

PARKS AND RECREATION COMMISSION SPECIAL MEETING AGENDA MINUTES

February 24, 2010

*City Hall
915 I Street - Conference Room 5110*

All items listed are heard and acted upon by the Parks and Recreation Commission unless otherwise noted.

Call to Order – 6:10 p.m.

Roll Call – A special meeting of the Parks and Recreation Commission was called to order by Jim Combs, Director, Department of Parks and Recreation. All Commission members were present.

Public Comments- Matters Not on the Agenda

None

Public Hearings

None

Special Oral Presentation

1. Welcome and Introductions

Commissioners and staff introduced themselves. Commissioners spoke to their interest in parks and recreation.

2. Parks and Recreation Director's Opening Remarks

Mr. Combs welcomed the commissioners and reviewed the special meeting agenda.

3. City Clerk Office Services to the Commission; Oath of Office; Ethics Training Requirements; Conflict of Interest and Related Annual Filings

Recommendation: Review and Comment

Contact: Stephanie Mizuno, Assistant City Clerk, 808-8093

Ms. Mizuno reviewed services to the Commission, gave the oath of office, reviewed filings and deadlines.

4. Parks and Recreation Commission Orientation

Recommendation: Review and Comment

Contact: Jim Combs, Director, 808-8526; Lori Harder, Support Services Manager, 808-5172

Staff representing park planning and development, park maintenance, administration, recreation and urban forest services gave an overview of operations and examples of plans, policies and business items that would be forwarded to the Commission for input.

Commissioners and staff discussed budget reduction impacts, park master plan processes, cellular tower placements on public property and related lease revenue uses, the City's response to the Grand Jury Report regarding State Proposition 218 and use of utility funds, and the impact of irrigation schedule restrictions on the park system.

5. City Attorney Office Services to the Commission; Draft Park and Recreation Commission Rules of Procedure

Recommendation: Review and Comment; adopt at March 4, 2010 Regular Meeting

Contact: Michael Sparks, Senior Deputy City Attorney, 808-5346

Mr. Sparks reviewed services and the Commission's draft rules of procedure.

6. Park and Recreation Commission Draft Administrative Hearing Procedures

Recommendation: Review and Comment; adopt at March 4, 2010 Regular Meeting

Contact: Michael Sparks, Senior Deputy City Attorney, 808-5346

Mr. Sparks reviewed the Commission's draft administrative hearing procedures.

7. Overview of Brown Act "Open Meeting" Law

Recommendation: Review and Comment

Contact: Michael Sparks, Senior Deputy City Attorney, 808-5346

Mr. Sparks reviewed the item.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

None

Discussion/Action Reports

Discussion/Action reports include oral presentations including those recommending review and comment

8. Nomination and Election of Interim Chairperson of the Parks and Recreation Commission

Recommendation: Nominate and Elect an Interim Chairperson to Conduct Meetings; Nominate and Elect a Chairperson and Vice Chairperson at the April 1, 2010 Regular Commission Meeting

Action: Commissioners Cooke and Rewers were nominated to serve as the Interim Chairperson. An election was conducted first for Commissioner Rewers, who was elected by a majority of those present. (Ayes: Rewers, Harris, Smith, Tamayo, Woo, Guadiana, Beaver)

9. Draft Meeting Minutes for December 3, 2009

Location: Citywide

Recommendation: Approve Commission meeting minutes for December 3, 2009

Contact: Lori Harder, Support Services Manager, 808-5172

Action: Moved, seconded and carried to approve as mailed. (Hansen/Guadiana: Ayes: Azar, Rewers, Harris, Cooke, Smith, Tamayo, Guadiana, Heitstuman, Hansen, Beaver. Recused: Woo)

10. Proposed 2010 Meeting Dates and Locations for the Parks and Recreation Commission

Location: Citywide

Recommendation: Approve staff recommendation

Contact: Lori Harder, Support Services Manager, 808-5172

Action: Moved, seconded and carried to approve meeting dates and locations. (Hansen/Heitstuman: Ayes: Azar, Rewers, Harris, Cooke, Smith, Tamayo, Woo, Guadiana, Heitstuman, Hansen, Beaver)

11. Request to Place Telecommunications Facilities on an Existing Transmission Tower in North Laguna Creek Park

Location: Citywide

Recommendation: Support Staff Recommendation

Contact: Mary de Beauvieres, Principle Planner, 808-8722; J.P. Tindell, Park Planning and Development Services Manager, 808-1955

Action: Moved, seconded and carried to postpone and reschedule to the March 4, 2010 Commission meeting. (Guadiana/Woo: Ayes: Azar, Rewers, Harris, Cooke, Smith, Tamayo, Woo, Guadiana, Heitstuman, Hansen, Beaver)

Questions, Ideas, and Announcements of Commission Members

Commissioner Hansen inquired about amenities in Southside Park. Staff will follow up.

Adjournment

The meeting adjourned at 9:30 p.m.

Respectfully submitted:



Lori Harder, Support Services Manager
Department of Parks and Recreation