

11.2

OFFICE OF THE  
CITY CLERK

VALERIE A. BURROWES, CMC/AAE,  
CITY CLERK

VIRGINIA K. HENRY, CMC/AAE,  
ASSISTANT CITY CLERK

WWW.CITYOFSACRAMENTO.ORG

CITY OF SACRAMENTO  
CALIFORNIA

March 22, 2000

Honorable City Council  
City Hall  
Sacramento, California

Honorable Members in Session:

**SUBJECT: RATIFICATION OF FINALISTS FOR APPOINTMENT TO DISTRICT 4  
VACANCY; ESTABLISHMENT OF DATE, TIME AND PROCESS FOR  
INTERVIEWS**

**LOCATION AND COUNCIL DISTRICT: D-4**

**RECOMMENDATION: RATIFY LIST; ADOPT STAFF RECOMMENDATIONS**

**CONTACT PERSON: Valerie Burrowes, City Clerk [264-5442]**

**FOR COUNCIL MEETING OF: MARCH 28, 2000**

**SUMMARY:**

Staff recommends the following:

- Ratify the List of Finalists, as submitted by P&PE [List Attached as Exhibit A]
- Set April 4, 2000 as the date to conduct interviews
- Set 6:00 p.m. as the time to begin the interviews
- All public comments to be received prior to commencement of interviews
- Order of interviews should be established to be held in alphabetical order
- Interviews to be established at 20-30 minutes for each applicant and specific times given.
- All candidates to take an Oath prior to interviews beginning
- Applicants should be held in a separate room until time for their interview
- Applicants should return to the room until all interviews have been conducted
- Establish Thursday, April 13, 2000 as the evening to conduct Oath of Office and begin the meeting at 6:00 p.m.

CITY HALL  
915 I STREET  
ROOM 304  
SACRAMENTO, CA  
95814-2671

FAX 916-264-7672

ADMINISTRATION  
PH 916-264-5799

OPERATIONS SERVICES  
PH 916-264-5427

SPECIALIZED SERVICES  
PH 916-264-7200

**RATIFICATION OF FINALISTS FOR APPOINTMENT TO DISTRICT 4 VACANCY; ESTABLISHMENT OF DATE AND TIME FOR INTERVIEWS**

**COMMITTEE/COMMISSION ACTION:**

Not applicable to this report

**BACKGROUND:**

- Application period was held from Monday, February 7 - Friday, February 18, 2000
- A total of eleven (11) applications were received
- List of four (4) finalists was released on Wednesday, March 8, 2000
- List was submitted to Council for ratification at the evening meeting of March 9, 2000
- Process was returned to P&PE for further review and consideration with instructions to return on March 28, 2000 with a list for ratification
- An additional application was received at the direction of the Council bringing the total to twelve (12) for consideration by P&PE

**FINANCIAL CONSIDERATIONS:**

There would be no fiscal impact incurred with this action

**ENVIRONMENTAL DETERMINATION:**

There are no environmental considerations to be applied to this report and therefore it is exempt from CEQA guidelines.

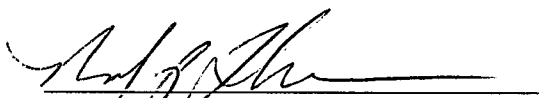
**POLICY CONSIDERATIONS:**

This action is consistent with Section 28 of the City Charter, which sets out the provisions governing a vacancy in a council position.

**ESBD CONSIDERATIONS:**

Not applicable to this report as no goods or services are being procured with any action.

**RECOMMEND APPROVAL:**



ROBERT P. THOMAS,  
City Manager

**RESPECTFULLY SUBMITTED,**



VALERIE A. BURROWES  
City Clerk



OFFICE OF THE  
CITY COUNCIL

CITY OF SACRAMENTO  
CALIFORNIA

CITY HALL  
915 I STREET  
ROOM 205  
SACRAMENTO, CA  
95814-2672

LAUREN R. HAMMOND  
VICE MAYOR  
COUNCILMEMBER  
DISTRICT FIVE

PH 916-264-7005  
FAX 916-264-7680  
TDD (ONLY) 264-5819  
E-MAIL: lhammond@cityofsacramento.org

# MEMORANDUM

**DATE:** March 22, 2000

**TO:** Jimmie Yee, Mayor

**FROM:** Lauren R. Hammond, P & PE Chair

**SUBJECT:** P & PE Nominations

The P & PE Committee would like to make the following recommendations:

Caroline "Carrie" Cornwell  
William Magavern  
Julie Padilla  
Sukhdev Rye  
Donald Sronce  
Bob Waste  
Joseph Yee

as finalist for

District Four Council Seat

P & PE Committee  
City Council  
Lynne Halsted  
Val Burrowes