

**STANFORD**

**SETTLEMENT, INC.**

**AL/BH COMMISSION  
REVIEW AND RATING SHEET**

**Requesting Agency: STANFORD SETTLEMENT, INC.**

**Amount Requested: \$10,000**

<b>Agency Points</b>	Application Preliminary Points:	Hearing Review Points:
<b>Recommended Funding</b>	Application Preliminary: \$	Hearing Review: \$
<b>Recommended Funding</b>	Application Preliminary: \$	Hearing Review: \$

Is this application complete? Yes \_\_\_\_\_ No \_\_\_\_\_ (If no, go on to next proposal.)

<b>AGENCY/PROPOSAL OVERVIEW</b> (Maximum points 40)	<b>Application Preliminary Points</b>	<b>Hearing Review Points</b>
1. Does agency demonstrate management/organizational stability?		
2. Does proposal support commission's mission?		
3. Does agency demonstrate fiscal stability?		
4. Does agency have a history of successful programs?		

<b>FUNDING PRIORITIES</b> (Maximum points 50)	<b>Application Preliminary Points</b>	<b>Hearing Review Points</b>
1. Does this proposal increase the self-sufficiency of needy city residents?		
2. Does this proposal fill a niche which may be under served by other service providers?		
3. Does this proposal have an innovative approach to meeting Commission's mission statement?		
4. Does this agency have community support (volunteers/in-kind contributions?)		
5. Does this proposal assist any identified under-served population?		

CITY OF SACRAMENTO  
ANN LAND/BERTHA HENSCHEL MEMORIAL FUNDS COMMISSION  
915 I Street, Sacramento, CA 95814  
**2001 APPLICATION FORM**

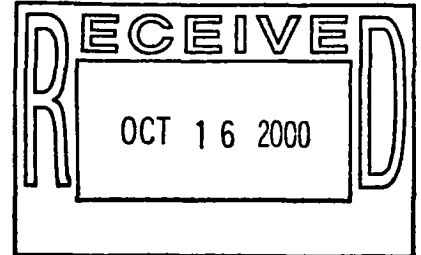
**I. AGENCY**

Name: Stanford Settlement, Inc.

Address: 450 West El Camino Avenue, Sacramento, CA 95833-2299

Mailing Address (if different):

Executive Director: Sister Jeanne Felion, S.S.S.



**II. AGENCY CONTACT**

Name: Pat Pennisi

Title: Assistant Director

Phone Number: (916) 927-1303

**III. TOTAL AMOUNT REQUESTED: \$ 10,000.00**

**IV. PROPOSED USE OF FUNDS REQUESTED**

A. The amount requested will be applied: (please choose one)

New Program \_\_\_ On-going Program X One-time Project \_\_\_

B. The funds requested will be used to serve:

Families X Women X Men X Children X

C. For quick reference, please check the following services you are requesting and indicate the dollar amount requested

Food \$ 10,000.00     Clothing \$ \_\_\_\_\_     Shelter \$ \_\_\_\_\_     Utilities \$ \_\_\_\_\_

Transportation \$ \_\_\_\_\_     Medication \$ \_\_\_\_\_    Wages/Stipend \$ \_\_\_\_\_

Other \_\_\_\_\_ \$ \_\_\_\_\_     Other \_\_\_\_\_ \$ \_\_\_\_\_

D. Will other funds supplement AL/BH funds request for this program?

YES  NO Briefly explain:

Our Emergency Assistance Program continues to receive food resources through Food Link, donations from individuals, service groups and corporations for our Christmas Basket Program. A small grant from FOOD FOR ALL provides minimal support for social work staff to provide crisis intervention, advocacy, information and referral, counseling toward independent functioning.

E. Total number of clients to be served by AL/BH funds requested: 1000 per month

F. Hours AL/BH funded programs would be available to clients:  
Monday through Friday, 9:00 am to 5:00 pm

G. Geographic service area, within the City, for requested funds:  
Zip codes 95815, 95833, 95834 and 95835

H. Please provide a brief description of the program/service for which you are requesting funds. Indicate how it addresses the AL/BH mission and funding priorities. Your description should be limited to a maximum of 2 pages. (Pages may be numbered 2a and 2b.)

This program provides crisis intervention, advocacy, information and referral, supportive services, emergency supplies of food, clothing, some transportation. It DOES NOT provide a continuous monthly supplement to clients. Instead, it serves clients while in crisis so that they may get back on their feet without becoming dependent on the program.

