



REPORT TO COUNCIL

City of Sacramento

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www.CityofSacramento.org

INFORMATION
August 10, 2010

**Honorable Mayor and
Members of the City Council**

Title: Report Back: Department of General Services Emergency Contracts

Location/Council District: Citywide

Recommendation: Receive and file

Contact: Yadi Kavakebi, Facilities Superintendent, 808-8432

Presenters: Not applicable

Department: General Services

Division: Facilities & Real Property Management

Organization No: 13001521

Description/Analysis

Issue: This report provides information to the City Council about emergency contracts issued by the Department of General Services under City Manager authority as required by Sacramento City Code Chapter 3.60.070. This report includes emergency contracts issued from April 1, 2010, through June 30, 2010. Three emergency contracts were issued during this period. Specific information on these contracts is included in Attachment 2.

Policy Considerations: This action is consistent with Sacramento City Code Chapter 3.60.070, and the City Auditor's recommendation contained in the internal audit report on the bidding and contract process examination of the Department of General Services dated April 25, 2006, to notify City Council of any emergency contracts.

Commission/Committee Action: Not applicable

Environmental Considerations:

California Environmental Quality Act (CEQA): The Environmental Services Manager has determined that the report back regarding emergency contracts is exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to Section 15061(b)(3) of the CEQA guidelines. Exemption 15061(b)(3) consists of an activity covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

Sustainability Considerations: Not applicable

Rationale for Recommendation: On May 24, 2010, an emergency contract to RMP Concrete Construction, Inc. was necessary in the interest of public safety. The concrete at the North Natomas Library had to be corrected as soon as possible because it presented a tripping hazard to the public, which could have led to additional liability in the future if it were not repaired immediately.

On June 24, 2010, an emergency contract to Harreld's Hi Voltage was necessary due to an electrical outage in Building One of the South Area Corp Yard (SACY). Building One houses the Sacramento City 311 division, which is a 24 hour, seven days a week operation. Building One also houses the Office of the Director and Fleet Management Division. Power to this building was essential.

On June 29, 2010, an additional emergency contract was issued to Harreld's Hi Voltage as a result of an electrical outage on the west side of the SACY.

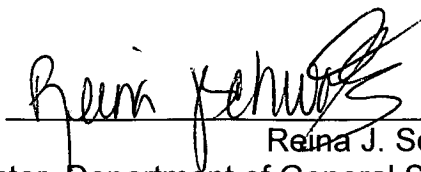
Financial Considerations: Funding for emergency contracts is provided from department operating budgets or capital improvement projects (CIP). The emergency contract issued to RMP Concrete Construction, Inc. was funded from the North Natomas Library CIP. The two emergency contracts issued to Harreld's Hi Voltage will be funded from the SACY Maintenance CIP.

Emerging Small Business Development (ESBD): The emergency contracts identified in this report were not issued to ESBD certified companies.

Respectfully Submitted by:



Yadi Kavakebi
Facilities Superintendent

Approved by: 
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:


for Gus Vina
Interim City Manager

Table of Contents:

Report	Pg	1
Attachments		
1 Background Information	Pg	4
2 List of Emergency Contracts	Pg	5

Attachment 1

BACKGROUND INFORMATION

On April 25, 2006, the City Auditor recommended in the internal audit report on the bidding and contract process examination of the Department of General Services that the department report emergency contracts to City Council, as required by Sacramento City Code Chapter 3.60. It is the intention of the Department to comply with that recommendation by reporting to City Council on emergency contracts issued under City Manager authority as soon as possible after the end of each quarter of the fiscal year.

According to City Code 3.60.070, the City Manager is authorized to negotiate and contract for public projects without advertising for bids when public interest and necessity demand immediate action, repair or replacement to safeguard life, health, or property, to permit the continued conduct of city operations or services, or to mitigate further damage.

This report covers emergency contracts let by the Department of General Services under City Manager authority from April 1, 2010, through June 30, 2010. Specific information about the emergency contracts is included in Attachment 2.

Attachment 2

**Department of General Services
Emergency Contracts under City Manager Authority
April 1, 2010 – June 30, 2010**

Date Approved	Contract No.	Contractor	Project Description	Funding		ESBD
				\$	Source	
05/24/10	WO No. 751587	RMP Concrete Construction, Inc.	North Natomas Library Concrete Repair	10,000	North Natomas Library CIP	No
06/24/10	Pending	Harreld's Hi Voltage	SACY Building One electrical outage	1,684	SACY Maintenance CIP	No
06/29/10	Pending	Harreld's Hi Voltage	SACY west-side electrical outage	3,705	SACY Maintenance CIP	No