

TO CONTINUED
5/18/99



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OFFICE OF
LABOR RELATIONS

CITY OF SACRAMENTO
CALIFORNIA

921 10TH STREET
ROOM 601
SACRAMENTO, CA
95814-2711

PH 916-264-5424
FAX 916-264-8110

April 20, 1999

City Council
Sacramento, California

Honorable Members in Session

**SUBJECT: Resolution Authorizing Implementation, Funding and
Bargaining Unit Designation For Deputy City Clerk Classifications**

LOCATION AND COUNCIL DISTRICT: City-wide

RECOMMENDATION: It is recommended that the City Council approve the attached Resolution to amend Resolution 98-278 to establish the salary for the civil service classifications listed below; to amend Resolution 93-018 to designate the classifications as Unrepresented Administrative/Confidential; and to authorize funding for the balance of fiscal year 1998-99.

<u>Classification</u>	<u>Monthly Salary</u>
Deputy City Clerk I	\$1,658.59 - 2,573.03
Deputy City Clerk II	1,758.52 - 2,728.06
Deputy City Clerk III	1,894.93 - 2,939.63

CONTACT PERSON: Dee Contreras, Director of Labor Relations, 264-5424

FOR COUNCIL MEETING OF: April 27, 1999 (afternoon)

SUMMARY: This report recommends salary placement and Unrepresented Administrative/Confidential designation for the new civil service classifications of Deputy Clerk I/II and Deputy City Clerk III. The classifications will be used to perform administrative duties and serve as administrative clerks to the City Clerk and Assistant City Clerk. In addition, the report requests funding for the increased costs associated with the new classifications.