Social work staff provide crisis intervention, counseling, food, clothing, bus passes to employment interviews and/or job training workshops offered through "welfare-to-work" regulations. However, without a full time Social Worker, this program has not been able to offer complete client interventions.

The Emergency Assistance Program addresses the AL/BH mission and funding priorities in several ways. We are the only agency in the 95833 and 95815 areas providing social work and emergency assistance services. Many residents of Gardenland and North Sacramento are single parent households, underemployed households, TANF recipients, and welfare-to-work participants. Many of these families survive month to month, but have little resources in the event of a crisis. With community support and the use of volunteers we are able to help these families through a crisis and remain self-sufficient. The food and clothing we provide our clients frees up their resources so that they can pay rent and remain in their homes, or pay a needed medical expense. We are also providing supportive and supplementary services to those families who find themselves in the welfare to work "crunch" and those who do not fall into any other category for program services.

AL/BH funds also makes possible the provision of nutritious food and snacks to over 400 children and youth who participate in our delinquency prevention programs throughout the school year and during the summer time. Otherwise, these children would not receive enough nourishment to enable them to concentrate on developing anger management and conflict resolution skills, raising their self-esteem, and developing leadership potential.

Agency social worker services include client assessments, crisis counseling, supplementary and supportive services as well as getting clients connected to other services as needed. By serving clients only in emergency situations, they do not become dependent on our program and they learn to develop other support systems that help them become self-sufficient members of the community.

V. **AGENCY DESCRIPTION**

A. Mission Statement/Agency Goal:

Stanford Settlement is a neighborhood-based social service agency in the North area of Sacramento serving residents of all ages whose opportunities are limited by social, personal, or economic circumstances. The overall Agency goal is to provide programs, services, and opportunities that will enhance the lives of disadvantaged and disenfranchised individuals and families.

B. Date Incorporated: March 1976

C. Agency overview (briefly describe other services/programs your agency currently provides):

The Agency has five programs that serve area families:

Emergency Assistance Program provides basic necessities (food, clothing); crisis intervention; and supportive services on an immediate/short term basis.

Youth Program provides delinquency prevention activities and supportive services to youth, ages 12-18.

Children's Program provides socialization and self-esteem building activities for severely high risk children, ages 3-12.

Senior Center provides healthy aging activities and social involvement to help prevent isolation and institutionalization for frail elderly.

Community Development Program provides linkage for residents to develop and improve their economic, social, cultural, and environmental conditions.

**VI. FINANCIAL INFORMATION**

Please break down your organization's income sources for the past fiscal year as follows:

<b>Income Sources</b>	<b>\$ Amount</b>	<b>% of Total Funding</b>
Private/Corporate Donations	240,651.00	38.9
United Way	49,976.00	8.1
SETA	-	-
Federal Assistance	-	-
State Assistance	-	-
City/County Assistance (not Ann Land/Bertha Henschel funds)	291,441.00	47.2
Grants	19,850.00	3.2
Ann Land/Bertha Henschel Funds	7,488.00	1.2
Other	8,569.00	1.4
<b>TOTALS</b>	<b>617,975.00</b>	<b>100%</b>

**VII. ATTACHMENTS**

- List of your Board of Directors and Officers
- Organizational chart or description of your organization's management structure
- Verification of your not-for-profit status
- Copy of your most recent audited financial statement

**VIII. ASSURANCE AND CERTIFICATION**

I, the undersigned, as a duly authorized representative of this agency, affirm that the information and statements contained within this proposal are to the best of my knowledge, truthful and accurate, and further I am authorized to submit this proposal from this agency to deliver services.

I certify that the Ann Land/Bertha Henschel funds will be used to provide services to City of Sacramento residents only.

