

**FINAL MINUTES
OF THE
CITY OF SACRAMENTO
CITIZEN'S ADVISORY COMMITTEE FOR PARKS AND RECREATION**

**REGULAR MEETING
Thursday, July 15, 2004**

BUSINESS ITEMS:

1. The Regular Meeting of the Citizen's Advisory Committee for Parks and Recreation was called to order by Chair John Andrew at 7:12 p.m. on the above date at the Southside Park Clubhouse, located at 2115 6th Street, Sacramento, California 95814.
2. INTRODUCTION OF COMMITTEE MEMBERS, CITY STAFF, GUESTS

MEMBER	PLANNING AREA	Present	Absent
John Andrew	Chairperson, Planning Area 3- Pocket	X	
Cindy Cooke	Vice Chairperson, Member at Large	X	
George Raya	Planning Area 1- Central City	X	
Jordan Lang	Planning Area 2- Land Park	X	
Dave Tamayo	Planning Area 4- South Sacramento	X	
W. Ray White	Planning Area 5- East Broadway		X
John Deglow	Planning Area 6- East Sacramento		X
Bruce Pomer	Planning Area 7- Arden/Arcade	X	
Leo Lujan	Planning Area 8- North Sacramento	X	
Deirdre Price	Planning Area 9- South Natomas	X	
Vacant	Planning Area 10- North Natomas		X
Virginia Guadiana	Planning Area 11- Airport/Meadowview	X	
Vacant	Member at Large		X
Bill Maynard	Member at Large	X	
TOTAL MEMBERS PRESENT- Quorum is 6 members		10	

Chair John Andrew gave a special thanks to Bill Maynard for leading a tour of the Southside Park Community Garden for CAC members and staff prior to the regularly scheduled CAC meeting.

3. REVIEW AND APPROVAL OF JUNE 2004 DRAFT MEETING MINUTES

Motion to approve the meeting minutes with the following amendments:

Item 7, paragraph two, was changed to read "In response to questions from the CAC, Ms. Fahy responded that Quimby funds are tracked by Community Planning Area, so funding can be used anywhere within that planning area. Park Impact Development Fees, however, must be used within a few miles of new development. The Land Park Trust fund could be used to rehabilitate restrooms in the park, and would be prioritized through the Park and Recreation Programming Guide (PRPG) process. **However, the City's Facility Maintenance division and maintenance generally rehabilitates restrooms in parks.** Staff also stated that a few of the restrooms in Land Park have been improved in recent years."

Bob Overstreet, Director of Parks and Recreation, further explained that the above paragraph refers to the fact that Facility Maintenance is responsible for the physical repairs of the restrooms such as retrofitting, and Park Maintenance is responsible for the cleaning and up keep of the restrooms.

Motioned: Guadiana
Seconded: Lujan
Ayes: All
Nays: None
Abstain: None
Absent: W. Ray White, John Deglow

4. UPCOMING CHANGES TO FUTURE CAC MEETING DATES

The next CAC meetings will be September 2, 2004 and September 30, 2004. The August 19, 2004 CAC meeting was cancelled.

5. UPDATE ON THE CAC'S PROPOSAL TO BECOME A COMMISSION

The CAC members discussed this upcoming item to be presented at City Council on Thursday, August 5, 2004. If the ordinance is adopted, it will be effective 30 days thereafter. The CAC will continue until all seats are filled on the Commission. At that time the CAC will disband.

6. PUBLIC TESTIMONY FOR MATTERS NOT ON THE AGENDA

CAC members discussed the South Area Park Tour held on June 19, 2004. CAC members appreciated seeing community gardens and aquatic facilities. Bruce Pomer stated he was impressed by the leadership of staff at George Sim Community Center, and how staff connects with the community served. The tour re-emphasized the importance of public gathering places and public programming.

7. ELECTION OF OFFICERS

Dave Tamayo nominated John Andrew as Chairperson until the CAC disbands.

Motioned: Tamayo
Seconded: Cooke
Ayes: All
Nays: None
Abstain: None
Absent: John Deglow, W. Ray White

Bruce Pomer nominated Cindy Cooke as Vice Chairperson until the CAC disbands.

