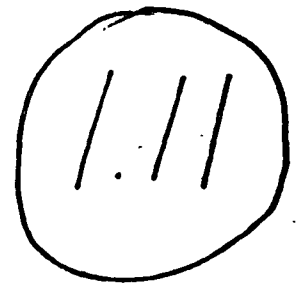


APPROVED
BY THE CITY COUNCIL

FEB 23 1999

OFFICE OF THE
CITY CLERK



DEPARTMENT OF
ADMINISTRATIVE SERVICES

ACCOUNTING DIVISION

SUSAN G. MAYER
ACCOUNTING MANAGER

City Council
Sacramento, California

CITY OF SACRAMENTO
CALIFORNIA

February 3, 1999

CITY HALL
ROOM 12
915 I STREET
SACRAMENTO, CA
95814

PH 916-264-5676
FAX 916-264-5444

Honorable Members in Session:

**SUBJECT: ONE-YEAR EXTENSION OF CITY AGREEMENT NO. 93-155 WITH
MBIA MUNIFINANCIAL FOR SOFTWARE AND SPECIAL
ASSESSMENT DISTRICTS ADMINISTRATION SERVICES.**

LOCATION AND COUNCIL DISTRICT: CITYWIDE

RECOMMENDATION:

Staff recommends that, in the best interest of the City, the City council adopt the attached Resolution that authorizes a one-year extension of City Agreement No. 93-155 with MBIA MuniFinancial for software and services for the administration of the City's Special Assessment Districts.

CONTACT PERSON:

Susan Mayer, Accounting Manager, 264-5058
Sean Peters, Accountant/Auditor III, 264-7478

FOR THE COUNCIL MEETING OF: February 23, 1999

BACKGROUND INFORMATION:

In November 1993, the City Council authorized the City Manager to enter into a five-year license agreement and contract with MBIA MuniFinancial, formerly Muni Financial Services, Inc., to provide software and services to administer the City's 1911 and 1915 Act assessment districts. The administration of the assessment districts involves the billing and collections of district assessments, providing assessment data to the Sacramento County tax collector and related administrative functions. A one-year extension is requested in order to ensure proper administration of the assessment districts while the services are competitively bid and a new contract awarded. MBIA Munifinancial has agreed to continue to provide services in accordance with the terms and conditions of the agreement on an interim basis through November 30, 1999.



The City has released a Request for Proposal for Special Assessment District Administration to initiate competitive bidding for a new long-term contract. The participation and cooperation of MBIA MuniFinancial in the continued administration of the City's Special Assessment Districts or in the transition to another vendor is essential to the collection of assessments, the payment of debt service and the maintenance of the district databases.

FINANCIAL CONSIDERATIONS:

The annual cost for these services, under the current contract terms, is estimated at \$80,000 per year. The costs are funded by the assessment districts.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of administrative services, which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

POLICY CONSIDERATIONS:

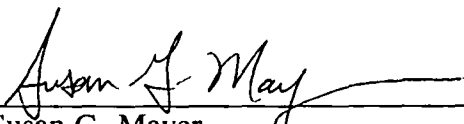
This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

MBE/WBE

M/WBE participation was solicited in the RFP issued in January 1999.


Respectfully submitted:

Approved:


Susan G. Mayer
Accounting Division Manager


Ken Nishimoto
Director of Administrative Services

RECOMMENDATION APPROVED:


WILLIAM H. EDGAR
City Manager

Attachments



APPROVED
BY THE CITY COUNCIL

FEB 23 1999

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 99 072

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR
EXTENSION OF CITY AGREEMENT NO. 93-155**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACRAMENTO:

1. The City Manager is hereby authorized to execute a one-year extension of City Agreement No. 93-155, with MBIA MuniFinancial, in an amount not to exceed \$80,000.