Sister Jeanne Felion, S.S.S.  
Name (Please print)

Executive Director  
Title

*Sister Jeanne Felion*  
Signature

October 11, 2000  
Date



# **ATTACHMENTS**

**BOARD OF DIRECTORS**

**ORGANIZATION CHART**

**NOT-FOR-PROFIT STATUS**

**RECOMMENDATION LETTERS**

# STANFORD SETTLEMENT

## VOLUNTEER BOARD OF TRUSTEES

2000-2001

### OFFICERS

### TERM

President-Ken Nordgren

U.S. Bank  
PO Box 698  
Esparto, CA 95627

2002

1<sup>st</sup> Vice - Kathy Wikstrom  
President

McDonald's Restaurant/  
Owner/Operator  
3773 Northgate Blvd.  
Sacramento, CA 95833

2003

2<sup>nd</sup> Vice - Linda Bennett  
President

Riverpoint Real Estate  
1620 West El Camino Ave, #150  
Sacramento, CA 95833

2002

Treasurer - Sandy Leach

PriceWaterhouseCoopers  
555 Capitol Mall, #1200  
Sacramento, CA 95815

2001

Secretary - Ken Young

Osteopathic Physican & Surgeons of CA.  
1900 Point West Way  
Sacramento, CA 95815

2001

### MEMBERS

Suzanne Aguilera

River City Bank  
2837 Camarillo Drive  
Sacramento, CA 95833

2003

Omar Bardales

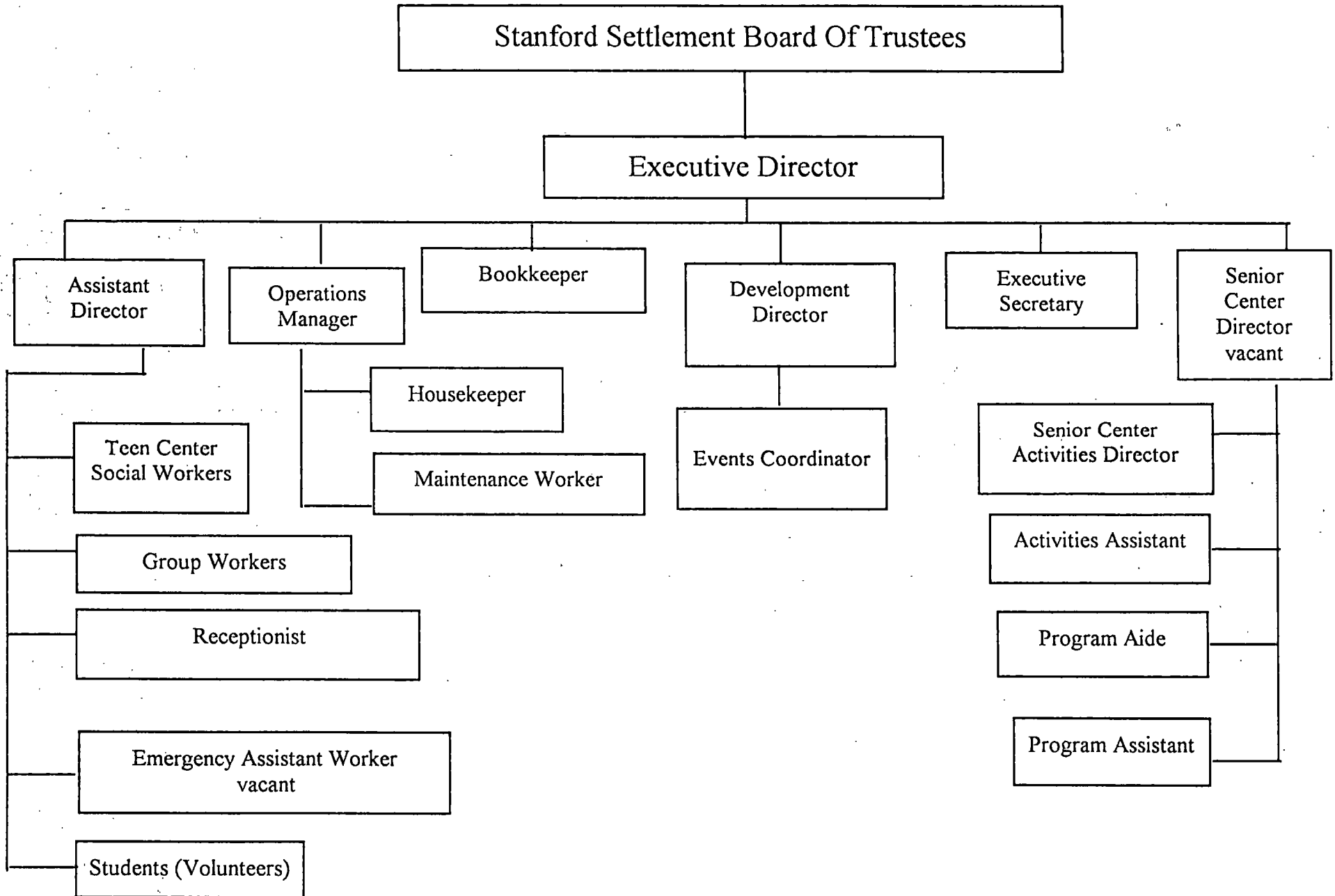
Omar Bardales, CPA  
910 Florin Road, #207  
Sacramento, CA 95831

