



REPORT TO AUDIT COMMITTEE

City of Sacramento

915 I Street, Sacramento, CA 95814-2671 1
www. CityofSacramento.org

Consent
September 14, 2010

Honorable Members of the
Audit Committee

Subject: Approval of Minutes – June 10, 2010 (Special Meeting)

Location/Council District: All

Recommendation: Approve the minutes for the Committee meeting of June 10, 2010

Contact: Wendy Klock-Johnson, Citywide Records Manager, 808-7509

Presenters: None

Department: City Clerk's Office

Organization No: 04001011

Summary: Staff recommends the approval of the minutes for the Committee meeting of June 10, 2010.

Committee/Commission Action: None.

Financial Considerations: None.

Environmental Considerations: None.

Policy Considerations: None.

Minutes: Approve Minutes June 10, 2010 Meeting

Emerging Small Business Development (ESBD): None.

Respectfully Submitted by: 
Wendy Klock-Johnson, Citywide Records Manager

Recommendation Approved:


SHIRLEY CONCOLINO

City Clerk

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MINUTES

City of Sacramento

Audit Committee

MEMBERS:

STEVE COHN, Chair (D-3)

RAYMOND L. TRETHERWAY III, (D-1)
Member

LAUREN HAMMOND (D-5)
Member

ROBBIE WATERS, (D-7)
Vice-Mayor

CITY STAFF:

Wendy Klock-Johnson
Records Manager

Jorge Oseguera
City Auditor

Joe Cerullo
Senior Deputy City Attorney

New City Hall
915 I Street, 1st Floor – Council Chambers
SPECIAL MEETING

June 10, 2010 – 4:00 P.M.

The Audit Committee is an advisory body and shall receive, review, and forward to the full Council the City Auditor's updates and reports. The Audit Committee may do the same for reports from the City Treasurer, department of finance, external auditors, and other City offices as relevant to City audits. The Audit Committee may make recommendations to the City Council with respect to the selection of the City Auditor, resolutions necessary or convenient to the operation of the Office of the City Auditor, and any other matter related to audits or the City Auditor.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the rack inside the chamber and should be completed and submitted to the City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page).

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

SPECIAL MEETING MINUTES

Thursday, June 10, 2010

City Hall
915 I Street, City Council Chambers

All items listed are heard and acted upon by the Audit Committee unless otherwise noted.

Call to Order – 3:00 p.m.

The special meeting of the Audit Committee was called to order by Chair Cohn at 3:05 p.m. in the City Council Chambers on Thursday, June 10, 2010.

Roll Call - Members Present: Members Steve Cohn, Ray Tretheway and Robbie Waters.
Members Absent: Member Hammond

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. Approval of Minutes

Recommendation: Approve Committee minutes for April 13, 2010.

Contact: Wendy Klock-Johnson, Citywide Records Manager, (916) 808-7509

Action: Moved/Seconded: Member Waters/Member Tretheway

Yes: Members Steve Cohn, Ray Tretheway, and Robbie Waters.

Absent: Member Lauren Hammond

A motion **passed** to approve the April 13, 2010 committee minutes.

Discussion and Staff Reports

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to a maximum of 2 minutes.

2. City Auditor Activity for April and May (Oral)

Recommendation: Receive and File.

Contact: Jorge Oseguera, City Auditor, (916) 808-7270

Action: Received and filed.

3. Progress Update on the Community Development Department Program Audit RFP #P100310001 (Oral)

Recommendation: Receive and File.

Contact: Jorge Oseguera, City Auditor, (916) 808-7270

Action: Received and filed.

4. City Auditor's Proposed Audit Workplan for FY2010/2011

Recommendation: Review and forward to the City Council approval of the City Auditor's Proposed Audit Workplan for Fiscal Year 2010-11.

Contact: Jorge Oseguera, City Auditor, (916) 808-7270

Action: Moved/Seconded: Member Tretheway/Member Cohn

Yes: Members Steve Cohn, Ray Tretheway, and Robbie Waters

Absent: Member Lauren Hammond

A motion **passed** to accept and forward to the City Council the Auditor's Proposed Audit Workplan for FY 2010/2011 with the addition of the sidewalk program to the plan.

Committee Ideas, Questions and Announcements

None

Adjourned at 3:30 p.m.