MAYOR

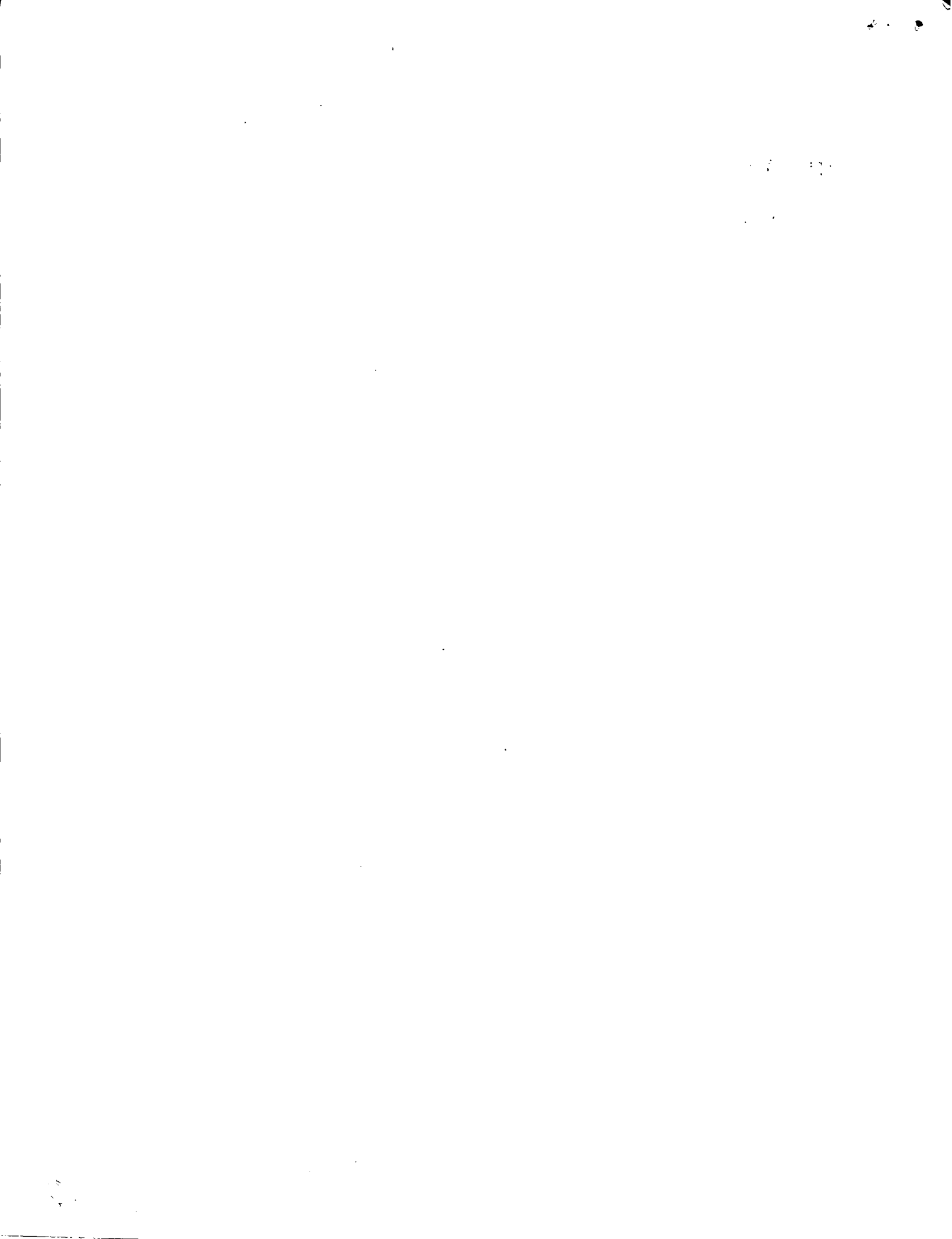
ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____ **3**



1102
APPROVED
BY THE CITY COUNCIL

FEB 23 1999

OFFICE OF THE
CITY CLERK

February 16, 1999

MEMORANDUM

TO: OPERATIONS STAFF

FROM: ANGELINA M. RESURRECCION, BOARD/COMMISSION CLERK

SUBJECT: COUNCIL AGENDA - February 23, 1999 - CONSENT
ITEM

Request to open an application period for **Sacramento Youth Commission** due to the 05-24-99 term expirations scheduled for K. Gabbani, A. Simpson, S. Johnson, E. Hansen, F. Oropeza, A. Mendonsa, D. Worley, V. Lee and nine vacant positions. (D-All)

RECOMMENDATION OF STAFF: OPEN APPLICATION PERIOD
APPLICATIONS DUE: March 26, 1999

cc: Nichelle Goldbolt