2003

Linda Beilby	Retired PO Box 19411 Sacramento, CA 95819	2002
Doug Cook	SANWA Bank 601 J Street Sacramento, CA 95814	2001
Fr. Bob Copsey	St. Joseph's Catholic Church 1717 El Monte Avenue Sacramento, CA 95815	2002
Carl Hansen	Crystal Cream & Butter Co. PO Box 191603 Sacramento, CA 95819	2002
Sally Hite	Mercy Education Resource Ctr 1246 Meredith Way Carmichael, CA 95608	2002
Sherry Huff	Liberty Mutual 1750 Howe Avenue Sacramento, CA 95825	2001
Dora Huntzing	Retired, EDD 1295 Trail End Way Sacramento, CA 95827	2002
Craig Kielborn	Sacramento Co. Sheriff's Dept. 711 G street Sacramento, CA 95814	2001
Larry Lea	Retired 9897 Oakplace East Folsom, CA 95630	2002
Jennifer LeBoeuf	3704 Kings Way #3 Sacramento, CA 95821	2002
Janet Mackenzie	Omar Bardales, CPA 910 Florin Road, #207 Sacramento, CA 95831	2003

Veronique Merritt	Institute for Developing Urban Education Solutions, Inc. 1531 Waterwheel #4 Sacramento, CA 95833	2003
Bruce Monighan	Monighan + Associates 710 12 <sup>th</sup> Street Sacramento, CA 95814	2001
Michele Pettis	Stafford King Wiese Architects 5650 8 <sup>th</sup> Avenue Sacramento, CA 95820	2003
Lalin Santini	Sacramento Neighborhood Housing Services 2201 Northgate Blvd. #D Sacramento, CA 95833	2001
Bob Schaffer	Blair & Son, Inc. 433 J Street Sacramento, CA 95814	2002
Maria E. Thomas	Human Resources Consultant 3620 Thornhill Drive Sacramento, CA 95826	2003

# Stanford Settlement Organizational Chart



AUG 15 RECD

Department of the Treasury

District Director

Internal Revenue Service

Date: AUG 22 1977 | In reply refer to:  
L-178, Code 428

EP/EO:EO:1:S.Dimon  
SF:EO: 77-1097  
(415) 556-5488

Stanford Settlement, Inc.  
450 West El Camino Ave.  
Sacramento, Ca. 95833

# 94-1550842

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(1), and 170(b)(1)(A)(vi).

You are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. You are not liable for the taxes imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If your purposes, character, or method of operation is changed, please let us know so we can consider the effect of the change on your exempt status. Also, you should inform us of all changes in your name or address.

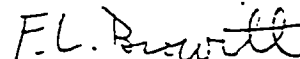
If your gross receipts each year are normally more than \$10,000 you are required to file Form 990, Return of Organization Exempt From Income Tax, by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, for failure to file a return on time.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Please keep this determination letter in your permanent records.

Sincerely yours,

A handwritten signature in cursive script that reads "F.L. Bennett".

District Director

**FINANCIAL**

**INFORMATION**





INDEPENDENT AUDITORS' REPORT

Board of Trustees  
Stanford Settlement, Inc.  
Sacramento, California

We have audited the accompanying statements of financial position of Stanford Settlement, Inc. (a nonprofit organization) as of June 30, 1999 and 1998, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Stanford Settlement, Inc. as of June 30, 1999 and 1998, and the changes in its net assets and its cash flows for the years then ended in conformity with generally accepted accounting principles.