Motioned: Pomer
Seconded: Tamayo
Ayes: All
Nays: None
Abstain: None
Absent: John Deglow, W. Ray White

CONSENT ITEMS:

8. PARKS AND RECREATION CAC COMMUNITY OUTREACH PLAN UPDATE

Motion to support Item 8:

Motioned: Cooke
Seconded: Lang
Ayes: All
Nays: None
Abstain: None
Absent: John Deglow, W. Ray White

9. STUDENTS TODAY ACHIEVING RESULTS FOR TOMORROW (START)
UPDATE

Motion to support Item 9:

Motioned: Cooke
Seconded: Lang
Ayes: All
Nays: None
Abstain: None
Absent: John Deglow, W. Ray White

10. SUPPORT RECOMMENDED PROJECTS FOR VARIOUS STATE AND
FEDERAL CAPITAL GRANT PROGRAMS

Motion to support Item 10:

Motioned: Cooke
Seconded: Lang
Ayes: All
Nays: None
Abstain: None
Absent: John Deglow, W. Ray White

11. SUBMITTAL OF "TREE BEST PRACTICES" REPORT

Staff recommended the CAC review the "Tree Best Practices" report and its Implementation Plan. CAC members discussed the report and recommended some minor changes.

Staff will follow up with the corrections and changes to the report as well as provide the CAC members with a definition of "public" versus "private" trees and easements. An advisory group for trees; including City staff, CAC members, the Sacramento Tree Foundation and others will hold a meeting in August to further discuss the report. The report will be discussed in further detail at the upcoming September 2, 2004 meeting of the CAC.

Motioned: Lang
Seconded: Guadiana
Ayes: All
Nays: None
Abstain: None

Absent: John Deglow, W. Ray White

12. SUPPORT DRAFT CITY ORDINANCE REGARDING PUBLIC USE OF PARKS

Motion to support Item 12:

Motioned: Cooke
Seconded: Lang
Ayes: All
Nays: None
Abstain: None
Absent: John Deglow, W. Ray White

13. FISCAL YEAR 2004/05 OPERATING BUDGET FOR THE DEPARTMENT OF PARKS AND RECREATION INCLUDING PENDING AUGMENTATIONS

Motion to support Item 13:

Motioned: Cooke
Seconded: Lang
Ayes: All
Nays: None
Abstain: None
Absent: John Deglow, W. Ray White

STAFF REPORTS:

14. WORKSHOP ON 2004 PARKS & RECREATION MASTER PLAN UPDATE DRAFT

Ms. J.P. Tindell, Department of Parks and Recreation Master Plan Consultant, updated the CAC members on the status of the Master Plan. Ms. Tindell reviewed updates and changes including an Implementation Chapter and securing a financial consultant to advise on funding strategies for capital, operations and maintenance costs.

Ms. Tindell commented that the Master Plan will be reviewed by additional boards and commissions, and anticipates that the Planning Commission will want to have a policy discussion on "urban pocket parks" of less than five acres, particularly in infill areas.

Jordan Lang and Cindy Cooke stated that they would like to see the inventory for full size soccer fields and bantam soccer fields, and suggested that the Master Plan describe the difference between them.

CAC members and staff discussed potential themes in the Master Plan including urban forests, youth sports, partnerships, native plants, and community engagement. It was requested that the Implementation Chapter be an action plan with quantifiers, costs, challenges and timelines. CAC members also suggested that the Master Plan should include demographics and other information that is descriptive of Sacramento, and the Master Plan should also speak to how it addresses and influences the City's General Plan.

Bob Overstreet, Director of Parks and Recreation, added that the Master Plan is the basis for developing service levels and development standards. The Master Plan will have a regional outlook, and will affect water conservation and recreation programs outside the City limits.

Any additional comments and/or corrections to the July draft Master Plan should be submitted to J.P. Tindell by July 28, 2004.

CAC MEMBERS IDEAS, QUESTIONS AND ANNOUNCEMENTS

Cindy Cooke acknowledged and thanked Park Maintenance staff for their good job of rehabilitating the soccer field at William Land Park.

Dave Tamayo announced the upcoming "Child Cancer Walk Benefit" to be held on September 19, 2004.

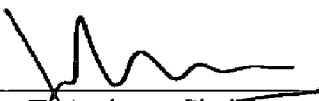
ADJOURNMENT

The CAC meeting adjourned at 9:40 p.m.

Respectfully Submitted:

Lori Harder, Parks and Recreation

Approved:



John T. Andrew, Chair
Citizen's Advisory Committee for Parks and Recreation