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APPROVED  
BY THE CITY COUNCIL  
JUL 21 1998

OFFICE OF THE  
CITY MANAGER

CITY OF SACRAMENTO  
CALIFORNIA

OFFICE OF THE  
CITY CLERK

CITY HALL  
ROOM 101  
915 I STREET  
SACRAMENTO, CA  
95814-2684

PH 916-264-5704  
FAX 916-264-7618  
TDD (ONLY) 916-264-7227

July 13, 1998

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT:** RESOLUTION ESTABLISHING ORDER OF SUCCESSION IN THE EVENT  
OF ABSENCE OR DISABILITY OF THE CITY MANAGER

**LOCATION/COUNCIL DISTRICT:** All Districts

**STAFF RECOMMENDATION:**

It is recommended that the City Council adopt the attached Resolution.

**CONTACT PERSON:** William H. Edgar, City Manager

**FOR THE COUNCIL MEETING OF:** July 21, 1998

**SUMMARY:**

This report is being submitted to officially update the list of positions and names of the individuals holding these positions in the City Manager's office. Since the last revision on June 4, 1996, an additional Deputy City Manager position was added to the City Manager's Office. This resolution is needed in the event of the City Manager's absence and for the City's emergency plan.

**BACKGROUND INFORMATION:**

- In the past there has been a resolution of succession on file which identifies who will assume the duties and obligations during the City Manager's absence.
- The attached resolution identifies current staff thereby updating Resolution 96-261.

**FINANCIAL CONSIDERATIONS:**

There would be no fiscal impact incurred with this action.

**ENVIRONMENTAL CONSIDERATIONS:**

There are no environmental considerations to be applied to this report.

**POLICY CONSIDERATIONS:**

This report and resolution is consistent with past policy.

**MBE/WBE EFFORTS:**

None, as no goods or services are being purchased.

Respectfully submitted,

*Patricia Masuch*

William H. Edgar  
City Manager

hr

**RESOLUTION NO. 98-359**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**APPROVED**  
BY THE CITY COUNCIL  
**JUL 21 1998**  
OFFICE OF THE  
CITY CLERK

**RESOLUTION ESTABLISHING ORDER OF SUCCESSION  
IN THE EVENT OF ABSENCE OR DISABILITY  
OF THE CITY MANAGER**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

That during the absence or disability of the City Manager, the persons holding the offices designated below, in the order listed, shall assume the duties and obligations of the City Manager until such time as the Manager shall return to duty. The persons holding the offices named below shall only assume the Manager's duties if the person holding the office above them on the list is unavailable to assume such duties. The list of offices and names is as follows:

1. Deputy City Manager Jack R. Crist
2. Deputy City Manager David R. Martinez
3. Deputy City Manager Betty Masuoka
4. Deputy City Manager Thomas V. Lee

**BE IT FURTHER RESOLVED:**

That Resolution No. 96-261 dated June 4, 1996 is hereby repealed.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_