*Essary Dal Porto & Lowe*

Essary, Dal Porto & Lowe  
Sacramento, California  
September 10, 1999

**STANFORD SETTLEMENT, INC.**  
**(A NONPROFIT ORGANIZATION)**  
**Statements of Financial Position**  
**June 30, 1999 and 1998**

**ASSETS**

	<u>1999</u>	<u>1998</u>
Cash and cash equivalents	\$ 88,080	\$ 78,376
Grants receivable	43,347	13,271
Miscellaneous receivable	1,285	2,094
Note receivable	1,049	1,599
Prepaid expenses	3,405	4,271
Deposits	6,438	7,778
Property and equipment, net of accumulated depreciation of \$586,272 (1999) and \$583,575 (1998)	767,305	777,490
Endowment fund investment (at cost)	<u>1,250</u>	<u>-0-</u>
<b>Total assets</b>	<b><u>\$ 912,159</u></b>	<b><u>\$ 884,879</u></b>

**LIABILITIES AND NET ASSETS**

<b>Liabilities:</b>		
Accounts payable and accrued expenses	\$ 38,867	\$ 21,283
Accrued vacation	16,089	13,583
Lease deposit	<u>-0-</u>	<u>350</u>
<b>Total liabilities</b>	<b><u>54,956</u></b>	<b><u>35,216</u></b>
<b>Net assets:</b>		
<b>Unrestricted:</b>		
Board designated	7,997	8,220
Undesignated	<u>813,977</u>	<u>801,737</u>
Temporarily restricted	<u>35,229</u>	<u>39,706</u>
<b>Total net assets</b>	<b><u>857,203</u></b>	<b><u>849,663</u></b>
<b>Total liabilities and net assets</b>	<b><u>\$ 912,159</u></b>	<b><u>\$ 884,879</u></b>

See accompanying notes.

**STANFORD SETTLEMENT, INC.**  
**(A NONPROFIT ORGANIZATION)**  
 Statements of Activities  
 Years Ended June 30, 1999 and 1998

	1999			1998		
	Unrestricted	Temporarily Restricted	Total	Unrestricted	Temporarily Restricted	Total
Revenue and other support:						
Contributions and grants:						
City and County grants	\$ 9,300	\$ 275,096	\$ 284,396	\$ 9,300	\$ 206,941	\$ 216,241
United Way - Sacramento	23,576		23,576	18,013		18,013
Other contributions and grants	60,002	109,579	169,581	78,657	90,162	168,819
Fund-raising	52,996		52,996	59,227		59,227
Program revenue	20,789		20,789	20,942		20,942
Rental income	3,713		3,713	3,850		3,850
Interest income	1,666		1,666	1,896		1,896
Miscellaneous	644		644	3,025		3,025
Gain on asset disposal	4,340		4,340			-0-
Net assets released from restrictions:						
Restrictions satisfied by payments	<u>389,152</u>	<u>-389,152</u>	<u>-0-</u>	<u>278,345</u>	<u>-278,345</u>	<u>-0-</u>
Total revenues and other support	<u>566,178</u>	<u>-4,477</u>	<u>561,701</u>	<u>473,255</u>	<u>18,758</u>	<u>492,013</u>
Expenses:						
Programs:						
Children's Services and Delinquency Prevention	201,887		201,887	171,868		171,868
Feed the Hungry, Emergency Assistance, Operation Cratchit	53,361		53,361	54,470		54,470
Senior Services, City Services	145,505		145,505	122,354		122,354
Community Development	<u>30,509</u>		<u>30,509</u>	<u>35,596</u>		<u>35,596</u>
	431,262	-0-	431,262	384,288	-0-	384,288
Management and general	79,890		79,890	66,172		66,172
Fund-raising	<u>43,009</u>		<u>43,009</u>	<u>31,564</u>		<u>31,564</u>
Total expenses	<u>554,161</u>	<u>-0-</u>	<u>554,161</u>	<u>482,024</u>	<u>-0-</u>	<u>482,024</u>
Change in net assets	12,017	-4,477	7,540	-8,769	18,758	9,989
Net assets at beginning of year	<u>809,957</u>	<u>39,706</u>	<u>849,663</u>	<u>818,726</u>	<u>20,948</u>	<u>839,674</u>
Net assets at end of year	<u>\$ 821,974</u>	<u>\$ 35,229</u>	<u>\$ 857,203</u>	<u>\$ 809,957</u>	<u>\$ 39,706</u>	<u>\$ 849,663</u>

**STANFORD SETTLEMENT, INC.**  
**(A NONPROFIT ORGANIZATION)**  
Statement of Functional Expenses  
Year Ended June 30, 1999

