



APPROVED
BY THE CITY COUNCIL

OCT 25 1994

OFFICE OF THE
CITY CLERK

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DEPARTMENT OF
HUMAN RESOURCES

PERSONNEL SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

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October 10, 1994

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City Council
Sacramento, California

Honorable Members in Session

SUBJECT: REQUEST FOR STAFF AIDE POSITION IN UTILITIES

LOCATION AND COUNCIL DISTRICT:

City.

STAFF RECOMMENDATION:

It is recommended that the City Council approve the use of the Staff Aide classification for a maximum of 12 months with a salary of \$11.51 per hour. This position is needed to perform work mandated by the Safe Drinking Water Act.

CONTACT PERSON:

Trevor Walton, Personnel Analyst, 264-7173

FOR THE COUNCIL MEETING OF:

October 25, 1994

SUMMARY

This report recommends approval of the use of the Staff Aide classification for one year to meet an immediate staffing need in the Utilities Department.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND INFORMATION:

The Safe Drinking Water Act has imposed on the Utilities Department the need to implement and conduct additional tests of water resources. There is need for a position to assist the Water Quality Chemist is performing specialized river monitoring and particle studies. There is not a current City classification which can perform these more complex tasks requiring an expertise in conducting water analyses. It is recommended that a staff aide position be utilized for a maximum of 12 months or until an appropriate class specification can be developed.

FINANCIAL CONSIDERATIONS:

There will be no additional financial impact as funding for this position will come from savings accumulated from other unfilled budgeted positions.

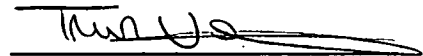
POLICY CONSIDERATIONS:

None.

MBE/WBE EFFORTS:

No impact.

Respectfully submitted by,



Trevor Walton
Personnel Analyst



Donna L. Giles
Director of Human Resources

Recommendation Approved



William H. Edgar
City Manager