



**Meeting Minutes of the  
Parks and Recreation Commission**

**April 5, 2018**

**6:30 p.m.**

***City Hall – 915 I Street – Council Chambers***

**Open Session – 6:30 p.m.**

**Roll Call**

The meeting was called to order by Chair Flores at 6:30 p.m.

Present: Commissioners Flores, Good, Guerrero, Law, Murphy, Rhodes, Lavelle

Absent: Commissioners Malik and Heitstuman

Late: Commissioners Aguilar and Bains

**Public Comments-Matters Not on the Agenda (2 minutes per speaker)**

None

**Consent Calendar**

**1. Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for March 1, 2018

**Contact:** Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment

Action: Approve Consent Calendar.

Motion Moved/Seconded (Guerrero/Murphy)

Motion carried 7-Yes 0-No 1-Abstained

**Discussion Calendar Estimated Time: 60 Minutes**

**1. 2018 Park Project Programming Guide**

**Location:** Citywide

**Recommendation:** Adopt a motion to recommend City Council approval of the 2018 Park Project Programming Guide.

**Contact:** Raymond Costantino, Senior Planner, (916) 808-1941, Department of Youth, Parks, & Community Enrichment

Raymond Costantino provided an overview of the Park Project Programming Guide (PPPG). The 2018 PPPG contains 238 total projects, including 131 new projects and 107 carried over from 2008 PRPG.

Action: Approve staff recommendation.

Motion Moved/Seconded: (Rhodes/Bains)

Motion carried 7-Yes 2-No 0-Abstained

## 2. Proposed Park Capital Improvement Program FY2018/19

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Gary Hyden, Manager, Park Planning and Development Services Manager, (916) 808-1949, Department of Youth, Parks, & Community Enrichment

Gary Hyden provided an overview of the Proposed Park Capital Improvement Program FY2018/19 for the Department of Youth, Parks, & Community Enrichment.

### Proposed Park Capital Improvement Program

- Citywide Parks Master Plan Update
- Meadows Community Park Phase 1
- Airport Little League Restroom Renovation
- Tahoe Park Restroom/Utility Room Renovation
- Oki Park Restroom Renovation
- Mama Marks Park Improvements
- Garcia Park Restroom and Fish Cleaning Station
- Pannell Pool Concession/Restroom Remodel
- North Natomas Community Park Landscaping
- Stanford Park Restroom Renovation

The Commission members provided comments.

## 3. Volunteer Recognition Ad Hoc Committee

**Location:** Citywide

**Recommendation:** The Department Director is requesting the creation and appointment of an Ad Hoc Committee to develop a volunteer recognition program.

**Contact:** Mia Lorenz, Support Services Manager, (916) 808-1956, Department of Youth, Parks, & Community Enrichment

Action: Establish an Ad Hoc Committee to develop a volunteer recognition program.

Motion Moved/Seconded: (Good/Guerrero)  
Motion carried 9-Yes 0-No 0-Abstained

The Chair appointed the following members to the new Ad Hoc Committee: Commissioners Flores, Guerrero, Good, and Rhodes.

**4. Youth, Parks, & Community Enrichment Director Report (Oral): Review Highlights for March**

**Location:** Citywide

**Recommendation:** Informational

**Contact:** Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

Shannon Brown provided an update about the following items:

- Public Restrooms Report to Council
- Public Records Act pertaining to Commissioner text messages and emails
- Reichmuth Park pertaining to constituent concerns
- Creek Week April 6-14<sup>th</sup>

**Member Comments-Ideas, Questions and Meeting/Conference Reports**

Commissioner Guerrero asked for clarification of the number system for the Park, Planning, & Program Guide (PPPG) and announced Chair Flores has been nominated for the Trailblazer Award.

Commissioner Rhodes requested that City email accounts be set-up for each Commissioner.

**Adjournment**

Chair Flores adjourned the meeting at 8:17 p.m.

Respectfully submitted:

Ilee Muller, Administrative Analyst  
Department of Youth, Parks, & Community Enrichment

Approved by:

Joe Flores, Chair  
Parks and Recreation Commission