	Programs				<u>Total</u>
	<u>Children's Services and Delinquency Prevention</u>	<u>Feed the Hungry, Emergency Assistance, Operation Cratchit</u>	<u>Senior Services, City Services</u>	<u>Community Develop- ment</u>	
Expenses:					
Salaries and related benefits:					
Salaries	\$ 125,001	\$ 15,464	\$ 54,410	\$ 8,540	\$ 203,415
Payroll taxes and workers' compensation	13,548	1,612	5,839	1,116	22,115
Health benefits	<u>7,710</u>	<u>988</u>	<u>5,147</u>	<u>983</u>	<u>14,828</u>
Total salaries and related benefits	<u>146,259</u>	<u>18,064</u>	<u>65,396</u>	<u>10,639</u>	<u>240,358</u>
Conferences/conventions	281		90		371
Contract/administrative services	1,754	355	7,666	11,921	21,696
Depreciation and amortization	14,002	1,784	28,046	373	44,205
Dues	51	7	35	30	123
Insurance	7,549	1,940	5,484	1,038	16,011
Miscellaneous		612			612
Occupancy	6,958	1,083	9,518	2,780	20,339
Postage	1,094	549	1,072	740	3,455
Printing and publications	976	363	67	29	1,435
Professional fees	1,499		1,499	375	3,373
Program supplies	9,368	106	6,590	896	16,960
Rental and equipment maintenance	1,448	135	1,708	271	3,562
Specific assistance		27,431			27,431
Supplies and duplication	1,602	422	1,000	794	3,818
Telephone	1,916	416	1,040	623	3,995
Travel and transportation	<u>7,130</u>	<u>94</u>	<u>16,294</u>		<u>23,518</u>
Total other operating expenses	<u>55,628</u>	<u>35,297</u>	<u>80,109</u>	<u>19,870</u>	<u>190,904</u>
Total expenses	<u>\$ 201,887</u>	<u>\$ 53,361</u>	<u>\$145,505</u>	<u>\$ 30,509</u>	<u>\$ 431,262</u>

<u>Management and General</u>	<u>Fund-raising</u>	<u>Total Expenses</u>
\$ 31,558	\$ 22,025	\$ 256,998
2,614	2,067	26,796
<u>3,620</u>	<u>773</u>	<u>19,221</u>
<u>37,792</u>	<u>24,865</u>	<u>303,015</u>
100	120	591
8,693	1,484	31,873
9,708	781	54,694
21	110	254
1,736		17,747
6,206	7,325	14,143
7,188		27,527
952	1,436	5,843
1,148	2,920	5,503
227		3,600
993	123	18,076
2,920		6,482
		27,431
1,741	3,534	9,093
430	208	4,633
<u>35</u>	<u>103</u>	<u>23,656</u>
<u>42,098</u>	<u>18,144</u>	<u>251,146</u>
<u>\$ 79,890</u>	<u>\$ 43,009</u>	<u>\$ 554,161</u>

Expenses:

- Salaries and related benefits:
  - Salaries
  - Payroll taxes and workers' compensation
  - Health benefits
- Total salaries and related benefits
- Conferences/conventions
- Contract/administrative services
- Depreciation and amortization
- Dues
- Insurance
- Miscellaneous
- Occupancy
- Postage
- Printing and publications
- Professional fees
- Program supplies
- Rental and equipment maintenance
- Specific assistance
- Supplies and duplication
- Telephone
- Travel and transportation
- Total other operating expenses

Total expenses

**STANFORD SETTLEMENT, INC.**  
**(A NONPROFIT ORGANIZATION)**  
Statement of Functional Expenses  
Year Ended June 30, 1998

