

RESOLUTION NO. 2004-080

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF FEB 0 3 2004

A RESOLUTION AMENDING THE PLANNING AND BUILDING DEPARTMENT FY03 ANNUAL OPERATING BUDGET TO ADD A GEOGRAPHIC INFORMATION SPECIALIST III POSITION TO SUPPORT THE GENERAL PLAN UPDATE (M04-004)

WHEREAS, the City Council authorized funding from the Development Services Fund to pay for consultant and staff services to update the City's General Plan; and

WHEREAS, this position is necessary for the integration of complex and unrelated databases, both spatial and tabular to support the General Plan Update; and

WHEREAS, the Development Services Fund has adequate reserves to cover the cost of the position, and

WHEREAS, the Planning and Building Department requires additional staff to adequately support the General Plan Update.

NOW, THEREFORE, The City Council hereby resolves to:

1. Approve the addition of one career GIS Specialist III position to support the General Plan Update; and
2. Amend the FY2003/04 Planning Divisions' expenditure budget in an amount sufficient to fund 1 FTE and related services and supplies this fiscal year and to fund a reimbursement transfer from the Development Services Fund in the same amount.

ATTEST:

P. Concolino
CITY CLERK

Keith Fry
MAYOR

(M04-004)

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GIS Specialist III

This position will operate independently with limited supervision to support the General Plan Update:

This position will act as the principle GIS Specialist responsible for analyzing, designing and implementing all GIS components of the General Plan update. They will be responsible for coordinating data collection and documentation from multiple departments and agencies that will be involved in the General Plan update. This position will be responsible for the integration of complex and unrelated databases, both spatial and tabular. This position will perform GIS analytical work related to then General Plan map and policy update.

Examples of Duties:

- Define and develop any necessary GIS layers consistent with existing standards.
- Maintenance of any new or existing GIS layers that relate to the general plan.
- Perform digitizing and attribute entry as needed.
- Train users in the use of GIS data, computer applications and hardware as they pertain to the General Plan.
- Develop and document all GIS procedures involved in the General Plan.
- Develop draft and cartographic quality maps.
- Develop and perform spatial analysis techniques and methods to complex problems involving mapped information related to the General Plan.
- Develop scope of work for GIS component of the General Plan consultant contract and manage consultant processes and deliverables.
- Develop innovative solutions using GIS technology for Long Range Planning and Environmental issues for the Planning Department.

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