



APPROVED
BY THE CITY COUNCIL

JUL 27 1999

OFFICE OF THE
CITY CLERK

1.14

DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

July 16, 1999

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: PURCHASE OF FIBERGLASS REINFORCED SHELTERS FOR FLUORIDATION EQUIPMENT IN THE AMOUNT OF \$138,408.11 AND AUTHORIZATION TO PURCHASE ADDITIONAL RELATED EQUIPMENT FOR THE FLUORIDATION PROJECT IN A TOTAL AMOUNT NOT TO EXCEED \$150,000.00

LOCATION AND COUNCIL DISTRICT: City-wide

RECOMMENDATION:

Staff recommends that the City Council adopt the attached Resolution which suspends formal competitive bidding for the purchase of fluoridation equipment and fiberglass reinforced shelters for fluoridation equipment. The Resolution also authorizes the City Manager to accept the results of Request for Quotation No. I003574 and to execute the purchase of the shelters from Borges & Mahoney Company, 100 Lincoln Road East, Vallejo, CA 94591, in the amount of \$138,408.11. In addition, because of time constraints, staff requests Council authorization to informally bid and execute the purchase of additional equipment required for the fluoridation project in a total amount not to exceed \$150,000.00.

CONTACT PERSONS: Candace McGahan, Senior Engineer, 264-1416
Steve Alstrom, Senior Buyer, 433-6343

FOR COUNCIL MEETING OF: July 27, 1999

SUMMARY:

This report recommends that the City Council suspend formal competitive bidding for the purchase of fluoridation equipment and fiberglass reinforced shelters for fluoridation equipment, and accept the results of Request for Quotation No. I003574 in the total amount of \$138,408.11 for the shelters. It also recommends that staff be authorized to informally bid and execute the purchase of additional equipment required for the fluoridation project in a total amount not to exceed \$150,000.00.

BACKGROUND:

The Utilities Department has a current requirement for completely-assembled and ready-to-install molded fiberglass reinforced shelters. These shelters will be installed by City personnel at approximately thirty (30) well sites throughout the City of Sacramento to house chlorination, fluoridation and water softening equipment.

Based on an engineer's estimated total cost of less than \$100,000.00, the Procurement Services Division solicited informal written quotations for the subject shelters. However, when the quotations were received, the totals exceeded the original estimate by a substantial amount. Because the time period for completion of this project is short, staff recommends that the City Council accept the results of Request for Quotation No. I003574 and that the purchase of the shelters be awarded to Borges & Mahoney Company, 100 Lincoln Road East, Vallejo, CA 94591, in the total amount of \$138,408.11. Theirs was the lowest responsible bid received, as shown on the attached bid tabulation sheet (Attachment 1).

The subject shelters were ordered in advance of other fluoridation equipment because of their 8 - 10 week manufacturing time and the fact that they must be placed on concrete foundations before the fluoride processing equipment can be installed. The fluoride processing equipment, including metering pumps, saturators, and controls, must now be ordered for the project. The delivery time for these items is estimated at six to eight weeks. In order to meet a fluoridation start-up date of December 1, 1999, and to allow for the required installation time, the City's purchasing process must be expedited. For this reason, staff requests Council authorization to informally bid and execute the purchase of the remaining fluoridation equipment to help ensure that the project is completed on schedule. The total cost of the balance of equipment needed is estimated not to exceed \$150,000.00.

FINANCIAL CONSIDERATIONS:

Sufficient funds for this fluoridation equipment are available in the Capital Improvement Program Water Fund, 413-500-ZH26, which has an unobligated balance of \$1,360,958.00 as of July 14, 1999.

ENVIRONMENTAL CONSIDERATIONS:

The purchase and installation of fluoridation equipment at the City's existing water supply facilities is categorically exempt from provisions of the California Environmental Act (CEQA), pursuant to Section 15301(b) of the CEQA Guidelines (the minor alteration of existing public utility facilities involving negligible or no expansion of the existing level of service).

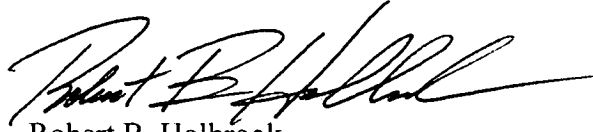
POLICY CONSIDERATIONS:

This recommendation is in accordance with the provisions of City Code Section 57.04.401(c), which authorizes suspension of formal competitive bidding upon a two-thirds vote of the City Council.

ESBE CONSIDERATIONS:

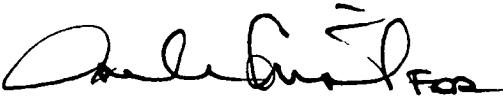
Requests for Quotation (RFQ) for the shelters were sent to five (5) vendors, two (2) of which were identified as Small or Emerging Business Enterprises. Borges & Mahoney, the recommended vendor, was certified with the City of Sacramento as an EBE. However, this certification expired on May 1, 1999, due to the vendor's failure to submit copies of their financial records to the Office of Small Business Development as requested. Staff will ensure that solicitations for the remaining fluoride processing equipment are sent to the maximum number of E/SBE firms listed in the City Bid Directory.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

1 Attachment

**BID TABULATION SHEET FOR BID NO. I003574 FOR
FIBERGLASS SHELTERS FOR FLUORIDATION EQUIPMENT**

Bidder	<u>Total, Less Sales Tax</u>	<u>EBE/SBE Preference</u>	<u>City Preference</u>	<u>Prompt Payment Discount</u>	<u>Equipment Evaluation Total</u>
Borges & Mahoney Company	\$128,453.00	None	None	None	<u>\$128,453.00</u>
Hopkins Technical Products	\$133,817.00	None	None	None	\$133,817.00
Ward Technical Products	\$139,189.00	None	None	None	\$139,189.00

Award of Contract To: Borges & Mahoney Company
100 Lincoln Road East
Vallejo, CA 94591

Total Amount of Contract: \$138,408.11

Using Department: Utilities

Original Estimated Cost: \$50,000.00

Due Date: July 7, 1999

Total Bid Amount: \$138,408.11 (Includes Sales Tax)

Total No. of Bids Solicited	No. of EBE/SBE Bids Solicited	No. of EBE/SBE Responses	Award to EBE/SBE Vendor?
5	2	0	No

RESOLUTION NO. 99-425

APPROVED
BY THE CITY COUNCIL

ADOPTED BY THE SACRAMENTO CITY COUNCIL

JUL 27 1999

ON DATE OF _____

OFFICE OF THE
CITY CLERK

**A RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING FOR
THE PURCHASE OF FLUORIDATION EQUIPMENT AND FIBERGLASS
REINFORCED SHELTERS FOR FLUORIDATION EQUIPMENT**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. In the best interest of the City of Sacramento, formal competitive bidding is hereby suspended for the purchase of fluoridation equipment and fiberglass reinforced shelters for fluoridation equipment, and;
2. The City Manager is hereby authorized to accept the results for Request for Quotation No. I003574 and to execute the necessary purchase from Borges & Mahoney, 100 Lincoln Road East, Vallejo, CA 94591, in the total amount of \$138,408.11, and;
3. The City Manager is hereby authorized to informally bid and execute the purchase of the remaining fluoridation equipment required for the project in a total amount not to exceed \$150,000.00.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____