	Programs				Total
	Children's Services and Delinquency Prevention	Feed the Hungry, Emergency Assistance, Operation Cratchit	Senior Services, City Services	Community Develop- ment	
<b>Expenses:</b>					
Salaries and related benefits:					
Salaries	\$ 98,511	\$ 18,342	\$ 48,831	\$ 13,884	\$ 179,568
Payroll taxes and workers' compensation	11,373	2,329	5,737	1,989	21,428
Health benefits	<u>8,570</u>	<u>885</u>	<u>4,798</u>	<u>1,589</u>	<u>15,842</u>
<b>Total salaries and related benefits</b>	<u>118,454</u>	<u>21,556</u>	<u>59,366</u>	<u>17,462</u>	<u>216,838</u>
Conferences/conventions	170	16	182	87	455
Contract/administrative services	1,694	616		8,992	11,302
Depreciation and amortization	13,863	2,474	26,249	373	42,959
Dues	37	2	105	24	168
Insurance	9,846	650	6,940	2,121	19,557
Miscellaneous	281	963	132	80	1,456
Occupancy	4,900	1,051	7,697	2,064	15,712
Postage	1,140	298	1,465	1,595	4,498
Printing and publications	1,334	308	153	107	1,902
Professional fees	1,468	14	1,428	357	3,267
Program supplies	7,240	26	3,237	371	10,874
Rental and equipment maintenance	1,273	228	919	184	2,604
Specific assistance		24,183			24,183
Supplies and duplication	1,012	414	1,029	789	3,244
Telephone	912	55	981	662	2,610
Travel and transportation	<u>8,244</u>	<u>1,616</u>	<u>12,471</u>	<u>328</u>	<u>22,659</u>
<b>Total other operating expenses</b>	<u>53,414</u>	<u>32,914</u>	<u>62,988</u>	<u>18,134</u>	<u>167,450</u>
<b>Total expenses</b>	<u>\$ 171,868</u>	<u>\$ 54,470</u>	<u>\$122,354</u>	<u>\$ 35,596</u>	<u>\$ 384,288</u>

See accompanying notes.

<u>Management and General</u>	<u>Fund-raising</u>	<u>Total Expenses</u>
\$ 18,513	\$ 11,525	\$ 209,606
2,442	1,226	25,096
<u>1,518</u>	<u>695</u>	<u>18,055</u>
<u>22,473</u>	<u>13,446</u>	<u>252,757</u>
15	181	651
12,629	762	24,693
8,824	809	52,592
49	106	323
3,693	111	23,360
4,373	3,983	9,813
6,557	246	22,515
1,163	1,874	7,535
232	7,681	9,815
292	11	3,570
1,042	478	12,393
2,144	143	4,891
		24,183
1,767	1,401	6,412
757	34	3,402
<u>162</u>	<u>298</u>	<u>23,119</u>
<u>43,699</u>	<u>18,118</u>	<u>229,267</u>
<u>\$ 66,172</u>	<u>\$ 31,564</u>	<u>\$ 482,024</u>

Expenses:

Salaries and related benefits:

Salaries  
Payroll taxes and  
workers' compensation  
Health benefits

Total salaries and related benefits

Conferences/conventions  
Contract/administrative services  
Depreciation and amortization  
Dues  
Insurance  
Miscellaneous  
Occupancy  
Postage  
Printing and publications  
Professional fees  
Program supplies  
Rental and equipment maintenance  
Specific assistance  
Supplies and duplication  
Telephone  
Travel and transportation

Total other operating expenses

Total expenses

**STANFORD SETTLEMENT, INC.**  
**(A NONPROFIT ORGANIZATION)**  
**Statements of Cash Flows**  
**Years Ended June 30, 1999 and 1998**

	<u>1999</u>	<u>1998</u>
<b>Cash flows from operating activities:</b>		
Change in net assets	\$ 7,540	\$ 9,989
Adjustment to reconcile change in net assets to net cash provided by operating activities:		
Donated equipment	-5,600	-20,352
Gain on sale of asset	-4,340	-0-
Depreciation	54,694	52,592
Increase in receivables	-28,717	-1,847
Decrease in prepaid expenses	866	1,262
Decrease in other assets	1,340	1,788
Increase in accounts payable and accrued expenses	17,234	1,348
Increase (-decrease) in accrued vacation	<u>2,506</u>	<u>-1,894</u>
<b>Net cash provided by operating activities</b>	<u>45,523</u>	<u>42,886</u>
<b>Cash flows from investing activities:</b>		
Investment's endowment fund	-1,250	-0-
Proceeds from sale of asset	7,100	-0-
Purchase of equipment	<u>-41,669</u>	<u>-9,489</u>
<b>Net cash used by investing activities</b>	<u>-35,819</u>	<u>-9,489</u>
<b>Cash flows from financing activities:</b>	<u>-0-</u>	<u>-0-</u>
<b>Net increase in cash and cash equivalents</b>	9,704	33,397
<b>Cash and cash equivalents - beginning of year</b>	<u>78,376</u>	<u>44,979</u>
<b>Cash and cash equivalents - end of year</b>	<u>\$ 88,080</u>	<u>\$ 78,376</u>
<b>Cash paid for interest and income taxes are as follows:</b>		
Interest	<u>\$ -0-</u>	<u>\$ -0-</u>
Income taxes	<u>\$ -0-</u>	<u>\$ -0-</u>