



# REPORT TO COUNCIL

## City of Sacramento

# 25

915 I Street, Sacramento, CA 95814-2671  
www.CityofSacramento.org

CONSENT  
June 27, 2006

Honorable Mayor and  
Members of the City Council

**Subject:** Authorization of Funds for Towing Services

**Location/Council District:** Citywide

**Recommendation:**

Adopt a Resolution authorizing expenditure of funds for towing service agreements 1) CM2004-1102 and CM2004-1102-1 with Dollar Tow Company in an amount not to exceed \$140,000; 2) CM2004-1110 and CM2004-1110-1 with College Oak Towing Company in an amount not to exceed \$75,000; and 3) CM2004-1100 and CM2004-1100-1 with Dan's Mission Towing Company in an amount not to exceed \$10,000 in a total amount not to exceed \$225,000 for the period ending December 31, 2006.

**Contact:** Ron O'Connor, Code Enforcement Manager, (916) 808-8183

**Presenters:** Max B. Fernandez, Director of Code Enforcement; Ron O'Connor, Code Enforcement Manager

**Department:** Code Enforcement

**Division:** Neighborhood Code Enforcement

**Organization No:** 4651

**Summary:**

The Code Enforcement Department has a requirement for towing services for city-wide vehicle abatements. These include heavy duty vehicle (i.e. recreational vehicles, buses, trailers, etc.) tows which may also include disposal charges for contents. Due to the increased numbers of heavy duty tows as well as the increased costs of these tows, currently averaging \$800-\$1,000 per tow, the cost of these services exceeds \$100,000 per contract year. Staff recommends an authorization of additional expenditures under current City Manager agreements in a total amount not to exceed \$225,000 to Dollar



Tow Company, College Oak Towing Company, and Dan's Mission Towing Company for the remaining period of these contracts ending December 31, 2006.

**Committee/Commission Action:** None.

**Background Information:**

In October 2004 the Police Department issued a Request for Proposals (RFP 05-01) for towing services and contracted with three vendors to provide heavy duty vehicle tows. For greater City efficiency subsequent amendments were made (CM2004-1102-1, CM2004-1110-1, CM2004-1100-1) allowing the Code Enforcement Department to utilize these agreements. Approximately \$300,000 has been spent since the inception of the original contracts and it is anticipated that an additional \$225,000 will be spent through December 31, 2006. When these contracts were first executed, it was not anticipated that expenditures would exceed \$100,000 yearly. The increased numbers of heavy duty tows and associated costs have contributed to increased expenditures for vehicle towing. This resolution will allow the Code Enforcement Department to utilize the agreements in accordance with City Policy and will provide an accurate accounting of expenditures for towing activity. The Police and Code Enforcement Departments coordinate towing service on a rotational basis with Dollar Tow Company, 2230 Rice Avenue, West Sacramento; College Oak Towing Company, 8590 Fruitridge Road, Sacramento; and Dan's Mission Towing Company, 8534 Thys Court, Sacramento. Staff is currently developing the specifications for future towing requirements and it is anticipated that such bid will be publicly advertised in October 2006.

**Financial Considerations:**

Sufficient funds are available in the Code Enforcement Department operating budget for the remainder of the current contract term through December 31, 2006.

**Environmental Considerations:**

This report is not considered a project and, therefore, has no potential for an effect on the environment as stated by the provisions of the California Environmental Quality Act (Section 15061 (b) (3)).

**Policy Considerations:**

City financial policy requires expenditures exceeding \$100,000 be approved by City Council. Recommendations in this report will help promote public safety and livability by maintaining a safe, healthy and blight-free community.

**Emerging Small Business Development (ESBD):**

The Dollar Tow Company is certified as an Emerging/Small Business firm. The College Oak Towing and Dan's Mission Tow companies are not certified as Emerging/Small Business firms.

Reviewed/Approved by:



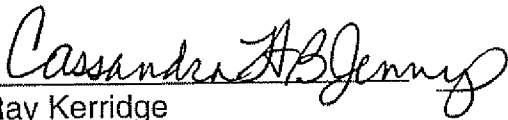
CHRISTOPHER STEWART  
Procurement Services Manager

Approved by:



MAX B. FERNANDEZ  
Director of Code Enforcement

Recommendation Approved:



for Ray Kerridge  
City Manager

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**RESOLUTION NO. 2006-**

Adopted by the Sacramento City Council

June 27, 2006

**AUTHORIZE EXPENDITURE OF FUNDS FOR TOW SERVICES AGREEMENTS  
IN A TOTAL AMOUNT NOT TO EXCEED \$225,000**

**BACKGROUND**

- A. The Code Enforcement Department has a requirement for towing services for city-wide towing and vehicle abatement. On January 1, 2005, City Manager agreements CM2004-1102, CM2004-1110, and CM2004-1100 were awarded to the Dollar Tow Company, the College Oak Towing Company, and Dan's Mission Towing Company. Subsequent amendments (CM2004-1102-1, CM2004-1110-1, and CM2004-1100-1) were approved to allow the Code Enforcement Department to utilize the agreements. The contracts expire December 31, 2006.
- B. The increased numbers of heavy duty tows and associated costs have contributed to increased expenditures for vehicle towing.
- C. Staff requests that the City Council authorize expenditures for towing services to be supplied by Dollar Tow Company in an amount not to exceed \$140,000; College Oak Towing Company in an amount not to exceed \$75,000; and Dan's Mission Towing Company in an amount not to exceed \$10,000 for the remaining term of the current contracts in a total amount not to exceed \$225,000.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. The City Manager is authorized to issue the necessary purchase orders to authorize expenditures under agreements 1) CM2004-1102 and CM2004-1102-1 with Dollar Tow Company, 2230 Rice Avenue, West Sacramento in an amount not to exceed \$140,000; 2) CM2004-1110 and CM2004-1110-1 with College Oak Towing Company, 8590 Fruitridge Road, Sacramento in an amount not to exceed \$75,000; and 3) CM2004-1100 and CM2004-1100-1 with Dan's Mission Towing Company, 8534 Thys Court, Sacramento in an amount not to exceed \$10,000 in a total amount not to exceed \$225,000 for the remaining term of the agreements ending December 31, 2006.

